

# ORDINARY MEETING OF LAPWORTH PARISH COUNCIL

## Minutes of the Ordinary Meeting on 9<sup>th</sup> and 17<sup>th</sup> September 2024 held at 7:30pm in Lapworth Village Hall

### 9<sup>th</sup> September 2024

**Present:** Cllr Henderson (Chairman), Cllr Rees and the Clerk (R Lucas).

**Others Present:** Cllr Armstrong (WDC), Cllr Hales (WDC), Cllr Cooke (WCC)

**Public:** None (0)

**1. To receive and approve apologies for absence submitted to the Clerk.**

Cllr Aizelwood (WDC), Cllr Chatwin, Cllr Manley, Cllr Beaver, Cllr Hall and Cllr Cole sent apologies.

*The Council did not achieve quorum and the meeting was **declared closed** by Chairman Councillor Henderson, The Clerk notified the public via the website that the meeting would be and was reconvened on Monday 17<sup>th</sup> September 2024 at Lapworth Village Hall.*

### 17<sup>th</sup> September 2024

**Present:** Cllr Henderson (Chairman), Cllr Chatwin, Cllr Beaver, Cllr Rees and the Clerk (R Lucas).

**Others Present:** None (0)

**Public:** None (0)

**1. To receive and approve apologies for absence submitted to the Clerk.**

Cllr Cooke (WCC), Cllr Hales (WDC), Cllr Aizelwood (WDC), Cllr Hall and Cllr Cole sent apologies which were **approved**.

**2. Declarations of Interest:** No declarations received.

**3. Dispensations:** No requests received.

**4. Minutes:** It was **resolved** to approve the minutes of the Ordinary Meeting of 12th August 2024, the minutes were signed without amendment.

**5. Matters arising** from previous meeting that are not included on this agenda:

**5.1. Update on Fairways: The Clerk** updated the Council that our contact Dan has left the business. He will liaise now with Sam regarding the additional jobs (clearing foliage around grit bins and the removal of a bench) that have been booked by the Council. One of the extra jobs, the fence at No 1 Lapworth Oaks, has been completed. It was noted that the contracted monthly work done by Fairways is always done very well.

**5.2. LPC Tour of Sherbourne Recycling Facility (known as the MRF): The Clerk** is awaiting a date from Zoe Court for a tour of the MRF.

**6. Public Participation:** a fifteen minute session when residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. No one person may address the Parish Council for more than 5 minutes

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### 7. Reports for Information:

#### 7.1. Warwickshire County Council

Cllr Cooke had provided a report for September 2024, see Appendix A.

#### 7.2. Warwick District Council

Cllr Hales had provided a report for September 2024, see Appendix B.

Cllr Rees provided a report on the Government housing numbers consultation.

### 8. Finance:

**8.1. To approve the invoices for payment:** The clerk presented the latest Financial Report which showed a general reserves balance of £16,174.48 on 3<sup>rd</sup> September 2024 and an expected balance of £14,730.55 once invoices have been paid.

It was **resolved** to approve the following payments:

	DATE	TYPE	TO	DESCRIPTION	AMOUNT
1	01/08/2	BACS	Lapworth Village	Room Hire (September 2024)	£22.50
2	01/08/2	BACS	R Lucas	HW allowance/expenses (Sept	£26.00
3	01/08/2	BACS	R Lucas	Salary (September 2024)	£
4	01/08/2	BACS	R Lucas	Virtual Landline	£4.50
5	01/08/2	BACS	HMRC	NIC (September 2024)	£5.86
6	01/08/2	BACS	Fairways	Grounds Maintenance	£584.57
				<b>Total</b>	<b>£1,443.93</b>

It was noted by **The Clerk** that Moore UK who are conducting the External Auditor Report (AGAR) for 2023-24 requested that the following amendments were made:

- 1 – the name of the Council was added to Section1 and republished on the website.
- 2 – the Council’s website was added to the Annual Governance Statement, resubmitted to Moore UK and republished on the website.
- 3 – Section 2, boxes 11a and 11b were ticked and signed and dated and republished on the website.

**The Clerk** completed the requests on 4<sup>th</sup> September 2024.

### 9. Items and correspondence for consideration and decision:

**9.1. Nominations for (3) Trustees of the Lapworth Charity:** The Council **approved and re-confirmed** the three current nominees (on a three-year term). The trustees are: Ian Knowles, Jennifer Bragg and Sarah Thompson (who is the new Chair).

The Lapworth Charity has recently changed its constitution. A new, incorporated charity has been set up under charity number 1200967 and all the assets of the “old” charity run under the 1963 scheme have been transferred to the new charity. The old charity will be wound up in due course. Under the constitution of the new corporate charity, the Council has the power to appoint one trustee for a term of five years and that power has been exercised to appoint Cllr Liz Beaver.

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**9.2. Bench at Harborough Cottages:** The Clerk reported that Cllr Armstrong (WDC) had received an offer from a contractor, The Bell Group, to replace the bench free of charge as part of their social values contribution.

The Clerk has written to The Bell Group to thank them for their kind offer.

### 10. Planning Matters:

10.1. Planning applications for consideration:

10.1.1. **W/24/1137** - Old Barn, Mountford Farm, Church Lane, Lapworth, Solihull, B94 5NU - Permission in principle application for the erection of 2no. infill dwellings.

**LPC Comment: NEUTRAL.**

10.1.2. **W/24/0835** - The Hey House, Lapworth Street, Lapworth, Solihull, B94 5QS - Erection of a single storey front carport extension, single storey side extension, two-storey rear extensions, single storey rear extension and alterations to external finishes.

LPC comment: **NEUTRAL** with the following comments:

*Lapworth Parish Council considers that the overall size of the extension is disproportionate for the Green Belt and asks that it is kept to below the 30% limit.*

10.1.3. **W/24/0934** - Land to the rear of Clover Hill, Old Warwick Road, Lapworth, Solihull, B94 6LD - Erection of detached dwelling and garage with associated access, parking and landscaping.

**LPC Comment: OBJECT** due to potential traffic issues in a narrow residential street and access.

### 10.2. Decision notices:

10.3. **W/23/1397** - Lantern House, Chessetts Wood Road, Lapworth. Variation of Condition 2 (approved plans) of planning permission ref: W/20/1926 (Demolition of existing house, outbuildings and tennis court and associated structures and erection of 1no. new dwellinghouse with associated landscaping and engineering works) to allow for amendments to landscaping and the approved access. LPC comment: **OBJECT** with the following comments: The Council considers that the proposed 6ft timber boundary fence is not in keeping with the character and appearance of the streetscene on this rural road. There is insufficient information provided about the proposed landscaping. WDC Decision: **GRANTED**

10.3.1. **W/24/0365** - Installation of a swimming pool and associated works, timber archways and a timber pergola at Foremans Cottage, Brome Hall Lane, Lapworth, Solihull, B94 5RB WDC Decision: **GRANTED**

10.3.2. \*\*\*\*\* **W/23/1397** - LPC objected to this application, as they considered the boundary fence to be out of keeping. Since the submission of the formal application, the proposals have been amended to reduce the fence height. It should also be noted that the proposed new fence height can be constructed under Permitted Development Rights. Further details have also been provided regarding the proposed landscaping changes and neither WCC Ecology or Landscape raise objection. Therefore, on this basis, the Parish Council was willing to withdraw their objection (submitted by The Clerk on 28/08/2024)\*\*\*\*\*

### 11. Road closures and Rights of Way issues.

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12. **Progress Reports:** To receive reports and status updates for the following:

**12.1. Lapworth recreation sites:**

No update.

**12.2. Lapworth Train Station Adoption Group:**

No update.

**12.3. Parish Online:**

No update.

**12.4. Lapworth Village Hall:**

No update.

**12.5. Speed in the village:**

No update.

13. **Communications, Openness and Accountability:**

No update.

**13.1. Nextdoor.com:**

No update.

**13.2. Parish noticeboards:**

No update.

**13.3. Parish Council website - to approve the new supplier (For Approval):** Cllr Beaver presented three providers for consideration to create and host the new Council website and domain and Parish Council Websites were **approved**.

A working group will be set up to oversee the transition and beyond – Cllr Henderson, Cllr Beaver and The Clerk will be on that initially.

**Action: Cllr Beaver** to liaise with James Lungley of Parish Council websites regarding a timeline.

**The Clerk** to fill in a form to officially get onto the list of eligible councils for £100 +VAT refund from the Cabinet Office.

14. **Correspondence and Publications received for information/consultation:**

**Warwickshire County Council , CPRE, NALC etc:**

Warwickshire Matters

Warwick District Council

Warwickshire Police

WM Trains

NALC

Rural Bulletin

CPRE

RSN Rural Funding Digest

15. **Reports and Questions:** To receive reports and questions from members in brief,

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**including items for the next agenda. Councillors are reminded this is not an opportunity for decision making.**

The Clerk reported that an offer had been received of a free donation from Chris Webbley of an original oil painting (a landscape of Church Lane) called 'Falling Shadows' by the artist Anthony Gibbs. It was bought for Chris' sister, Mrs Julia Griffin, by their mother for her wedding in 1981.

The Council gratefully **approved** accepting the donation.

**Action: The Clerk** to liaise with Mr Webbley and arrange how and when to receive the painting.

16. Date of next meeting: **Monday 14th October 2024 at 7:30pm.**

The meeting closed at 8:15pm.

Signed:

\_\_\_\_\_  
Cllr Henderson (Chairman)

Date:

\_\_\_\_\_

### APPENDIX A:

Lapworth & West Kenilworth Division County Council News September 2024 Day opportunities for Older People and People with Dementia Increased opportunities for socialising, improved quality of life and health, and living longer independent lives in their own communities are the intended outcomes from new contracts for day opportunities for older people and people with dementia. Warwickshire County Council Cabinet gave approval to tender for provision of day opportunities in the community, ensuring older people and people with dementia can access these opportunities close to where they live. Warwickshire County Council (WCC) services review highlighted that there is a significant number of older people, people living with dementia and their carers who would benefit greatly from day opportunities which focuses on enhancing what is already in place and looking to identify areas for improvement. Day opportunities will allow individuals to engage and socialise in meaningful physical, social and mental activities, promoting improved quality of life and independence. They will also provide a vital function to families and carers by offering valuable daytime respite. Can you help to shape the recovery of nature in the Warwickshire? Warwickshire County Council in partnership with the Local Nature Partnership is seeking support from residents, businesses and community groups to shape the development of a new Local Nature Recovery Strategy (LNRS) for the county. The Warwickshire, Coventry and Solihull Local Nature Partnership is a partnership of local organisations with the purpose of driving positive change for the natural environment and have offered to help prepare the LNRS by reaching out their members and contacts. The LNRS is a key strategy that will outline a roadmap for restoring and improving Warwickshire's natural environment ensuring that it is sustainable now and for future generations. A survey is now live in which all the county's stakeholders – from businesses to schools – will be asked to give their overall thoughts on natural environments and biodiversity, to think about their local area and which areas of the recovery of our natural world that they think should be prioritised. Have your say today: <https://ask.warwickshire.gov.uk/bi/nature-recovery/> Warwickshire County Council welcomes refreshed Local Councils' Charter The Charter reaffirms its commitment to strengthening partnerships with local communities. The Charter outlines how the County Council will work with Borough and District Councils and Town and Parish Councils to

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improve services and decision-making at a local level. Councillor Heather Timms, Portfolio Holder for Environment, Climate and Culture, expressed her enthusiasm for the refreshed Charter: “This is a significant step forward in our efforts to empower local communities and ensure that their voices are heard. “The Charter provides a clear framework for collaboration and partnership, and I am confident that it will lead to even better outcomes for residents across Warwickshire.” The Charter is key to tackling deprivation and inequality across the county and meeting our collective commitments around climate change and biodiversity. World Alzheimer’s Month 2024: Time to Act on Dementia, Time to Act on Alzheimer’s Over 8,500 people are estimated to be living with dementia in Warwickshire alone. Yet, the impact of dementia affects those not only with a diagnosis, but also families, friends, and carers. Throughout the course of the month, the council will be highlighting key resources available to individuals living with dementia and their caregivers, ensuring that everyone has the support they need. World Alzheimer’s Month is an annual international campaign led by Alzheimer’s Disease International. This year’s theme, ‘Time to Act on Dementia, Time to Act on Alzheimer’s,’ notably focuses on raising awareness and addressing the stigma that still surrounds those with dementia. Stress, anxiety, depression, certain physical illnesses, infections, and vitamin or thyroid deficiencies can all contribute to cognitive impairment. If you notice your memory getting significantly worse or it begins to impact your daily life, it’s important to book an appointment with your GP as soon as possible, as it could be a sign of dementia. Early diagnosis will allow for effective support and treatment to help slow down the progression of dementia. Unfortunately, nearly half of Warwickshire residents with dementia remain undiagnosed, meaning they miss out on vital information and support. 27 all-electric buses on their way as zero-emission scheme is approved Warwickshire County Council is moving closer to its ambitions to be net zero by 2050 following the announcement that the county has allocated significant funding to commission 27 all electric buses. At the cabinet meeting on Thursday, 5 September, 2024, the decision was taken to add £13.864 million to the Capital Programme for the Warwickshire Zero Emission Bus Regional Areas (ZEBRA)2 Scheme. The funding, which includes contributions from the Department for Transport (DfT), Stagecoach Midlands, and Section 106 developer contributions, will enable the introduction of 27 all-electric buses and associated charging infrastructure on key routes across Warwickshire.

<https://democracy.warwickshire.gov.uk/documents/s38182/Warwickshire%20ZEBRA2%20Scheme.pdf> Warwickshire County Council has announced significant additions – totalling £20.766 million – to its Education Capital Programme for 2024/25. This confirmed investment will help to ensure the county can meet its growing demand for school places and early years provision. The proposed additions to the capital programme include: Shipston High School: £2.188 million additional investment to deliver a 1FE expansion, increasing the school’s capacity by 150 pupils. Callendar Farm (a new primary school): £16.500 million investment to deliver a new 2FE primary school with early years and resourced provision places, providing 420 new primary school places. Early Years schemes: £418. 000 investment to deliver early years schemes at Kenilworth Nursery, Little Learners Day Nursery (Nuneaton), Happy Days Nursery (Southam), and Shipston Pre-School. These schemes will support with the new childcare entitlements being rolled out this year by central government. Cllr Kam Kaur, Portfolio Holder for Education at Warwickshire County said “We are committed to providing high-quality education for all children in Warwickshire. This significant investment in our Education Capital Programme will help to ensure that we have the capacity to meet the growing demand for school places and early years provision.” John Cooke  
12/08/2024

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## APPENDIX B:

Warwick District Council Report to Parish Councils, Kenilworth Abbey and Arden Ward Prepared by: Cllr Richard Hales, September 2024

- 1. Biodiversity Action Programme** This Biodiversity Action Programme sets out our strategic approach to 2050 to help create a district that is rich in nature by halting biodiversity loss and putting nature on a path to recovery. It also plays an important role in the delivery of our plans for climate change mitigation and adaptation. Please go to Biodiversity - Warwick District Council. ([warwickdc.gov.uk](http://warwickdc.gov.uk)) for more information.
- 2. Green Homes Grants** What is the Green Homes Grants scheme? We have successfully received funding to help residents keep warmer and lower their fuel bills – for free. Who is it for? This scheme is open to private owner-occupied properties that don't currently heat their home using mains gas. To be eligible for the funding, you need to:
  - Own and live in your home, or rent it privately to a tenant within Warwick District; and
  - Have a gross household income of less than £36,000 per year OR live in an eligible postcode area; and
  - Currently heat your home with alternative fuels other than gas such as oil, liquid petroleum gas (LPG), coal, solid fuels or electricity; and
  - Live in a home that has an EPC (Energy Performance Certificate) rating of D, E, F or G. If you don't have an EPC, then E.ON will arrange this for you if we think that your property is energy inefficientWhat measures are available?
  - Solar PV panels
  - Air source heat pumps
  - Loft insulation
  - Cavity wall insulation
  - Smart heating controls
  - External wall insulationThe energy efficiency improvement(s) for your home will be carried out by an E.ON Trustmark registered contractor. Eligible postcodes
  - Eligible postcodes in Warwick DistrictLandlords The scheme is also available to privately rented properties, subject to the tenant and the property meeting the eligibility criteria. Please see the FAQs for further information.
- 3. District Opens Venues for Heritage Open Days** Dozens of buildings in our district, some of which are not normally accessible to the public will be opening their doors for free next month for Heritage Open Days. Running from 6 to 15 September, Heritage Open Days is England's largest festival of history and culture and over the ten days there will be over forty local venues taking part. During the festival visitors will get a chance to visit the oldest tennis club in the world, the church where JRR Tolkien was married, the ancient location where Guy of Warwick lived and died as a hermit or a historical site dating back to the Knight's Templars. There is also the opportunity to join a variety of themed guided walks around Leamington, Warwick and Kenilworth. Many of the district's churches will also be open with volunteers on hand to show visitors around their stunning interiors designed by the leading architects and artists of the day. Other local attractions including the Lord Leycester, Packwood House, Baddesley Clinton, Hill Close Gardens and Bagot's Castle will be offering free admission at limited times. Amongst the venues taking part is the Collegiate Church of St Mary in Warwick, who will be offering visitors the chance to tour the tower and see the Victorian ringing room and bells for the first time in two years following its closure for a £multi-million restoration.
- 4. South Warwickshire Local Plan Update** As you will be aware a proposal has been made for a new settlement in and around Hatton Station. Hatton parish Council and Shrewley Parish Council have been invited to attend a meeting on Friday 27th September at 2pm, and while it isn't a public meeting, it's an opportunity for the two parish councils to discuss the proposal with the council and officers will give an update of the Local Plan process moving forward. On 30th July the new government announced a consultation on major changes to the planning system, which runs to the end of September. In this document there is a proposal regarding changing the number required for WDC to build in to the Local Plan proposals being developed. If the plan goes through would increase the requirement of houses to be built in the new Local Plan from 2027 from 653 to 1080 per year for the next 25 years. This is an increase of 427 houses per year. We will keep you updated once the consultation is over. Your councillors for Abbey and Arden are: Kyn Aizlewood – [Kyn.aizlewood@warwickdc.gov.uk](mailto:Kyn.aizlewood@warwickdc.gov.uk) David Armstrong – [David.armstrong@warwickdc.gov.uk](mailto:David.armstrong@warwickdc.gov.uk) Richard Hales – [Richard.hales@warwickdc.gov.uk](mailto:Richard.hales@warwickdc.gov.uk) Please feel free to contact us with any issues.