

# LAPWORTH PARISH COUNCIL

## Minutes of the Ordinary Meeting of 5<sup>th</sup> September 2023 held at 7:30pm in Lapworth Village Hall

**Present:** Cllr Henderson (Chairman), Cllr Chatwin, Cllr Cole, Cllr Hall, Cllr Manley, Cllr Rees and the Clerk (H du Bois).

**Others present:** Cllr Cooke (WCC), Cllr Armstrong (WDC)

**Public:** Eight

### 1. To receive and approve apologies for absence submitted to the Clerk

The Council had received apologies from Cllr Beaver which were accepted.  
Cllr Hales (WDC) and Cllr Aizlewood (WDC) sent apologies.

### 2. Declarations of Interest

None.

### 3. Dispensations

No requests received.

### 4. Minutes: to approve and sign minutes of the Ordinary meeting of 10<sup>th</sup> July 2023

It was **resolved** to approve the minutes of the Ordinary Meeting of 10<sup>th</sup> July 2023, the minutes were signed without amendment.

### 5. Matters arising from previous meeting that are not included on this agenda

- Cllr Hall has been successfully registered as a signatory for the Unity Bank accounts.
- Steve Partner (Head of Neighbourhood and Assets WDC) has responded to the Council's letter regarding Harborough Cottages and No Mow May saying that they are carrying out a review to establish how to proceed in future years and will ensure that the views of the Parish Council are part of that review.
- The Parish Footpath Wardens will be attending the meeting on 13<sup>th</sup> November 2023
- The Clerk is meeting with Fairways' Arboricultural Manager at the play area on 6<sup>th</sup> Sept 2023 to discuss cutting back the overgrown greenery.

### OUTSTANDING ACTIONS:

- **Cllr Henderson** to contact Barclays Bank to request the removal of all ex-Council members from the Banking Mandate.
- **Cllr Cole** to provide the Clerk with a written explanation as to why the datasets would be of benefit to the Council, **the Clerk** to ask WDC if they can provide copies of the relevant maps
- **In progress: The Clerk** to provide more information on the Parish Online website service.
- **In progress: The Clerk** to provide quotes for the replacement of the noticeboard at the village hall.
- **In progress: The Clerk** to provide quotes for the repair of the three pin board noticeboards.
- **In progress: The Clerk** to request an updated quote from supplier B for the full replacement (Lapworth Oaks fencing).
- **In progress: The Clerk** to request an additional quote from both suppliers for part replacement and part removal. (Lapworth Oaks fencing).

### 6. Public Participation

Members of the public commented on the following planning applications:

- W/23/0459
- W/23/1100 AG
- W/23/1175

It was agreed to move item 10. Planning Matters to this point of the meeting.

### 10. Planning Matters

#### 10.1. Planning applications for consideration:

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## 10.1.1. W/23/0459

Proposed change of use from existing agricultural land to equestrian use. Proposed erection of associated stable.

Land to the North of, Bakers Lane, Knowle, Solihull

LPC comment: **OBJECT** with the following comments:

*This is a conspicuous site: the Council is concerned that the proposed development will have a harmful impact on the character of the rural landscape and will be detrimental to the openness of the Green Belt.*

## 10.1.2. W/23/0922

Erection of single storey side extension and glazing alterations to rear  
4 Canalside, Old Warwick Road, Lapworth, Solihull, B94 6LQ

LPC comment: **NEUTRAL**

## 10.1.3. W/23/1014

Proposed erection of 3no. Detached dwellinghouses including associated hardstanding areas and landscaping.

The Old Nursery, Station Lane, Lapworth

This application had been withdrawn by the time of the meeting.

## 10.1.4. W/23/1044

Proposed conversion of redundant stables to form single dwelling unit (2 bedroom) with associated parking and amenity space. Resubmission of planning application no. W/19/0751.

Tapster Manor, Tapster Lane, Lapworth, Solihull, B94 5PG

LPC comment: **OBJECT** with the following comments:

*The Council asks that due attention is given to neighbours' concerns about the access and parking on this site. We also ask that an up-to-date bat survey is carried out.*

## 10.1.5. W/23/1116

Erection of single storey side extension.

The Spinney, Rising Lane, Lapworth, Solihull, B94 6HW

LPC comment: **NEUTRAL**

## 10.1.6. W/23/1175

Change of use of field and 3 buildings to dog care and walking use (Sui Generis) including erection of dog run and replacement roof to the buildings

Swallowfield Stud, Rising Lane, Lapworth, Solihull, B94 6JD

LPC comment: **OBJECT** with the following comments:

*The Council considers that this residential location is unsuitable for a business of this nature and size, particularly with regards to potential noise levels and likely increased traffic flow to and from the site. The Council is particularly concerned about the impact of increased noise levels during working hours on the nearby residential properties - the Council asks that a Noise Survey is requested so the likely noise impact from the business can be properly assessed.*

## 10.1.7. W/23/1185

Proposed dwelling in lieu of extant class Q prior approval (ref W/22/0981) and extant stable block (ref W/10/0079). Resubmission of W/22/1490.

Land to the North of, Bakers Lane, Knowle, Solihull

LPC comment: **NEUTRAL**

## 10.1.8. W/23/1100 AG

Prior approval notification for proposed erection of agricultural building for storage of forestry tools and machinery

Land to the North of, Bakers Lane, Knowle, Solihull

LPC comment: **OBJECT** with the following comments:

*The Council considers that in the absence of any evidence of forestry business activity at this location, the construction of another building on this green belt site should not be permitted. There has already been much change to the landscape at this site and this proposal risks causing further harm to the openness and rural character of the area.*

Cllr Rees left the meeting at this point.

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## 10.2. Decision Notices: to note decisions on the following planning applications

### 10.2.1. Ref: W/23/0803

Erection of first floor extensions

Lapworth Paddocks, Rising Lane, Lapworth, Solihull, B94 6HW

LPC comment: NEUTRAL

WDC Decision: GRANTED

### 10.2.2. Ref: W/23/0947 AG

Application for Prior Approval for proposed building (H4mxL18mXW10m and height to 5.06m) for storage of hay and machinery for forestry

Land to the North of, Bakers Lane, Knowle, Solihull

LPC comment: OBJECTION

WDC Decision: REFUSED

### 10.2.3. Ref: W/23/0886

Replacement garage fenestration.

Maud Cottage, Bushwood Lane, Bushwood, Solihull, B95 5EU

LPC comment: NEUTRAL

WDC Decision: GRANTED

## 10.3. Planning Appeal Notice

### Ref: W/22/0869

Erection of two storey side and single storey rear extensions; increase height of main roof and addition of new vehicular access and hardstanding car parking spaces

209 Old Warwick Road, Lapworth, Solihull, B94 6HN

LPC comment: NEUTRAL

Appeal Decision: REFUSED

## 7. Reports for Information

### 7.1. Warwickshire County Council

Cllr Cooke had provided reports for August and September 2023, see Appendix A.

### 7.2. Warwick District Council

Cllrs Armstrong and Aizlewood had provided reports for August and September 2023, see Appendix A.

Cllr Armstrong confirmed that there had been no further information provided by the Government regarding a proposal to remove the Duty to Co-operate between local planning authorities.

## 8. Finance

### 8.1. To note the contractual annual increase of 1SCP for the Clerk to SCP19

This was noted, the Standing Order for the Clerk's wages will be amended. Cllr Henderson confirmed that he and Cllr Rees had met with the Clerk for an annual appraisal meeting.

### 8.2. To approve the invoices for payment

The clerk presented the latest Financial Report, see Appendix B. The Financial Report showed a general reserves balance of £14,901.17 on 28<sup>th</sup> August 2023 and an expected balance of £13,867.11 once invoices have been paid.

It was **resolved** to approve the following payments:

	PAYEE	DESCRIPTION	TYPE	AMOUNT*
1	Fairways Contracting Ltd	Grounds Maintenance (Aug 23)	BACS	£570.00
2	WALC	Councillor training (x1)	BACS	£36.00
3	HMRC	NIC/Income Tax Aug & Sept 23	BACS	£19.22
4	H DU BOIS	Aug/Sept 2023 additional salary	BACS	£24.43
5	H DU BOIS	HW allowance/expenses Aug 23	BACS	£47.44
6	H DU BOIS	HW allowance/expenses Sept 23	BACS	£62.47
7	Village Hall	Room hire (July 23)	BACS	£22.50
8	MOORE UK	External Audit fee 2022/23	BACS	£252.00
			<b>Total</b>	<b>£1034.06</b>

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\*Statutory Power for all payments: General Power of Competence, Localism Act 2011

**ACTION: The Clerk** to submit the payments.

## 8.3. To note the Conclusion of Audit from Moore UK

The Council has received the External Auditor Report and Certificate for year ending 31<sup>st</sup> March 2023. The report states that the information provided to Moore is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The External Auditor Report and Certificate 2022-23 is displayed on the website and the Notice of Conclusion of Audit has been displayed on both the website and Old Warwick Road noticeboard.

## 8.4. To note the 2022/23 VAT claim.

It was noted that a VAT126 claim of £1850.30 for y/e 31<sup>st</sup> March 2023 is to be submitted to HMRC.

**ACTION: The Clerk** to submit the claim.

## 9. Items and correspondence for Consideration and Decision

### 9.1. To receive an update on the progress of the Vicarage Road Allotments lease and consider the costs for instructing an alternative solicitor.

The Clerk explained there had been no response from Standley & Co to any of the Council's correspondence since they were formally instructed on 8<sup>th</sup> March 2023, and no progress had been made with the lease. It was **agreed** to withdraw the Council's instructions and appoint another solicitor.

The Council considered quotes from two legal firms, it was **resolved** to accept the quote of £800 + vat provided by Wellers Hedleys.

#### **ACTIONS:**

**The Clerk** to write to Standley & Co to withdraw instructions.

**The Clerk** to write to Wellers Hedleys to formally instruct them to act on the Council's behalf.

### 9.2. Broome Hall Lane toilets: to receive an update regarding recent vandalism and to consider next steps.

Cllr Henderson explained that a member of the public had complained to the Council that the toilets were unclean during two visits made at the end of July and early August. It cannot be explained how the correspondent was able to access the toilets during their visits to the area as it was understood that the toilets had been locked permanently since WDC changed the locks in early July. Cllr Henderson checked the toilet block the day after the complaint was received and found them to be locked but on inspection found that the toilets had been used and were as described. WDC has confirmed that the new locks are a "standard Universal 101 lock", and it was considered possible that somebody other than the Clerk and Chair has a key.

The Clerk had contacted several commercial cleaning firms and one had provided a quote to clean both toilets. It was **resolved** to accept the quote from Cleaning Services Birmingham for £280.00.

It was also **agreed** to ask WDC to install a bolt and padlock on each toilet door so that the block can be safely locked out of season.

It was **agreed** to ask Cleaning Services Birmingham and the individual responsible for cleaning the Canal & River Trust toilet block at lock 22 to quote for a twice weekly clean from next March.

#### **ACTIONS:**

**The Clerk** to contact WDC to request a bolt and padlock to be installed on each door.

**The Clerk** to accept the quote from Cleaning Services Birmingham and to ask for the clean to be carried out once the additional security has been installed.

**The Clerk** to request quotes for a twice weekly clean next spring.

### 9.3. To consider correspondence re: the Government's proposed ban of new oil boilers in off-grid homes by 2026

It was **agreed** to write to Jeremy Wright MP to express the Council's concerns about the impact that the proposed ban will have on rural homeowners.

**ACTION: Cllr Cole** to write a draft, **the Clerk** to send to Jeremy Wright MP on the Council's behalf.

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## 9.4. OWR play area:

9.4.1. To review the quote from Kompan for repairs related to the recent inspection report and consider if any further action is required

9.4.2. To review a quote from Fairways to cut back vegetation at the play area

9.4.3. To consider the quotes provided for annual safety inspections and select a supplier for 2024

It was agreed to defer items 9.4.1 – 9.4.3 until the October meeting when Cllr Rees is present.

## 11. Progress Reports: To receive reports and status updates for the following:

### 11.1. Lapworth recreation sites

No update.

### 11.2. Lapworth Train Station Adoption Group

No update.

### 11.3. Lapworth Village Hall

Cllr Henderson explained that the Lapworth Scarecrow Festival Trustees have still not provided the Village Hall Management Committee with appropriate banking details to make payment for the container. It was **resolved** to write to the Trustees to suggest that they consider donating the container to the village hall as a gesture of goodwill to Lapworth residents or arrange for the container to be removed as soon as possible.

**ACTION: The Clerk** to write to the Lapworth Scarecrow Festival Trustees.

### 11.4. Parish Online

No update.

## 12. Communications, Openness and Accountability:

### 12.1. Nextdoor.com

No update.

### 12.2. Parish noticeboards

The Clerk explained that three individuals have agreed to provide quotes for the refurbishment work for consideration in the October meeting.

### 12.3. Parish Council website

The Clerk has provided the Council's webmaster with a specification for a new website and has drawn up a shortlist of other providers for consideration at the October meeting.

## 13. Correspondence and Publications received for information/consultation:

The Council had received communications from the following:

- Warwickshire County Council
- Warwickshire Association of Local Councils (WALC)
- The Rural Bulletin
- Warwick District Council
- Warwickshire Police

## 14. Reports and Questions:

None.

## 15. Date of next meeting:

Monday 9<sup>th</sup> October 2023 7:30pm.

The meeting closed at 9:10pm.

Signed:

\_\_\_\_\_  
Cllr Henderson (Chairman)

Date:

\_\_\_\_\_

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## APPENDIX A

### Lapworth & West Kenilworth County Council News August 2023

#### **Making cycling more accessible for people of all abilities**

People with disabilities looking to take up cycling will benefit from a series of fully accessible cycling sessions as Heart of England Mencap receive new funding. The Cyc-Ability sessions are funded through the Warwickshire County Council's £1m Green Shoots Community Climate Change Fund, which supports a wide range of community-powered initiatives across Warwickshire that are addressing the climate change emergency.

Heart of England Mencap was awarded £14,213 in funding as part of the scheme to create the new Cyc-Ability sessions. This money will enable them to offer fully accredited cycling sessions for people within the community who have either a disability or health issues. The funding will be used to purchase four fully adapted trikes, meaning Heart of England Mencap can increase their capacity at the Stratford Cyc-Ability centre and to also explore the possibility of introducing Cyc-Ability sessions at Warwick's St Nicholas Park. More information about Cyc-Ability from Heart of England Mencap can be found online: <https://www.heartofenglandmencap.org.uk/blog-4/category/Cyc-ability>

#### **Cycle September is back for 2023!**

Residents and businesses are encouraged to get cycling and sign-up with Love to Ride to take part in Cycle September. Warwickshire County Council is part of the Love to Ride family of partner organisations, giving residents, businesses and community groups access to the best rewards and resources that encourage cycling for travel, not just leisure.

Cycle September is Love to Ride's global bike riding event, bringing together riders of every level to promote the benefits of cycling. The campaign is a great opportunity for communities, businesses and individuals to engage in a fun challenge that will help them meet their health, wellness, and sustainability goals.

Here's everything residents, businesses and communities need to know about Love to Ride:-

1. **Everyone is invited** – from regular cyclists to people who haven't been on a bike in years (or ever!). It's never too late to get on your bike.
2. **It's not about 2 + hour rides** – Individuals only have to ride for ten minutes to go into the prize draws and help their workplace or community group to climb the leader board. This is long enough to experience the joy of riding a bike and overcome some mental barriers to riding while being short enough to be an easy first step to taking up cycling.
3. **Residents can ride anywhere any time** – it doesn't have to be a commute to work, any bike ride counts.
4. **Earn points by riding and encouraging others** – the workplaces and community groups that earn the most points in September will win in their industry and organisation size categories.
5. **Spread the word** – encouragement is at the core of Cycle September, and participants are encouraged to invite their co-workers, friends, and family to take part.
6. **Prizes** – There are over 700 prizes to be won by participating and encouraging others to discover or rediscover riding. These prizes range from cycling equipment all the way up to a holiday of a lifetime.

<https://www.lovetoride.net/warwickshire>

#### **Warwickshire Partnership Shortlisted for National SEN Award Nominated in 'Co-Production Initiative of the Year' Category.**

Warwickshire County Council, in collaboration with Warwickshire Parent Carer Voice and IMPACT, the young people's forum, have been named a finalist in 'Co-Production Initiative of the Year' category at this year's prestigious 'nasen' SEND (special educational needs and disabilities) Awards.

The Awards which have been organised by 'nasen' (National Association for Special Educational Needs) have recognised the Warwickshire partnership for their Co-Production Initiative centred around the Schools Inclusion Charter. This Charter has laid the groundwork for inclusivity and equality within educational settings, fostering a more accessible and supportive environment for learners with special educational needs and/or disabilities. Expressing immense pride in the nomination, Cllr Kam Kaur, the portfolio holder

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for Education at Warwickshire County Council, highlighted the collaborative efforts of Warwickshire Parent Carer Voice and IMPACT, which have reinforced the ambition to create positive change and enhance educational opportunities for all learners in Warwickshire. "The nomination is a testament to the dedication and hard work of everyone involved in the partnership and I wish all those shortlisted for the awards the very best of luck!"

## Have your say on the Health Visiting service in Warwickshire

Warwickshire County Council (WCC) and South Warwickshire University NHS Foundation Trust (SWFT) have launched a joint public consultation regarding a proposal to enter into a partnership agreement.

People can respond to the consultation via a survey until 30 September 2023, and parents and carers of children aged 0-5 years old and professionals who work with the health visiting service are invited to take part. The survey is available online at [warwickshire.gov.uk/ask](https://warwickshire.gov.uk/ask). Health Visiting services support families with children under 5 years old and play a vital role in ensuring children have the best start in life through delivery of the healthy child programme. This includes a series of developmental reviews, immunisations, parent-infant health support and advice and guidance to support parenting and healthy choices.

Warwickshire County Council currently commissions SWFT to deliver the health visiting service. The current arrangements expire on 31 March 2024 presenting an opportunity to consider new ways to offer the service to meet the rising child population and support needs of families. The consultation asks for views on a proposed model with integration of services at the heart of the local health visiting offer where services across the 0-5 years can work more closely to deliver the best outcomes for families. The proposed partnership agreement between WCC and SWFT would improve access to services so that families and children receive the right support, from the right service at the right time.

## WCC Fire and Rescue Service raises awareness of road safety with a unique installation

In 2022, 49 people were injured, 236 people were seriously injured and 19 people were tragically killed on Warwickshire's roads. Behind every figure is a family who have had their whole lives changed.

To help improve safety across the county, Warwickshire Fire and Rescue Service (WFRS) are reminding people of dangers and outcomes of the 'fatal four' behaviours behind the wheel - drink and drug driving, not wearing a seatbelt, using a mobile phone and speeding with a visual demonstration of a road traffic collision at Nuneaton Fire Station. The simulated two-car collision will be in place for the next month and shows the devastating consequences of the 'fatal four' behaviours. The main focus week of this awareness campaign runs from August 14, aligning with the Police national road safety initiative.

The 'fatal four' behaviours have long been established as leading causes of road accidents and fatalities:

- **Inappropriate speed** – Even just a couple of miles an hour more can be the difference between life and death. The speed limit isn't a target, you should drive at a speed to suit the conditions and type of road. Make sure that you're driving at a safe speed at all times, and never exceed the speed limit.
- **Using a mobile phone** – Never use a mobile phone while you're driving, or behind the wheel with the engine running. You can get 6 penalty points and a £200 fine if you use a hand-held phone when driving, including making calls, texting, reading posts and playing games. The law also applies if you're stopped at traffic lights or queueing in traffic.
- **Not wearing a seatbelt** - Always make sure you and your passengers are wearing a seatbelt or secured in a car seat before you set off on any journey. You're twice as likely to die in a crash if you don't wear a seatbelt. Children should use a child car seat until they're 12 years old or 135 centimetres tall, whichever comes first. Children over 12 or more than 135cm tall must wear a seat belt.
- **Drink/drug driving** – Never drink or take drugs before driving. The side effects of drink and drugs impair your ability to drive, including making you drowsy, slowing down your reactions and affecting your co-ordination. Impaired driving increases your chances of being involved in a collision.

To find out more about the Warwickshire Road Safety Partnership, visit their website: <https://warksroadsafety.org/>

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## Lapworth & West Kenilworth County Council News September 2023

### **Work is set to begin on Phase 2 of K2L cycle route between Kenilworth & Leamington Spa**

The second phase of construction of a new cycle route on the Kenilworth Road in Leamington Spa is due to starting on Monday 4<sup>th</sup> September. The Kenilworth Road Cycle Route is the first section of an ambitious Active Travel project to provide a 5km walking, wheeling and cycling route that will connect Kenilworth and Leamington Spa (K2L).

The new phase will involve completion of the cycle track alongside the east side of Kenilworth Road between Binswood Avenue and Northumberland Road and creation of a signed cycle route along Beauchamp Road and Binswood Avenue. Crossing facilities for cyclists and pedestrians will be provided at Cloister Crofts, Lillington Avenue and Clarendon Avenue. Following recent consultation on additional parking restrictions, double yellow lines will be introduced along Kenilworth Road between Binswood Avenue and Gables House, just north of Northumberland Road. This should improve visibility for access to properties, help with the flow of traffic and keep the pavements and cycle track clear of obstructions. <https://www.warwickshire.gov.uk/cycling/cycle-route-schemes-consultation/6>

### **Withdrawal of the Green Bus service**

Our officers have been in discussions with a range of transport providers and schools to find alternative transport options for all the young people affected. Following discussions, the council is pleased to announce that alternative travel provision has been secured for the 52 pupils eligible for school transport for whom the council has a statutory duty.

In addition, to support those families who have paid The Green Bus for school transport, Warwickshire County Council is working with a range of local bus and train operators, including Riddleys who have stepped in and found capacity within their existing routes. As well as existing services, Riddleys will be releasing two additional routes out of south Birmingham which will provide for many of the children.

Families who are looking to find alternative arrangements are advised to look at the Riddleys Facebook for the latest availability. A transport planner is also available to help families to plot journeys to school. The transport planner can be found [here](#).

### **New one-stop-shop to support transitions for children and young people in Warwickshire**

With the new school year almost upon us, the thought of starting a new educational setting, or moving to a new phase in their education, can bring out a range of emotions for a child, young person, and their family, including excitement, anticipation, and anxiety. While some children and young people effortlessly adapt to these changes, others require additional support to navigate the changes a new environment can bring.

To create a positive experience and help with a successful transition, it is important to begin preparations as soon as possible. This is why Warwickshire County Council has worked closely with parents, carers and professionals to create a one-stop-shop for advice and guidance to support smooth transitions. Families and professionals can now easily access a set of comprehensive resources online to help prepare for any changes ahead. Whether it's moving from nursery to primary school, from primary to secondary school or looking at post-16 options and preparing for adulthood; the new Transitions webpages have information to guide you.

Resources include a new transitions animation, checklists, transition forms, activities for children and young people and videos. Within each set of resources there is guidance tailored to support children and young people with special educational needs and disabilities (SEND).

New timelines have also been created to provide parents and carers with an overview of key activities throughout the school year, to ensure important deadlines aren't missed and to support conversations with education settings. Specific timelines are provided for each transition stage, both for children and young people with an education, health and care plan (EHCP) or those in receipt of SEN support, and those without. All transitions resources can be found at [www.warwickshire.gov.uk/transitions](http://www.warwickshire.gov.uk/transitions).

### **£350,000 available as second round of County Council's digital grant launches**

A further £350,000 funding has been approved by the council to support the growth of ambitious businesses looking for external finance in the digital creative sector. The Digital Creative Recovery Grant scheme was created in January to assist businesses with product development or key activities that lead to obtaining further private sector investment. Such was its success, the Council will now offer a [second](#)

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round of match-funded grants between £10,000 to £30,000 with applications welcome for five weeks from today.

The fund is open to small and micro businesses in the digital creative sector who have been in business for a minimum of three years. It is designed for businesses that are already looking to raise finance to grow but are facing challenges in securing private sector investment, or those accelerating activities to put them in a position to raise additional finance.

For more information, please visit <https://www.warwickshire.gov.uk/dcfund>

## **Cycle September is back for 2023!**

Residents and businesses are encouraged to get cycling and sign-up with “Love to Ride” to take part in Cycle September. Warwickshire County Council is part of the Love to Ride family of partner organisations, giving residents, businesses and community groups access to the best rewards and resources that encourage cycling for travel, not just leisure.

Cycle September is Love to Ride’s global bike riding event, bringing together riders of every level to promote the benefits of cycling. The campaign is a great opportunity for communities, businesses and individuals to engage in a fun challenge that will help them meet their health, wellness, and sustainability goals. The aim of the month is to get more people riding bikes for leisure purposes – for commuting to work, for popping to the shops or to meet friends. It’s not about who rides the most miles, it’s about encouraging others to get involved with cycling and its many benefits.

[Sign-up with Love to Ride now](#)

## **Warwick District Council Report to Parish Councils, Kenilworth Abbey and Arden Ward August 2023**

### **South Warwickshire Local Plan (SWLP)**

Work progresses on the SWLP, and officers have recently published material showing responses to their 2<sup>nd</sup> Call for Sites. You can see local maps indicating where developers are seeking to identify land for inclusion in the Plan at: [South Warwickshire Local Plan](#). Please note that these sites are presented for information at this stage and have not yet been assessed as to their suitability for inclusion within the plan, nor are they endorsed.

### **Trees for our Future project**

WDC has an ambition to plant 160,000 new trees by 2030. This is part of the Council’s commitment to help combat the impact of climate change and have a positive impact on health and well-being across the District. Sadly, “Leafy Warwickshire” woodland (the natural state of affairs) amounts to less than 10% of current land usage across the District, less than the average for England of 13%.

The Council is struggling to find suitable sites for tree planting, by March 2022 having only planted 7200 new trees. Can local Parish Councils or local land-owners assist in identifying potential sites, the larger the better? The Woodland trust has trees, grants and funding schemes to help larger scale projects e.g. [www.woodlandtrust.org.uk](http://www.woodlandtrust.org.uk) and further information is available on the Warwick District Council website “Trees for our future campaign” [www.warwickdc.gov.uk](http://www.warwickdc.gov.uk)

### **Royal Pump Rooms – Customer Service Update**

Warwick District Council met on 26 July and much of the meeting was occupied with further discussion centred on the plan to vacate its HQ at Riverside House, Leamington Spa, which is expected to generate administrative savings of £58,000 per month. A petition was received asking the Council to think again about relocating the Council’s Customer Service operations to the Royal Pump Rooms in Leamington Spa, part of these arrangements.

The original decision had been made by the Council in February 2023 and after much debate it was agreed to hold to the decision, even though the costs of relocation have increased and the timescale has slipped, with vacation now expected in February 2024.

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## Warwick District Council Report to Parish Councils, Abbey and Arden September 2023

### HS2 community funds

The HS2 Community and Environment Fund (CEF) offers funding up to 75k for projects providing benefit to local communities. We are keen to encourage Parish Councils to take advantage of this fund, and you do not need to be right next to the HS2 line to be considered. Kenilworth Town Council has been successful in the past. Ideas for projects could include improved cycle, equestrian and pedestrian access routes, landscape and nature enhancement projects, improvements to sports and recreational facilities, and refurbishment of community facilities. More details can be found at <https://hs2funds.org.uk/home>

### Local Plan Call for Sites

The results of the latest call for sites under the South Warwickshire Local Plan have been released at [www.southwarwickshire.org.uk/swlp/call-for-sites.cfm](http://www.southwarwickshire.org.uk/swlp/call-for-sites.cfm). Many locations across Abbey and Arden have been put forward. Please take a look at your local area on the interactive map at the above website. It's important to note that these sites are not approved at this stage, but have been proposed by land owners as potential locations for housing developments under the plan. As Abbey and Arden councillors we are against surrounding existing settlements with new housing developments and will be arguing against the suitability of the majority of these sites. A public consultation on 'Preferred Options' is due later this year and will be the next key chance for residents to have their say on the developing local plan.

Your councillors for Abbey and Arden are:

Kyn Aizlewood – [Kyn.aizlewood@warwickdc.gov.uk](mailto:Kyn.aizlewood@warwickdc.gov.uk)

David Armstrong – [David.armstrong@warwickdc.gov.uk](mailto:David.armstrong@warwickdc.gov.uk)

Richard Hales – [Richard.hales@warwickdc.gov.uk](mailto:Richard.hales@warwickdc.gov.uk)

Please feel free to contact us with any issues.

# LAPWORTH PARISH COUNCIL

## APPENDIX B

This report was presented by the Clerk for approval by the Council on 5<sup>th</sup> September 2023

**Balance of Unity Trust Current account as of 28/8/23:** £14,901.17  
**Expected general reserves balance once invoices settled:** £13,867.11

Balance of Unity Trust Instant Access Savings account as of 28/8/23: £52,408.81  
 Balance of Barclays Business Savings account as of 4/4/23: £0.00  
 Balance of Barclays Community account as of 4/4/23: £0.00

Interest received across accounts between 1/4/23 - 30/6/23: £272.20

### Payments made from the Unity Current Account since 10/7/23:

	DATE	TYPE	TO	DESCRIPTION	AMOUNT
1	17/7/23	SO	H DU BOIS	Wages (July 2023)	£740.56
2	24/7/23	DD	Royal London	Pension contributions (July 2023)	£62.89
3	15/8/23	SO	H DU BOIS	Wages (Aug 2023)	£740.56
4	22/8/23	DD	Royal London	Pension contributions (Aug 2023)	£62.89
				<b>Total</b>	<b>£1606.90</b>

### Invoices to be approved on 5/9/23:

	PAYEE	DESCRIPTION	TYPE	AMOUNT*
1	Fairways Contracting Ltd	Grounds Maintenance (Aug 23)	BACS	£570.00
2	WALC	Councillor training (x1)	BACS	£36.00
3	HMRC	NIC/Income Tax Aug & Sept 23	BACS	£19.22
4	H DU BOIS	Aug/Sept 2023 additional salary	BACS	£24.43
5	H DU BOIS	HW allowance/expenses Aug 23	BACS	£47.44
6	H DU BOIS	HW allowance/expenses Sept 23	BACS	£62.47
7	Village Hall	Room hire (July 23)	BACS	£22.50
8	MOORE UK	External Audit fee 2022/23	BACS	£252.00
			<b>Total</b>	<b>£1034.06</b>

\*Statutory Power for all payments: General Power of Competence, Localism Act 2011

# LAPWORTH PARISH COUNCIL

## 2023/24 Budget vs Current

		2023/24	
		Budget	Actual
<b>EXPENDITURE</b>			
101	Wages (Net)	£9,500.00	£3,803.08
102	Pension (employer & employee)	£900.00	£314.45
103	HMRC (employer & employee)	£200.00	£33.20
104	HW allowance & expenses	£500.00	£342.95
105	Office costs	£200.00	£27.00
106	Cllr expenses	£200.00	£0.00
107	Premiums & Subs	£850.00	£726.50
108	Room hire	£346.50	£135.00
109	Section 137 grants	£3,000.00	£200.00
110	Brome Hall Lane toilets	£1,750.00	£0.00
111	Insurance	£700.00	£671.12
112	Audit fees	£625.00	£440.00
113	Grounds Maintenance	£3,500.00	£2,375.00
114	Capital Expenditure	£0.00	£0.00
115	Miscellaneous	£500.00	£0.00
116	Playground	£1,500.00	£0.00
117	Training	£250.00	£95.00
118	CIL/S106 grants	£0.00	£1,530.00
119	Website	£1,750.00	£0.00
120	Elections	£10,000.00	£0.00
122	Defibrillators	£2,370.00	£0.00
122	Banking fees	£72.00	£18.00
123	Chairman's Allowance	£200.00	£0.00
<b>Total exc VAT</b>		<b>£38,913.50</b>	<b>£10,711.30</b>
-	VAT	£0.00	£632.00
<b>Total inc VAT</b>		<b>£38,913.50</b>	<b>£11,343.30</b>
<b>200 INCOME</b>		<b>Budget</b>	<b>Current</b>
201	Precept	£24,593.00	£12,296.50
202	Interest	£60.00	£272.20
203	Allotments	£500.00	£0.00
204	Grants	£0.00	£0.00
205	Donations	£0.00	£0.00
206	CIL	£0.00	£10,617.75
207	Vat reclaim	£1,160.00	£0.00
208	Miscellaneous	£2.00	£0.00
<b>Total</b>		<b>£26,315.00</b>	<b>£23,186.45</b>

## APPENDIX C

# LAPWORTH PARISH COUNCIL

<b>LAPWORTH PARISH COUNCIL BANK RECONCILIATION</b>			
<b>Q1 30/6/23</b>			
Total balance brought forward at 31.3.23	£54,432.77		
plus receipts	£23,186.45		
minus payments	£ 7,920.63		
<b>Total</b>	<b>£69,698.59</b>		
<b>Balance per bank statements as at 30/6/23:</b>			
Barclays Community Account	£ -		
Barclays Business Premium Account	£ -		
Unity Current Account	£17,289.78	General Reserves	
Unity Instant Access Account	£52,408.81	Earmarked Reserves, CIL and S106 sports funds	
<b>Total</b>	<b>£69,698.59</b>		
Less: any un-presented cheques as at 30/6/23	None		
		-	
		£ -	
Add: any un-banked cash as at 30/6/23			
		-	
		£ -	
<b>Net balance as at 30/6/23</b>	<b>£69,698.59</b>		