

ORDINARY MEETING OF LAPWORTH PARISH COUNCIL

Monday 13th May 2024, 7:30PM— 9:30PM
Committee Room at Lapworth Village Hall, Lapworth

7th May 2024

You are hereby summoned to attend the Annual Meeting of Lapworth Parish Council for the purpose of transacting the following business.

Members of the Press and Public are invited to attend the meeting and are welcome to address the Parish Council on any matters they wish to raise during the public forum.

Richard Lucas
Clerk to Lapworth Parish Council

AGENDA

1. **Election of Chairman: to elect the Chairman for 2024/25 and receive the Chairman's Declaration of Acceptance of Office**
2. **Election of Vice-Chairman: to elect the Vice-Chairman for 2024/25 and receive the Vice-Chairman's Declaration of Acceptance of Office**
3. **To receive and approve apologies for absence submitted to the Clerk**
4. **Declarations of Interest:** Members should declare any items of interest on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by the regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.
5. **Dispensations:** To receive and consider granting dispensation requests
6. **Minutes:** to approve and sign minutes of the Ordinary Meeting of Lapworth Parish Council of 8th April 2024
7. **Matters arising from previous meeting that are not included on this agenda**
8. **Public Participation:** Fifteen minute session when residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. No one person may address the Parish Council for more than 5 minutes
9. **Reports for Information**
 - 9.1. **Warwickshire County Council**
 - 9.2. **Warwick District Council**

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10. To confirm the following Council representatives:

1. Internal Controls Councillor
2. Health & Safety Councillor
3. Speed watch Councillor
4. Defibrillator Councillor
5. Play Area Councillor
6. Village Hall Committee representative
7. Lapworth Charity representative
8. Footpath Wardens

11. To consider if the Council is eligible to use the General Power of Competence in accordance with the Localism Act 2011 s1-6

12. Finance

12.1. To consider renewal of annual membership of CPRE for £36.00

12.2. To approve the invoices for payment

| | PAYEE | DESCRIPTION | TYPE | AMOUNT* |
|---|------------------------|--|--------------|-----------------|
| 1 | Lapworth Village Hall | Room hire (April 2024) | BACS | £45.00 |
| 5 | E Choudry | Internal Audit | BACS | £340.00 |
| 6 | H DU BOIS | Handover/Audit/Travel | BACS | £480.07 |
| 7 | WALC | Training For Clerk - Agendas and Minutes | BACS | £35.00 |
| 8 | The Play Inspection Co | Annual Inspection | BACS | £162.00 |
| 9 | CPRE | Renewal | BACS | £36.00 |
| 0 | Fairways | Maintenance Apr-Oct 24 | BACS | £584.57 |
| | | | Total | £1682.64 |

12.3. To consider quotes for Insurance

13. To update and approve the following policies

- Financial Regulations
- Code of Conduct
- Standing Orders
- Expenses Policy
- Scheme of Delegation

14. Items and correspondence for Consideration and Decision

14.1. Report on Parish Council Domain Helper Service

14.2. Report of Health & Safety Inspection Of The Council's Assets

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14.3. Proposal to gift a replacement bench outside Harborough Cottages

15. Planning Matters

15.1. Planning applications for consideration:

15.1.1. **W/24/0491**

Replacement of existing metal clad outbuilding with proposed new oak framed outbuilding.

Heronbrook Manor House, 69 Bakers Lane, Knowle, Solihull, B93 8PW.

Comments by: 22/05/24

15.2. **Decision Notices:** to note decisions on the following planning applications

15.2.1. **W/24/0080**

Conversion of existing garage to provide a gym and office space.

Pound House Cottage, Lapworth Street, Lapworth, B94 6AX.

LPC comments: NEUTRAL

WDC decision: GRANTED

15.2.2. **W/24/0308**

Change of use of land from redundant equestrian paddock to residential curtilage. (Retrospective application).

Oaklyn, 140 Bakers Lane, Knowle, Solihull, B93 8PR.

LPC comments: NEUTRAL

WITHDRAWN

15.3. Planning Appeal notices:

15.3.1. **APP/T3725/D/24/3338624**

Proposed development: Erection of two storey rear and side infill extension and single storey rear and side infill extensions with associated landscaping works.

Fir Tree Cottage, 147 Chessetts Wood Road, Lapworth, Solihull, B94 6EN.

16. **Progress Reports: To receive reports and status updates for the following:**

16.1. Lapworth Train Station Adoption Group

16.2. Lapworth Village Hall

16.3. Lapworth recreation sites

16.4. Parish Online

17. **Communications, Openness and Accountability:**

17.1. Nextdoor.com

17.2. Parish noticeboards

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17.3. Parish Council website

18. **Road Closures and Rights of Way issues**

19. **Correspondence and Publications received for information/consultation:**

Warwickshire County Council

CPRE

Warwickshire Association of Local Councils (WALC)

19.1. **Warwick District Council**

19.2. **Warwickshire Police**

20. **Reports and Questions:** To receive reports and questions from members in brief, including items for the next agenda. Councillors are reminded this is not an opportunity for decision making.

21. **Date of next meeting: Monday 10th June 2024 7:30pm in Lapworth Village Hall**