

LAPWORTH PARISH COUNCIL

Minutes of the Ordinary Meeting of 10th June 2024 held at 7:30pm in Lapworth Village Hall

Present: Cllr Henderson (Chairman), Cllr Rees, Cllr Hall, Cllr Manley and the Clerk (R Lucas).

Others Present: n/a

Public: n/a

1. **To receive and approve apologies for absence submitted to the Clerk:** Cllr Cooke (WCC) and Cllr Armstrong (WDC). Cllr Chatwin, Cllr Cole and Cllr Beaver.

2. **Declarations of Interest:** None.

3. **Dispensations:** No requests received.

4. **Minutes:** It was **resolved** to approve the minutes of the Ordinary Meeting of Lapworth Parish Council of 13th May 2024.

5. **Matters arising from previous meeting that are not included on this agenda:**

5.1. **Moles:** The Clerk reported that 3 x moles were humanely removed from the grounds of Lapworth Village Hall.

5.2. **Bench at Harborough Cottages:** The Clerk wrote to Councillor Hales via email to request permission to a) replace the bench and b) to tidy up the surplus grass for the residents.

Action: The Clerk to follow up with Councillor Hales.

5.3. **Vicarage Road Allotments Association:** The Clerk has been approached by Jeff Davies who has replaced Roger Whitmill and is awaiting their feedback on the most recent version of the Lease (Lease B+).

5.4. **Bench in Lapworth Village Hall Play Area:** It was **resolved** to remove the damaged bench but keep the plaque for future use.

Action: The Clerk to engage Fairways to remove the bench.

6. **Public Participation:** None.

7. **Reports for Information:**

7.1. Warwickshire County Council

7.2. Warwick District Council - Cllr Armstrong provided a report for June 2024 – see Appendix A for details

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8. Finance:

8.1. To approve the invoices for payment:

It was **resolved** to approve the following payments:

| | DATE | TYPE | TO | DESCRIPTION | AMOUNT |
|---|----------|------|-----------------------|------------------------------------|-----------------|
| 1 | 12/05/24 | BACS | Lapworth Village Hall | Room Hire (May 2024) | £22.50 |
| 2 | 12/05/24 | BACS | R Lucas | HW allowance/expenses June 2024 | £26.00 |
| 3 | 12/05/24 | BACS | R Lucas | Salary June 2024 | £ |
| 4 | 12/05/24 | BACS | R Lucas | Printer/scanner, paper, hard drive | £215.73 |
| 5 | 12/05/24 | BACS | HMRC | NIC June 2024 | £ |
| 6 | 30/05/24 | BACS | Zurich Town & Parish | Parish Insurance | £839.83 |
| 7 | 22/05/24 | CHQ | Steve Sidaway | Mole Catcher | £80.00 |
| | | | | Total | £1990.42 |

9. Annual Governance Accountability 2023-24:

9.1. To receive the report from the Internal Auditor and consider any recommendations:

The report from the Internal Auditor had been circulated prior to the meeting. The Internal Auditor reported that “the various records and procedures in place for the Council provide a good standard of control” and has signed the Annual Internet Audit Report 2023/24. The recommendations were noted.

9.2. Consideration and signature of the Annual Governance Statement 2023-24:

The Annual Governance Statement was considered. All responses were in the affirmative with the final trust funds statement marked as not applicable and it was **resolved** to approve the Annual Governance Statement. Cllr Henderson and the Clerk as Responsible Finance Officer signed Section 1 of the Annual Return.

9.3. Approval and signature of the Accounting Statement 2023/24:

It was **resolved** to approve the Accounting Statements, see appendix C. Cllr Henderson and the Clerk as Responsible Finance Officer signed Section 2 of the Annual Return.

9.4. To note the commencement of date for the Period of Exercise of Public Rights:

It was noted that the Period of Exercise of Public Rights would be from Wednesday 12th June 2024 to Tuesday 23rd July 2024.

ACTIONS:

The Clerk to submit the AGAR paperwork to the External Auditor, Moore UK

The Clerk to display the Notice of the Period of Exercise of Public Rights on the website and noticeboard at the village hall.

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10. Items and correspondence for consideration and decision:

10.1. To further review speed in the village:

After an email from a member of the public, the Council further discussed the measures they put in place to monitor speed. This includes the visit by the Police and Crime Commissioner and Chief Constable and their teams to Lapworth in 2023 and the creation of the Community Speed Watch Team. The speed gate by The Boot, new speed signs on Rising Lane, repainted road markings on the main routes and the repairing of several pot-holes and road edges also have been achieved.

Action: Cllr Rees to draft an email response to the member of the public.

10.2. Fence outside No 1 Lapworth Oaks:

The Clerk reported on the imminent removal of the broken park of the fence. Cllr Hall has spoken with Xact who are in agreement. The Clerk is awaiting a price and date for the removal by Fairways.

10.3. Social Media Policy:

The Clerk is creating a Facebook and other Social Media Policy and to update the existing Persistent or Vexatious Complaints Policy and Procedure.

11. Planning Matters:

11.1. To consider correspondence received regarding development at Gym Shed:

ACTION: Cllr Henderson to respond on behalf of the Council.

11.2. Planning applications for consideration:

11.2.1. W/24/0688

Prior Approval for proposed Change of Use of Agricultural buildings to 1 no. larger dwelling house (Use Class C3) under Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q. Lavender Farm, Bushwood Lane, Lapworth, B95 5EX.

LPC comment: **NEUTRAL**

11.2.2. W/24/0329

Barn in Field 8424, Grove Lane, Lapworth. Proposal: Demolition of existing barn and erection of a single dwelling.

LPC comment: **OBJECT**

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11.3. Decision notices:

11.3.1. **W/24/0339**

Installation of solar panels to the rear elevation of the garage. Amendment of Planning app W/22/1783 for installation of solar panels to include rear elevation of garage to be consistent with approved conservation application. The Tan House, Old Warwick Road, Lapworth, Solihull, B94 6JZ.
LPC comments: NEUTRAL
WITHDRAWN

11.3.2. **W/23/1776**

Conversion of existing garage / store (B8) to residential (C3) use. Annexe at Yew Tree Cottage, Old Warwick Road, Lapworth, Solihull, B94 6BA.
LPC comments: NEUTRAL
WITHDRAWN

11.3.3. **W/23/1175**

Change of use of field and 3 buildings to dog care and walking use (Sui Generis) including erection of dog run and replacement roof to the buildings. Swallowfield Stud, Rising Lane, Lapworth, Solihull, B94 6JD.
LPC comments: OBJECT
WDC decision: REFUSED

11.4. Planning Appeal notices:

11.4.1. **W/22/1711/LB**

Proposed solar panel installation at The Tan House, Old Warwick Road, Lapworth, Solihull, B94 6JZ.
LPC comments: NEUTRAL
WDC decision: GRANTED

12. Road closures and Rights of Way issues:

12.1. C23 RISING LANE, BADDESLEY CLINTON

12.2. C22 LAPWORTH STREET, LOWSONFORD

13. Progress Reports: To receive reports and status updates for the following:

13.1. Lapworth recreation sites

13.2. Lapworth Train Station Adoption Group
Cllr Rees reported that a new planter has been put in sponsored by the WI. The tap has been successfully installed.

13.3. Lapworth Village Hall

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13.4. Parish Online

14. Communications, Openness and Accountability:

14.1. Nextdoor.com

14.2. Parish noticeboards:

ACTION: The Clerk to follow up with Phil Harris to approve the renovation of the 2 x remaining boards.

14.3. Parish Council website:

The Clerk reported that he and Cllr Beaver have progressed the search for a new website and have subsequent meetings lined up and will produce a proposal with 3 x quotes.

15. Correspondence and Publications received for information/consultation:

Warwickshire County Council

CPRE

Warwickshire Association of Local Councils (WALC)

15.1. Warwickshire Matters

15.2. Warwick District Council

15.3. Warwickshire Police

15.3.1. SMIDSY

15.3.2. Police Report - Driving

15.3.3. Speed Watch

15.3.4. Fatal 4 operation in Warwickshire

15.3.5. NALC Smaller Councils Committee - reuse of grave spaces

15.3.6. WALC

16. Reports and Questions: To receive reports and questions from members in brief, including items for the next agenda. Councillors are reminded this is not an opportunity for decision making.

16.1. Potential Cross Border Sites:

Cllr Cole sent in via email a report after a Hockley Heath PC meeting of potential cross border sites.

Date of next meeting: **Monday 8th July 2024 7:30pm at Lapworth Village Hall**

The meeting closed at 8-32pm.

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Signed:

Cllr Henderson (Chairman)

Date:

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Appendix A:

Warwick District Council Report to Parish Councils, Kenilworth Abbey and Arden Ward

Prepared by: Cllr David Armstrong, June 2024

1. Net Zero DPD formally adopted

The Net Zero DPD has been formally approved by Council, meaning it now has full weight in planning decisions in the district. All new planning applications will be required to meet the DPD requirements, which will improve energy efficiency and renewable energy generation in new homes, lowering resident's energy bills and increasing use of technology such as rooftop solar panels. This is a key part of the Council's Climate Emergency Action Plan and Councillors are carefully waiting to see the impact on planning applications and decisions at planning committee.

2. Election 4th July

Notices of a parliamentary election for the constituencies of Kenilworth and Southam and Warwick and Leamington have been posted on our website along with dates, deadlines and ID requirements. Please remember to register to vote, and bring the required voter ID! There are also details of temporary paid positions assisting us with polling stations and the election count.

3. D Day 80th Anniversary

The 80th anniversary of the D Day landings was commemorated across the district on the 6th June. Beacons were lit at Newbold Comyn and Kenilworth Castle as a symbol of the peace and light which emerged from the darkness of war.

Throughout the month we will be remembering the bravery and sacrifice of all those who have served our country and also celebrating local regiments with our Armed Forces Day in St Nicholas Park on 29th June and a military style opening of Fusilier's Way on 22nd June.

Finally, some short highlights. Creative Hub renovation works at Leamington Town Hall began in late May. Kenilworth will host its first Clean Air Day on Sunday 16th June from 10-3 at Abbey End, a family-friendly event raising awareness of air quality and empowering resident's to take action. District Council mowing has restarted after a successful No Mow May. Please let your councillors know of any issues outstanding.