

ORDINARY MEETING OF LAPWORTH PARISH COUNCIL

Monday 11th March 2024, 8PM— 9:30PM
Committee Room at Lapworth Village Hall, Lapworth

5th March 2024

To: All Members of Lapworth Parish Council

You are hereby summoned to attend the Ordinary Meeting of Lapworth Parish Council for the purpose of transacting the following business.

Members of the Press and Public are invited to attend the meeting and are welcome to address the Parish Council on any matters they wish to raise during the public forum.

Helen du Bois
Clerk to Lapworth Parish Council

AGENDA

1. **To receive and approve apologies for absence submitted to the Clerk**
2. **Declarations of Interest** Members should declare any items of interest on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by the regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.
3. **Dispensations:** to receive and consider granting dispensation requests
4. **Minutes:** to approve and sign minutes of the Ordinary meeting of Lapworth Parish Council of 12th February 2024
5. **Matters arising from previous meeting that are not included on this agenda**
6. **Public Participation:** a fifteen minute session when residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. No one person may address the Parish Council for more than 5 minutes
7. **Reports for Information**
 - 7.1. **Warwickshire County Council**
 - 7.2. **Warwick District Council**
8. **Finance:**
 - 8.1 **To approve the invoices for payment including:**

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	PAYEE	DESCRIPTION	TYPE	AMOUNT
1	MI Business Services	Annual website hosting fees	BACS	£240.00
2	Lapworth Village Hall	Room hire (Feb 2024)	BACS	£22.50

8.2 To consider a grant application from Lapworth Cricket Club for £1000

8.3 To note the 2023/24 VAT126 claim of £1582.07

8.4. To consider transferring all General Reserve funds back into the Unity Current Account for a period of time

9. Items and correspondence for consideration and decision

9.1. Clerk/RFO Recruitment:

9.1.1. To receive an update on the recruitment process

9.1.2. To consider the proposal for a Locum Clerk offered by Local Council Consultancy

9.1.3. To consider approving the likely expenditure for office equipment for the replacement clerk

9.2. To review the Health & Safety Report for the trees on land at Lapworth Village Hall

9.3. To consider the request from a resident for the Council to reduce the height of a conifer on the village hall site

9.4. To consider submitting a Council response to Warwickshire County Councils' Rights of Way Improvement Plan questionnaire

10. Policies for approval:

- Risk Assessment Policy
- Asset Register
- System of Internal Control and Audit

11. Planning Matters

11.1. Planning applications for consideration:

11.1.1. W/24/0222/LB

The creation of 1no new access hatch, repair to 2no existing ceiling openings and installation of crawls boards through the attic spaces and to a room to provide safe access to maintain fire detection.

Packwood House, Packwood Lane, Lapworth, Solihull, B94 6AT

Comments by 22/3/24

11.1.2. W/24/0034

Demolition of existing garage, sunroom, shed and garden wall and erection of new single storey side extension, plus widening of rear external door and minor internal alterations.

Rectory Cottage, Church Lane, Lapworth, Solihull, B94 5NX

Comments by 12/3/24

11.1.3. W/24/0035/LB

Demolition of existing garage, sunroom, shed and garden wall and erection of new single storey side extension, plus widening of rear external door and minor internal alterations.

Rectory Cottage, Church Lane, Lapworth, Solihull, B94 5NX

Comments by 12/3/24

12. Progress Reports: To receive reports and status updates for the following:

12.1. Lapworth recreation sites

12.2. Lapworth Train Station Adoption Group

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12.3. Lapworth Village Hall

12.4. Parish Online

13. Communications, Openness and Accountability:

13.1. Nextdoor.com

13.2. Parish noticeboards

13.3. Parish Council website

14. Correspondence and Publications received for information/consultation:

14.1. Warwick District Council

14.2. Warwickshire Police

15. Reports and Questions: To receive reports and questions from members in brief, including items for the next agenda. Councillors are reminded this is not an opportunity for decision making.

16. Date of next meeting: Monday 8th April 2024 7:30pm