

# LAPWORTH PARISH COUNCIL

## Minutes of the Ordinary Meeting of 13<sup>th</sup> February 2023 held at 7:00pm in Lapworth Village Hall

**Present:** Cllr Henderson (Chairman), Cllr Rees (Vice Chair), Cllr Beaver, Cllr Cole, Cllr Hall, Cllr Mace, Cllr Manley and the Clerk (H du Bois).

**Others present:** Cllr Cooke (WCC), Cllr Illingworth (WDC), Cllr Hales (WDC), Mr Philip Seccombe (Warwickshire Police and Crime Commissioner), Chief Inspector Faz Chishty (Warwickshire Police), Sally Rolfe (Warwickshire Road Safety Unit), Priya Tek Kalsi (Warwickshire Police), Sergeant Bev Wallington and PC Jo Whittaker (Warwick Rural West Safer Neighbourhoods Team)

**Public:** One

### 1. Apologies

Cllr Shales did not attend. It was noted that the Council had received notice of resignation from Mrs Rachel Bainbridge; the Council thanks Mrs Bainbridge for her contribution to the Council during her time as a Councillor.

### 2. Declarations of Interest

Cllr Henderson declared an interest in item 11.1.7.

### 3. Dispensations

No requests received.

### 4. Warwickshire Police and Crime Commissioner – Mr Philip Seccombe

Mr Seccombe and his colleagues answered questions from Councillors and shared the following information:

- WCC Highways are responsible for setting the speed limits on our roads, Warwickshire Police are responsible for enforcing them. Councils and residents can contact WCC to request a change to a speed limit but there must be firm evidence to support the need for a change.
- Chief Inspector Chishty explained that during August 2022-February 2023 Warwickshire Police speed checks recorded 131 speeding offences within Lapworth Parish. Of these, 129 were low level speeding offences where the drivers were offered attendance at a National Speed Awareness Course, 1 was given a speeding ticket and 1 was taken to court.
- Chief Inspector Chishty stated that 2.5% of resource capacity for speed checks is available for sites where local concerns have been expressed; the remainder is allocated to data-driven sites where accidents causing fatalities and serious injuries have occurred.
- There were 18 fatalities on the roads in Warwickshire in 2022 which is approx. 50% of pre-pandemic levels.
- Mr Seccombe praised the efforts of the Lapworth Speed Watch volunteers and explained how valuable the data collected by Speed Watch teams across the county is to the Police. The Police use the data to identify repeat offenders and determine areas that could benefit from a regular Police speed check.
- Sally Rolfe explained that WCC have installed four average speed cameras in locations around the county in a pilot scheme to determine whether they have a positive impact on the number of collisions. The results will be reviewed at the end of the year and if they are found to be effective then it is likely that average speed cameras will be installed in more areas across Warwickshire.
- Mr Seccombe highlighted some of the initiatives he is funding to help to improve safe driving in the county, including road safety educational projects in schools and the recruitment of Approved Driving Instructors to join 'The Honest Truth' scheme ([www.thehonesttruth.co.uk](http://www.thehonesttruth.co.uk)), where Instructors use a few minutes per lesson to convey vital road safety education and help young drivers to be more aware of the risks when they start to drive.
- Mr Seccombe also explained that a key focus of the 2023/24 budget will be increasing the number of Police Officers in Warwickshire.

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## 5. Minutes

It was resolved to approve the minutes of the Ordinary Meeting of 10<sup>th</sup> January 2023, the minutes were signed without amendment.

## 6. Matters arising from previous meeting that are not included on this agenda

- The Clerk explained that the Village Hall lease agreement did not mention management responsibility of the car park, so it was likely that this remained the responsibility of the Council. The Village Hall Committee has given support for the Council expressing interest in WDC's EV charging point pilot project.
- The Clerk confirmed that the two Lapworth tourist information boards (opposite Lapworth Oaks and at Lapworth Station) would have been installed prior to 2007. The fallen board has been reported to WDC. It was agreed that if WDC failed to repair it, both boards will be added to the Council's asset register, Cllr Hall kindly offered to carry out the repair. Since this meeting, WDC have repaired the fallen board at Lapworth Oaks so the two boards will not be added to the Council's asset register.

## 7. Public Participation

Cllr Janet Gee (Chairman of Beausale, Haseley, Honiley and Wroxall Parish Council) introduced herself to the Council; Cllr Gee is standing as a Conservative Party candidate for the Kenilworth Abbey and Arden Ward in the Local Elections on 4<sup>th</sup> May 2023.

## 8. Reports for Information

### 8.1. Warwickshire County Council

Cllr Cooke had provided a report for February 2023, see Appendix A for details.

### 8.2. Warwick District Council

Cllr Illingworth announced that after 2 years as a Councillor for Kenilworth Town Council years and 16 years as a Councillor for Warwick District Council he has decided to retire; he will not be standing in the forthcoming Local Elections.

Cllr Hales highlighted that the Warwick District Council element of Council Tax for 2023/24 will remain frozen; any increase in expenditure in 2023/24 will be funded from WDC's reserves.

Cllr Hales mentioned that WDC will be offering grants of up to £250 for groups/organisations running public events and projects to celebrate the King's Coronation. More information will be provided shortly.

## 9. Finance

### 9.1. To approve the invoices for payment

The clerk presented the latest financial statement, see Appendix B. The report showed a general reserves balance of £11,860.07 on 7<sup>th</sup> February 2023 and an expected balance of £11,646.39 once invoices have been paid.

It was **resolved** to approve the following payments:

	PAYEE	DESCRIPTION	TYPE	AMOUNT	STATUTORY POWER
1	Village Hall	Room Rental (Jan 2023)	BACS	£22.50	Local Government Act 1972, s111 (1)
2	WALC	Training	BACS	£72.00	Local Government Act 1972, s111 (1)
3	H DU BOIS	February 2023 additional salary	BACS	£11.11	LGA 1972 s112 (2)
4	HMRC	Employer NIC Feb 23	BACS	£5.86	LGA 1972 s112 (2)
5	HMRC	Employee Income Tax Feb 23	BACS	£8.80	LGA 1972 s112 (2)
6	H DU BOIS	HW allowance/expenses Feb 23	BACS	£93.41	LGA (Financial Provisions) 1963 s5
			<b>Total</b>	<b>£213.68</b>	

### 9.2. To note the 2021/22 VAT claim

It was noted that the Clerk had submitted a VAT claim for 2021/22 for £1258.35.

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## 9.3. To agree changes to the mandate for the Barclays bank accounts

It was agreed to remove ex-members of the Council from the Barclays banking mandate; this is required in order to authorise the request to close the accounts. Cllr Henderson and Cllr Rees will remain as signatories.

**ACTION: Cllr Henderson** to contact Barclays Bank to request the removal of all ex-members of the Council from the banking mandate.

## 10. Items and correspondence for Consideration and Decision

### 10.1. To note correspondence received regarding the Lapworth Gate and consider any actions

The issues raised in the correspondence were discussed and it was resolved that no action would be taken regarding the speed gate sign. It was agreed that the Council would issue a statement in response to the correspondence, confirming there is no proposal from either WCC, WDC or the Parish Council to alter the northern boundary of Lapworth Parish. A draft statement was approved (see appendix C).

Cllr Cole suggested the Council apply for a brown tourist sign for St Mary's Church.

#### **ACTIONS:**

**The Clerk** to send the Council's statement to the residents who had contacted the Council directly.

**The Clerk** to request that the statement is printed in the Lapworth Parish Magazine

**The Clerk** to provide details of the application process for tourist destination signing and likely costs.

### 10.2. To review recent flooding incidents within the Parish and to consider a proposal from WCC for a contribution towards the costs to install an additional gully under the bridge at Kingswood

The Council had received an email from Michael Newman (WCC Locality Officer for Environment Services) detailing action likely to be programmed by WCC to prevent future flooding at two sites: the Old Warwick Road near Packwood Lane and Lapworth Street, Lowsenford.

This email also included a suggestion that the Council might fund the cost of installing an additional gully under the bridge on the Old Warwick Road at Kingswood. This was discussed and it was suggested that the Council might consider making a contribution to the cost of the works in future.

#### **ACTIONS:**

**The Clerk** to request details of the total cost of the work involved installing the additional gully and likely timescales, and to confirm that WCC would have maintenance responsibility for any new gully.

**The Clerk** to add consideration of contributing to WCC's costs for the additional gully to a future agenda.

### 10.3. Vicarage Road Allotments: to receive an update on the new lease agreement and to consider any costs

Cllr Henderson gave a summary of a recent meeting held between the Chairman and Vice Chairman of the Aylesbury Road Allotment Association, Cllr Henderson, Cllr Manley and the Clerk. A new lease has been drafted. The Allotment Association has proposed extending the term of the new lease to 25 years; it was agreed to accept this suggestion in principle, legal advice will be sought to confirm that a 25 year lease agreement would be in the Council's best interests.

It was agreed to approve the estimate of £700 + vat from Standley & Co Solicitors to process the lease and register it with the Land Registry.

**ACTION: The Clerk** to seek advice from Standley & Co re: a 25-year lease agreement.

### 10.4. South Warwickshire Local Plan: to determine the approach for responding to the Issues and Options Consultation

Councillors will be reviewing the documents included in the Issues and Options consultation in a Zoom meeting on 20<sup>th</sup> February 2023. Cllr Cole offered to post key questions from the consultation to the Council's Nextdoor.com page, seeking feedback from residents.

WDC's deadline for submitting comments to the consultation is 6<sup>th</sup> March 2023; as this is prior to the Council's next meeting it was agreed to delegate power to attendees of the meeting on 20<sup>th</sup> February to finalise the Council's comments.

#### **ACTIONS:**

**Cllr Cole** to publish relevant questions from the consultation on Nextdoor.com

**Cllr Henderson** to submit the Council's comments to the Issues and Options consultation.

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## **10.5. To consider a request from the Lapworth Women's Institute to plant a tree on the green at Lapworth Oaks**

The Council had received a request from the Lapworth WI for permission to plant a Coronation tree on the green at Lapworth Oaks. The Clerk is in the process of securing documentary proof that the Council have responsibility for the land there. It was agreed to defer this decision until the next meeting.

**ACTION: The Clerk** to provide proof of ownership for the land, and to request further information from the WI on the species and likely size of tree.

## **10.6. To consider plans for the 2023 Annual Parish Meeting**

It was agreed that the Annual Parish Meeting will be held on 12th June 2023, after the Local Elections.

## **10.7. To consider next steps re: container at the village hall**

The lease agreement between the Parish Council and the Lapworth Scarecrow Festival will terminate on 16<sup>th</sup> February 2023. There has been no recent communication from the Lapworth Scarecrow Festival trustees to either the Parish Council or the Village Hall Committee about their plans for the container. Cllr Rees offered to contact the Trustees.

**ACTION: Cllr Rees** to speak to the Lapworth Scarecrow Festival trustees.

## **11. Planning Matters**

### **11.1. Planning applications for consideration:**

#### **11.1.1. W/23/0101**

Erection of single storey rear extension  
Church Farm, Glasshouse Lane, Lapworth, Solihull, B94 6PU  
LPC comment: **NEUTRAL**

#### **11.1.2. W/23/0063**

Erection of two storey rear extension  
Ashtree Cottage, Valley Lane, Lapworth, Solihull, B94 6HB  
LPC comment: **NEUTRAL**

#### **11.1.3. W/23/0024**

Demolition of existing outbuilding to be replaced with single residential dwelling, erection of new wall to site frontage with brick piers, new pedestrian access gate and associated landscaping works.  
Oakfield, Old Warwick Road, Lapworth, Solihull, B94 6JZ  
LPC comment: **NEUTRAL**

#### **11.1.4. W/22/2013**

Erection of first floor rear extension, addition of bay window and gable to front elevation, removal of existing porch and erection of new porch and canopy.  
171 Station Lane, Lapworth, Solihull, B94 6JG  
LPC comment: **NEUTRAL with a comment that the solar panels proposed for the front of the extension were not in keeping with the street scene.**

#### **11.1.5. W/23/0093**

Prior Approval for proposed change of use of agricultural building to 1no. larger dwelling (Use Class C3) under The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q.  
Packwood Farm Lodge, Packwood Road, Lapworth, Solihull, B94 6AS  
LPC comment: **NEUTRAL**

#### **11.1.6. W/22/1869**

Erection of replacement outbuilding  
Croft Cottage, 165 Bakers Lane, Knowle, Solihull, B93 8PR  
LPC comment: **NEUTRAL**

#### **11.1.7. W/23/0056**

Proposed roof repair to store and repair and conversion of stable to ancillary guest accommodation.  
Proposed conversion of stable to annexe with installation of roof lights and iron handrail, repair of store room roof.

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The Tan House, Old Warwick Road, Lapworth, Solihull, B94 6JZ

LPC comment: **NEUTRAL**

The Clerk explained that the Planning Agent representing W/22/1886 The Rye House, Catesby Lane, Lapworth, B94 5QY had proposed an on-site meeting to review changes that have been made to the proposed design in response to the Council's objections. Cllr Henderson and Cllr Manley agreed to attend the meeting.

**ACTION: Cllrs Henderson and Manley** to attend the on-site meeting at The Rye House.

## **11.2. Decision Notices: to note decisions on the following planning applications:**

### **11.2.1. Ref: W/22/1926**

Addition of enclosed porch and canopy overhang to front of property. Extension of existing canopy overhang to front of living room

Daleford, Station Lane, Lapworth, Solihull, B94 6JJ

LPC comment: NEUTRAL

WDC Decision: GRANTED

### **11.2.2. Ref: W/22/1900**

Erection of single storey side and rear extension.

1 Woodbine Cottages, Old Warwick Road, Lapworth, Solihull, B94 6LN

LPC Comment: NEUTRAL

WDC Decision: GRANTED

### **11.2.3. Ref: W/22/1714**

Erection of first floor front extension

175 Station Lane, Lapworth, Solihull, B94 6JG

LPC Comment: NEUTRAL

WDC Decision: GRANTED

### **11.2.4. Ref: W/22/0905/LB**

Proposed conversion of stable to annexe with installation of roof lights and iron handrail, repair of store room roof.

The Tan House, Old Warwick Road, Lapworth, Solihull, B94 6JZ

LPC Comment: NEUTRAL

WDC Decision: GRANTED

### **11.2.5. Ref: W/22/1300**

Erection of rear infill dormer, side dormer and installation of roof lights to front, side and rear to facilitate loft conversion

Firs House, 122 Bakers Lane, Knowle, Solihull, B93 8PR

LPC Comment: NEUTRAL

WDC Decision: GRANTED

### **11.2.6. Ref: W/22/1457**

Erection of double garage after removal of existing garage

Lapworth Farm, Packwood Lane, Lapworth, Solihull, B94 6AU

LPC Comment: NEUTRAL

WDC Decision: REFUSED

### **11.2.7. Ref: W/22/1952**

Erection of detached open garage and garden store

The Stables, Station Lane, Lapworth, Solihull, B94 6JH

LPC Comment: NEUTRAL

WDC Decision: GRANTED

## **11.3. Appeal Notices: to note appeal decisions on the following planning application**

### **11.3.1. Ref: W/22/0538**

Two-storey front extension in line with existing garage facade to create a new first floor bedroom and ground floor porch, with new rooflights to the rear and side elevations associated with internal remodelling  
22 Kingswood Close, Lapworth, SOLIHULL, Warwickshire B94 6JQ



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LPC Comment: NEUTRAL  
WDC Decision: DISMISSED

## 12. Progress Reports: To receive reports and status updates for the following:

### 12.1. Lapworth Train Station Adoption Group

Cllr Rees gave an update on the progress of the group.

### 12.2. Lapworth Village Hall

Derek Hopgood (WCC) has confirmed that the Council's S106 Indoor Sports grant can be spent on any facility improvements at the village hall that participants of sporting activities at the hall would benefit from.

**ACTION: Cllr Henderson** to discuss this with the Village Hall Committee.

### 12.3. Lapworth recreation sites

The clearance height of the new inclusive swing seat is too high. Hags have agreed to lower the seat and to return the Kompan You & Me seat that their contractor removed when the seat was originally installed.

### 12.4. Parish Online

No update.

## 13. Road Closures and Rights of Way issues

### 13.1. Station Lane 22/2/23

### 13.2. Grove Lane 20/2/23

The following closure notices had been received after the agenda was published:

- Hole House Lane 3/3/23
- Spring Lane 3/3/23

Cllr Rees informed the Council that Graham Stanley (WCC Highways) has provided details of works to be programmed in the near future including the cleaning of road signs and repainting of road markings. Cllr Hall requested that the area for the Highways works mentioned above should be extended to start at Sands Farm on the Old Warwick Road.

Graham has also proposed a meeting with Councillors outside Lapworth school to review ideas for improving road safety at this location.

**ACTION: Cllr Rees** to contact Graham to request an extension to the area for the planned works and to arrange a date for meeting outside the school.

## 14. Correspondence and Publications received for information/consultation:

The Council had received communications from the following:

- Warwickshire County Council
- Warwickshire Association of Local Councils (WALC)
- Warwick District Council
- Warwickshire Police
- Packwood House: National Trust Public Consultation on Woodland Management plan at Packwood House

## 15. Reports and Questions:

Cllr Mace enquired whether the Council would like to organise a litter pick – this was supported, Cllr Mace to confirm a suitable date.

## 16. Date of next meeting: Monday 13th March 2023, 7:30pm

The meeting closed at 9:25pm.

Signed:

\_\_\_\_\_  
Cllr Henderson (Chairman)

Date:

\_\_\_\_\_

# LAPWORTH PARISH COUNCIL

## APPENDIX A

### Lapworth & West Kenilworth Division County Council News February 2023

#### **Firefighter presented award for ‘heart-warming’ efforts to help a family while off-duty**

An off-duty firefighter who helped a family who had been in a motorway car accident has been presented with an award for his actions. At the request of the family involved, who expressed their gratitude for his support in their time of need, firefighter Gareth Procter from Warwickshire Fire & Rescue Service (WFRS) was given the Chief Fire Officer’s Certificate of Commendation.

Describing the incident, Amit Parmar said: “We were involved in quite a serious accident on the motorway at 6am. I had my family with me, including our two children. Gareth stopped to help us while off-duty. He took care of my children and gave them water. He waited for the police to arrive and helped sweep the motorway, clearing the rubble. He helped take out all our suitcases and comforted us. We would like to thank him from the bottom of our hearts. It’s heart-warming to find that there are still good people out there willing to help others. He’s an asset to our county.”

#### **Online business resource ‘COBRA’ available for free through Warwickshire Libraries**

Warwickshire County Council’s library service is promoting use of their latest free online business resource COBRA, which is a complete business reference adviser tool available to support anyone who is looking to start a business, write a business or marketing plan, or conduct research into a new market.

COBRA is a new addition to Warwickshire Libraries’ e-Resource offer, and features more than 4,000 factsheets, market reports, contacts and sources of funding and support. It also provides hundreds of practical guides to help start up more than 350 different types of business. Access to COBRA is available by visiting Warwickshire Libraries’ [Business Resources webpage](#), and is free to use with a Warwickshire Libraries membership card. To sign-up as a library member, which is also free, you can speak to a member of staff at your local library or visit [www.warwickshire.gov.uk/jointhelibrary](http://www.warwickshire.gov.uk/jointhelibrary)

#### **Four weeks left to have your say on SEND Home to School Transport!**

Families and professionals living or working with children and young people with special educational needs and disabilities (SEND) have just 4 weeks left to have their say on proposed changes to the Home to School Transport Service for children and young people aged 0-25.

A consultation to discuss plans to improve the way that families access specialist transport for travel to and from school or college is open until Sunday 26 February 2023.

The consultation has included both face to face and online events. If you missed the online broadcast, you can see it [here](#). To find out more and to respond to the consultation visit [ask.warwickshire.gov.uk/](http://ask.warwickshire.gov.uk/). An easy read version of the survey can be found [here](#).

#### **Gold Medal Award’ for the Hospital to Home team at Warwickshire Fire & Rescue Service**

The Warwickshire Fire & Rescue Service (WFRS) Hospital to Home (HTH) team was delighted to receive a ‘Gold Medal Award’ from the Emergency Care Improvement Support Team, NHS England, presented by Amanda Pritchard, Chief Executive Officer of the NHS, on 20<sup>th</sup> January 2023 at Warwick Hospital.

The award is in recognition of the innovative service HTH provides in helping elderly and vulnerable patients return home safely after hospital stays. The team works across Warwickshire to transport patients home and help them settle back in.

This might include making a cup of tea, putting the heating on or getting a food shop in. They also carry out Safe and Well checks for the resident, which involve looking for potential fire and safety hazards and ensuring working smoke alarms are installed.

#### **Free webinar for learner and young drivers is a great success**

Over 200 people attended a young driver’s road safety webinar held by Warwickshire Road Safety Partnership.

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Couldn't attend? Watch the whole session here: <https://warksroadsafety.org/together-on-the-learning-to-drive-journey/>

The 'Together on the Learning to Drive Journey' webinar organised by Warwickshire Road Safety Partnership and supported by FirstCar took place on Wednesday 25 January 2023 and far exceeded attendee expectations with over 200 residents taking part.

The webinar provided essential information, support and guidance on a range of timely and important topics for learners, new drivers and parents/carers including:

- The DVSA 'Ready to Pass?' campaign and how it helps learners understand to prepare for their driving test and check if they are ready, and how it supports parents and families of learner drivers
- Essential information on choosing a first car
- Vehicle safety and maintenance
- The challenges new drivers face that could compromise safety.

## **Impressive bridge deck move marks important milestone for A46 Stoneleigh Junction**

Improvements to the Stoneleigh Junction took an important step forward this month with the successful move into position of the scheme's new bridge deck.

The £38m A46 Stoneleigh Junction improvement scheme aims to:

- Reduce the regular delays and queuing traffic;
- Improve road safety for all users; and
- Ensure the junction has the capacity that will be required to meet future growth in the sub-region.

The new bridge deck was constructed by specialist contractor Colas Ltd away from its supports in order to minimise disruption to one of the busiest parts of Warwickshire's strategic road network. The deck was then installed into its permanent position using a deck lift and transportation method over the weekend of 21/22 January.

Once the construction was complete, the 740 tonnes bridge deck was jacked to full height in the off-line area during the week prior to the move, by the experienced team from Sarens. It was then lifted using a self-propelled modular transporter (SPMT), carried into position across the A46 and lowered onto the new abutment walls.

Cllr Wallace Redford, Warwickshire County Council Portfolio Holder for Transport and Highways, said: "This was an incredibly impressive piece of engineering and construction by our contractors at Colas and Sarens and marks a really exciting milestone for the Stoneleigh Junction Improvements.

## **Work begins on new cycle route in Leamington Spa**

The scheme will involve construction of a new cycle track alongside the east side of Kenilworth Road between Binswood Avenue and Northumberland Road and a new signed cycle route along Beauchamp Road and Binswood Avenue between Leamington Spa town centre and Kenilworth Road. Crossing points will also be upgraded to provide facilities for both cyclists and pedestrians.

The main phase of works will take place between January and mid-April. Some of the traffic signals upgrade works and other elements, which are subject to statutory consultation in February, are expected to be delivered in a second phase in the summer. Local residents will receive regular scheme updates and these will be available online at <https://www.warwickshire.gov.uk/cycling/cycle-route-schemes-consultation/6>

Cllr John Cooke (WCC)



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## APPENDIX B

This report was presented by the Clerk for approval by the Council on 13<sup>th</sup> February 2023.

**Balance of Unity Trust Current account as of 7/2/23:** £11,860.07  
**Expected general reserves balance once invoices settled:** £11,646.39

Balance of Unity Trust Instant Access Savings account as of 7/2/23: £24,741.72  
 Balance of Barclays Business Savings account as of 28/12/22: £20,113.47  
 Balance of Barclays Community account as of 28/12/22: £0.01  
 Interest received across accounts since 30/9/22: £93.99

### Credits received in current account since 10/1/23:

	DATE	TYPE	FROM	DESCRIPTION	AMOUNT
1	9/1/23	CHQ	Western Power Distribution	Wayleave (village hall)	£1.00
				<b>Total</b>	<b>£1.00</b>

### Payments made from current account since 10/1/23:

	DATE	TYPE	TO	DESCRIPTION	AMOUNT
1	16/1/23	SO	H DU BOIS	Wages (Jan)	£740.56
2	24/1/23	DD	Royal London	Pension contributions (Jan)	£62.89
3	26/1/23	DD	ICO	Annual fees	£35.00
				<b>Total</b>	<b>£838.45</b>

### Invoices to be approved on 13/2/23:

	PAYEE	DESCRIPTION	TYPE	AMOUNT	STATUTORY POWER
1	Village Hall	Room Rental (Jan 2023)	BACS	£22.50	Local Government Act 1972, s111 (1)
2	WALC	Training	BACS	£72.00	Local Government Act 1972, s111 (1)
3	H DU BOIS	February 2023 additional salary	BACS	£11.11	LGA 1972 s112 (2)
4	HMRC	Employer NIC Feb 23	BACS	£5.86	LGA 1972 s112 (2)
5	HMRC	Employee Income Tax Feb 23	BACS	£8.80	LGA 1972 s112 (2)
6	H DU BOIS	HW allowance/expenses Feb 23	BACS	£93.41	LGA (Financial Provisions) 1963 s5
			<b>Total</b>	<b>£213.68</b>	

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## 2022/23 Budget vs Current

	Budget	Actual
<b>EXPENDITURE</b>		
101 Salaries (inc Pension)	£9,702.00	£8,326.29
102 Clerk expenses	£350.00	£468.98
103 Office costs	£400.00	£200.00
104 Cllr expenses	£0.00	£37.30
105 Premiums & Subs	£950.00	£822.50
106 Room hire	£400.00	£300.00
107 Section 137 grants	£2,000.00	£3,436.00
108 Brome Hall Lane toilets	£2,000.00	£1,574.65
109 Insurance	£800.00	£625.76
110 Audit fees & Costs	£600.00	£530.00
111 Grounds Maintenance	£3,500.00	£3,250.03
112 Capital Expenditure	£0.00	£0.00
113 Miscellaneous	£1,000.00	£280.42
114 Playground	£1,500.00	£4,687.78
115 Training	£200.00	£60.00
- VAT	£0.00	£1,850.30
<b>Total</b>	<b>£23,402.00</b>	<b>£26,450.01</b>
<b>INCOME</b>		
201 Precept	£22,900.00	£22,900.00
202 Interest	£0.00	£161.26
203 Allotments	£500.00	£0.00
204 Grants	£0.00	£0.00
205 Donations	£0.00	£0.00
206 CIL	£0.00	£0.00
207 Vat reclaim	£0.00	£0.00
208 Miscellaneous	£2.00	£2.00
<b>Total</b>	<b>£23,402.00</b>	<b>£23,063.26</b>

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## APPENDIX C

### Statement from Lapworth Parish Council in response to correspondence regarding the northern extent of Lapworth Parish and the speed gate sign.

There has been a lot of recent communications with the Parish Council, as well as an anonymous flyer posted through letter boxes, about the location of the northern extent of Lapworth Parish Council. This is connected to a wish by some people to relocate the "speed gate" sign just ahead of The Boot to a small area of grass at Glasshouse Lane which they cite (incorrectly) as the boundary of Lapworth to ensure that the northern part of the parish is not "pushed out of Lapworth to be absorbed into West Midlands".

There is **no intention** from Warwickshire County Council, Warwick District Council or Lapworth Parish Council to move the existing parish boundary in anyway.

We consider there is no need to move the sign. Aside from the safety concerns and cost implications relating to this suggestion, there is already an existing "Lapworth please drive carefully" sign located by Sands Farm just south of the Rybrook Garage and Hockley Heath Park parish boundary.

The "speed gate" sign and road markings were put in place in April 2021 as part of a series of measures to reduce speed down to 30mph when entering the village. The location for the "speed gate" was selected after several visits by Warwickshire County Council highways staff who identified the highest risk road sections in Lapworth Parish. The hill going round the bend before the very busy Boot carpark was considered the most dangerous section and therefore top priority for a high visibility sign.

The stretch of road from the "gate" to the southern Lapworth parish boundary by Lapworth Garage is the most densely populated with many driveways, several much-used pedestrian crossing points (used by parents with pushchairs and children, dog walkers, etc), a narrow canal and railway bridge and many parked vehicles which often reduce traffic on the road to effectively one-way.

There is some confusion in the correspondence about the names of Lapworth and Kingswood particularly as the OS map shows Lapworth village as Kingswood. The village focus shifted south from the Early Medieval core around St Mary's church and expanded following construction of the canals and the Great Western London to Bristol Railway in the 18<sup>th</sup> and 19<sup>th</sup> centuries. A local station was built in 1854 with the name Kingswood but this was changed to Lapworth in 1902 to avoid confusion with another station. The village became known locally as Lapworth and this is reflected in the name of the village hall, the shop, the school and doctor's surgery.

Throughout the parish, like many other areas across the country, there are many narrow roads where pedestrians, cyclists, horse riders and drivers compete to share the same space.

Speeding remains an issue despite the introduction of a 40mph limit, "reduce your speed" flashing signs, road markings, speed signs and regular speed traps near the village hall although Warwickshire statistics show accidents to be low compared to other areas of the county and therefore of low priority for action. The recent introduction of a Community Speed watch Team operated by volunteer members of the parish shows the Parish Council's commitment to help keep Lapworth as safe as it can be. Parking is a particular concern at certain times e.g., early morning and mid-afternoon outside the school, along Packwood Road and the Old Warwick Road by the shop and garage.

The Parish Council have been in touch with the County Highways Department about refreshing road markings, cleaning signs, cutting back foliage and seeing what other actions are required.

# LAPWORTH PARISH COUNCIL

A separate issue was highlighted with regards to the South Warwickshire Local Plan for the period up to 2050 is currently underway and as part of this - as in previous local plan consultations - landowners in Warwick and Stratford Districts are asked to identify possible development sites and over 500 landowners including owners in Aylesbury Road and Wharf Lane have responded. Just because a site has been put forward does not mean that it is automatically included. Sites will be rigorously assessed against national, regional and local planning policies over the next 12 months to see if they should be included in the long-term spatial strategy.

Everyone is asked to comment on the South Warwickshire Local Plan consultation document and on the sites put forward as these will shape Lapworth over the next 30 years.

Lapworth Parish Council

UNSIGNED

# LAPWORTH PARISH COUNCIL

## APPENDIX D

### 2023/24 BUDGET FOR EXPENDITURE, INCOME AND RESERVES

EXPENDITURE	
Staff & Office costs	£11,300.00
Subscriptions	£850.00
Room hire	£346.50
S137 grants	£3,000.00
Toilets	£1,750.00
Insurance	£700.00
Audit fees	£625.00
Grass cutting	£3,500.00
Playground	£1,500.00
Miscellaneous	£500.00
Training	£250.00
Website	£1,750.00
Bank fees	£72.00
Defib	£2,370.00
CLlr Expenses	£200.00
Capital Expenditure	£0.00
Elections	£10,000.00
<b>Total</b>	<b>£38,713.50</b>

INCOME	
Precept	£24,593.00
Interest	£221.26
Allotments	£500.00
Grants	£0.00
Donations	£0.00
CIL	£0.00
Vat claim	£1,160.00
Miscellaneous	£1.00
<b>Total</b>	<b>£26,475.26</b>

EARMARKED RESERVES	
Playground	£5,000.00
Noticeboards	£2,000.00
Parish Council elections	£10,000.00
Benches	£500.00
Defibrillator	£500.00
Laptop	£200.00
Website re-design/Social Media	£1,500.00
Neighbourhood Plan	£4,000.00
Speed Reduction Measures	£2,000.00
<b>Total</b>	<b>£25,700.00</b>