

Smaller authorities audit guidance

Bank reconciliation template

Lapworth Parish Council, Warwickshire
Prepared by Helen du Bois (Clerk/RFO)

	£	£
Balance per bank statement at 31 March 2023		
Unity Trust Current T1 account		11,383.91
Unity Trust Instant Access account		43,048.86
Barclays Community account		-
Barclays Business Premium account		-
		54,432.77
Add: outstanding receipts		
	-	
		-
Less: outstanding payments		
	-	
		-
Balance per cashbook at 31 March 2023		54,432.77

Outstanding receipts

This should include any amounts received which have been recorded in the cashbook as being received in the period to 31 March 2023 but which appear on the bank statement after 31 March 2023.

Outstanding payments

This should include any amounts paid which have been recorded in the cashbook as being paid in the period to 31 March 2023 but which appear on the bank statement after 31 March 2023.