

LAPWORTH PARISH COUNCIL

Minutes of the Ordinary Meeting of 8th April 2024 held at 7:30pm in Lapworth Village Hall

Present: Cllr Henderson (Chairman), Cllr Hall, Cllr Beaver, Cllr Chatwin, Cllr Rees and the Clerk (R Lucas)

Others present: None

Public: Three (3)

1. To receive and approve apologies for absence submitted to the Clerk

Cllrs Cole, Manley, Hales, Cooke, Armstrong and Aizelwood sent apologies which were accepted.

2. Declarations of Interest: None.

3. Dispensations: None.

4. Minutes: It was resolved to approve and sign minutes of the Ordinary meetings of Lapworth Parish Council of 11th March 2024 and 25th March 2024. Both minutes were signed without amendment.

5. Matters arising from previous meeting that were not included on the agenda. None.

6. Public Participation:

- Two (2) members of the public raised the issue of loose grass cuttings outside Harborough Cottages. It was pointed out that Warwick District Council are landlords of the cottages and responsible for removal. It was suggested the set-up of a residents group to approach the District Council.
ACTION: The Clerk to speak to Cllr Armstrong on the matter.
- The same two people mentioned the 52 years old bench which is in a state of disrepair.
ACTION: The Clerk to explore costs of a replacement bench outside Harborough Cottages. Speak to District Council to buy a commemorative bench (possibly the Coronation).
- The same two people reported that Lamppost 11 (nr Lapworth Surgery) was out.
ACTION: Cllr Chatwin to follow up and pass info to **The Clerk**.
- The same two people mentioned that the paths around the cottages are green and slippery. It was advised that Warwickshire County Council are responsible for paths as they are usually part of the highway.
- A member of the public spoke about the frustrations at Swallowfield and the Dogs recreational area which can affect up to 40-50 residents with noise and related animal issues. It was noted that Lapworth Parish Council objected to the plans at the time. The Council were sympathetic to the problem.
- ACTION: The Clerk** to enquire of the District Council as to the noise.

7. Reports for Information

7.1. Warwickshire County Council None.

7.2. Warwick District Council None.

8. Finance:

8.1 The invoices for payment were approved including:

	PAYEE	DESCRIPTION	TYPE	AMOUNT
1	Lapworth Village Hall	Room hire (March 2024)	BACS	£58.13
5	H DU BOIS	Expenses: Microsoft 365 Personal	BACS	£59.99
6	H DU BOIS	Expenses: McAfee virus protection	BACS	£39.99
			Total	£158.11

8.2 To receive an update from the Internal Controls Councillor approved by Cllr Beaver after picking 5 or 6 transactions

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8.3. To note the bank reconciliation for y/e 31.3.24 **APPROVED**

8.4. To review Earmarked Reserves for 2024-25 and consider if additional contributions are required from General Reserves **APPROVED**

8.5. Amendments to the Unity Trust banking mandate to register the incoming Clerk as the Accounts Administrator were approved **APPROVED**

9 Items and correspondence for consideration and decision

9.1. To review the decision to remove the trip rail fence at the village green (made on 9.10.23, item 10.6) and to consider if any further action is required no further action for another 6 months.

9.2. To consider inviting a planning consultant to speak to the Council about Neighbourhood Development Planning at a cost of £80.00 per hour deferred for 6 months until 2 new councillors are appointed and The Clerk is upto speed.

9.3. To consider a quote provided to refurbish the remaining two noticeboards **APPROVED**

9.4. To consider a proposal to fund the planting of new trees on the verge opposite Lapworth Garage Deferred until Next Meeting.

9.5. To review the Health & Safety Report for the trees on land at the village hall and to consider any recommended works

ACTION: The Clerk to get quotes from Fairways and others re cutting Wild Cherry. Councillors happy to cut ivy individually.

9.6. To consider the request from a resident for the Council to reduce the height of a conifer on the village hall site Council recommends they advise that The Clerk can help the landowner organise the cutting of the tree but the landowner will pay for it.

9.7. Broome Hall Lane toilets: to consider reducing the opening hours for the toilets to weekends only between April - October and to consider an approach for the maintenance review at the end of the summer or when and if the issue is raised to The Council.

10. Policies for approval:

- Councillor Co-option Policy **APPROVED**
- Grant Awarding Policy **APPROVED**

11. Planning Matters

11.1. To consider correspondence received regarding development on Tapster Lane The Council will keep under review. Cllr Henderson to reply to the email.

11.2. Planning applications for consideration:

11.2.1. W/24/0080

Conversion of existing garage to provide a gym and office space.

Pound House Cottage, Lapworth Street, Lapworth, B94 6AX

Comments by 9/4/24: **NEUTRAL**

11.2.2. W/24/0308

Change of use of land from redundant equestrian paddock to residential curtilage. (Retrospective application).

Oaklyn, 140 Bakers Lane, Knowle, Solihull, B93 8PR

Comments by 9/4/24: **NEUTRAL**

11.2.3. W/23/1595

Retrospective planning application for the retention of detached timber building and timber fences, proposed partial demolition of existing building and continuation of existing use for a timber business (Sui Generis)

Former Timber Yard, Old Warwick Road, Lapworth, Solihull, B94 6BA

Comments by 9/4/24: **NEUTRAL** (The Council registered disappointment in the height of the fence)

11.2.4. W/23/1597

Retrospective planning application for the retention of portable building, 3no. steel containers, 2no. freestanding canopies and 2no. fixed canopies, timber fencing and change of use from Sui Generis to Use Class F2(c) (outdoor fitness business)

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Former Timber Yard, Old Warwick Road, Lapworth, Solihull, B94 6BA

Comments by 9/4/24: **NEUTRAL**

11.2.5. W/24/0364

Erection of two storey rear extension, erection of front veranda and alteration to existing fenestration (resubmission of approval W/23/0405).

1 St Chads Cottage, Old Warwick Road, Lapworth, Solihull, B94 6LH

Comments by 18/4/24: **NEUTRAL**

11.3. Decision notices:

11.3.1. W/24/0009

Application for the Variation of Condition 11 (removal of Permitted Development Rights) of planning permission ref: W/23/1185 (Proposed dwelling in lieu of extant

Class Q Prior Approval (ref W/22/0981) and extant stable block (ref W/10/0079).

Land to the North of, Bakers Lane, Knowle, Solihull

LPC comments: **NEUTRAL**

WDC decision: **GRANTED**

11.3.2. W/23/1472

Change of use from existing agricultural land to equestrian use and erection of associated stables and tack room (re-submission of planning application ref:

W/23/0459)

Land to the North of, Bakers Lane, Knowle, Solihull

LPC comments: **OBJECT**

WDC decision: **REFUSED**

11.4. Planning Appeal notices:

11.4.1. W/23/1100/AG

Prior approval notification for proposed erection of agricultural building for storage of forestry tools and machinery.

Land to the North of, Bakers Lane, Knowle, Solihull

12. Road closures and Rights of Way issues

12.1. **Lapworth Street, 24th - 26th April 2024**

12.2. **Lapworth Street, 8th - 10th May 2024**

12.3. **Rising Lane 13th - 17th May 2024**

12.4. **Wharf Lane 17th May 2024**

12.5. **Church Lane 28th - 29th May 2024**

13. Progress Reports: To receive reports and status updates for the following:

13.1. **Lapworth recreation sites** None

13.2. **Lapworth Train Station Adoption Group** one of the ladies who works for Chiltern has handed in her notice, new plants will go in soon, tap hasn't been put in as promised, history posters soon.

13.3. **Lapworth Village Hall** The Council made it clear that they don't want their archives cabinets put into the container outside.

District Council might contribute to carparking resurfacing if needed one day

13.4. **Parish Online** deferred to next meeting

14. Communications, Openness and Accountability:

14.1. **Nextdoor.com** it was noted that the Clerk saw the advert for his job on this site

ACTION: The Clerk to draft adverts for 2 x casual vacancies for Councillors for Nextdoor and for The Parish Magazine

14.2. **Parish noticeboards** None

14.3. **Parish Council website Cllr Hall** to pass information to **The Clerk**

15. Correspondence and Publications received for information/consultation:

Warwickshire County Council

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CPRE

Warwickshire Association of Local Councils (WALC)

15.1. Warwick District Council

15.2. Warwickshire Police

16. Reports and Questions: To receive reports and questions from members in brief, including items for the next agenda. Councillors are reminded this is not an opportunity for decision making.

The Council were sorry to hear of the passing of Mrs. Margaret Frances (previous Lapworth Parish Council Chair and Councillor). A memorial event will be held at the Village Hall on Thursday 25th April 2024 at 1400hrs.

The telephone box near Lapworth Station has been opened as a book exchange.

17. Date of next meeting: Monday 13th May 2024 7:30pm

The meeting closed at 9-12pm

Signed:

Cllr Henderson (Chairman)

Date:
