

ANNUAL MEETING OF LAPWORTH PARISH COUNCIL

Tuesday 9th May 2023, 7:30 PM — 9:30 PM
Committee Room at Lapworth Village Hall, Lapworth

2nd May 2023

To: All Members of Lapworth Parish Council

You are hereby summoned to attend the Annual Meeting of Lapworth Parish Council for the purpose of transacting the following business.

Members of the Press and Public are invited to attend the meeting and are welcome to address the Parish Council on any matters they wish to raise during the public forum.

Helen du Bois
Clerk to Lapworth Parish Council

AGENDA

- 1. Election of Chairman: to elect the Chairman for 2023/24 and receive the Chairman's Declaration of Acceptance of Office**
- 2. Election of Vice-Chairman: to elect the Vice-Chairman for 2023/24 and receive the Vice-Chairman's Declaration of Acceptance of Office**
- 3. To receive and approve apologies for absence submitted to the Clerk**
- 4. Declarations of Interest** Members should declare any items of interest on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by the regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.
- 5. Dispensations:** to receive and consider granting dispensation requests
- 6. Minutes:** to approve and sign minutes of the Ordinary meeting of Lapworth Parish Council of 11th April 2023
- 7. Matters arising from previous meeting that are not included on this agenda**
- 8. Public Participation:** Fifteen minutes session when residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the

ANNUAL MEETING OF LAPWORTH PARISH COUNCIL

discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. No one person may address the Parish Council for more than 5 minutes

9. Reports for Information

9.1. Warwickshire County Council

9.2. Warwick District Council

10. To confirm the following Council representatives:

1. Internal Controls Councillor
2. Health & Safety Councillor
3. Speed watch Councillor
4. Defibrillator Councillor
5. Play Area Councillor
6. Village Hall Committee representative
7. Lapworth Charity representative
8. Footpath Wardens

11. To consider if the Council is eligible to use the General Power of Competence in accordance with the Localism Act 2011 s1-6

12. Finance

12.1. To approve the invoices for payment:

	PAYEE	DESCRIPTION	AMOUNT	STATUTORY POWER
1	WALC	WALC/NALC annual subs 23/24	£693.00	Local Government Act 1972 s143
2	WALC	Cllr training x 2	£78.00	Local Government Act 1972, s111 (1)
3	Fairways Contracting Ltd	Grounds Maintenance (May)	£570.00	Open Spaces Act 1906, s14
4	Village Hall	Room hire (April 23)	£22.50	Local Government Act 1972, s111 (1)
5	Zurich Municipal	Annual Insurance 23/24	£671.12	Local Government Act 1972, s111
6	E Choudry	Internal Audit fee 2022/23	£230.00	Audit Commission Act 1998 s7 (3)

12.2. To consider a grant request from Lapworth Community Church for £1530

12.3. To consider renewal of annual membership of CPRE for £36.00

13. Annual Governance Accountability Return 2022-23

13.1. To receive the report from the Internal Auditor and consider any recommendations

13.2. Consideration and signature of the Annual Governance Statement 2022/23

13.3. Approval and signature of the Accounting Statement 2022/23

13.4. To note the commencement of date for the Period of Exercise of Public Rights

14. To update and approve the following policies

- Financial Regulations
- Code of Conduct
- Standing Orders
- Expenses Policy

ANNUAL MEETING OF LAPWORTH PARISH COUNCIL

15. Items and correspondence for Consideration and Decision

15.1. To consider renewal of the contract with John Glover Plumbing & Heating for the maintenance of Broome Hall Lane toilets in 2023

15.2. To agree details of the 2023 Annual Parish Assembly 12th June 2023

16. Planning Matters

16.1. Planning applications for consideration:

16.1.1. W/23/0528

Application for variation of condition 2 of permission W/23/0024 (Demolition of existing outbuilding and erection of 1no. dwelling and erection of new wall to site frontage with brick piers, new pedestrian access gate and associated landscaping works) to relocate two proposed dormers from the rear elevation to the front elevation; alterations to the proposed chimney, alteration to the proposed fenestration on the rear elevation; inclusion of solar panels on the rear roof slope and internal alterations to the layout of the staircase

Oakfield, Old Warwick Road, Lapworth, Solihull, B94 6JZ

16.1.2. W/23/0289

Use of land for the siting of a replacement static caravan
Land North West of Tapster Lane, Lapworth

16.1.3. W/23/0326

Change of use of brick built barn to a self-contained dwelling.
Lapworth House, Wharf Lane, Lapworth, Solihull, B94 5QH

16.1.4. W/23/0524/LB

Installation of a lightning protections system at Grade I listed Packwood House
Packwood House, Packwood Lane, Lapworth, Solihull, B94 6AT

16.2. Decision Notices: to note decisions on the following planning applications

16.2.1. Ref: W/22/2013

Erection of first floor rear extension, erection of single storey rear extension, addition of bay window and gable to front elevation and the removal of the existing porch to be replaced by the erection of a new porch and canopy

171 Station Lane, Lapworth, Solihull, B94 6JG

16.2.2. Ref: W/22/1910

Demolition of existing dwelling and erection of a detached replacement dwelling and associated works
Pine Cottage, Rising Lane, Lapworth, Solihull, B94 6JB

16.2.3. Ref: W/23/0101

Erection of single storey rear extension
Church Farm, Glasshouse Lane, Lapworth, Solihull, B94 6PU

16.2.4. Ref: W/23/0461/AG

Application to determine if prior approval is required for the erection of a Grain Store
Ivy House Farm, Grange Road, Lapworth, Solihull, B94 6PR

17. Progress Reports: To receive reports and status updates for the following:

17.1. Lapworth Train Station Adoption Group

17.2. Lapworth Village Hall

17.3. Lapworth recreation sites

17.4. Parish Online

ANNUAL MEETING OF LAPWORTH PARISH COUNCIL

18. Road Closures and Rights of Way issues

18.1. Rising Lane, Lapworth 15th - 18th May 2023

19. Communications, Openness and Accountability:

19.1. Nextdoor.com

19.2. Parish noticeboards

19.3. Parish Council website

20. Correspondence and Publications received for information/consultation

21. Reports and Questions: To receive reports and questions from members in brief, including items for the next agenda. Councillors are reminded this is not an opportunity for decision making.

22. Date of next meeting: Monday 12th June 2023 8pm in Lapworth Village Hall after the Annual Parish Assembly