

LAPWORTH PARISH COUNCIL

Minutes of the Ordinary Meeting of 14th February 2022

Present: Cllr Henderson (Chairman), Cllr Rees, Cllr Bainbridge, Cllr Beaver, Cllr Manley, Cllr Child and the Clerk (H du Bois).

Others present: Cllr Cooke (WCC)

- 1. Apologies:** The Council had received apologies from **Cllrs Child** and **Shales** which were accepted. Cllrs Hales (WDC) and Illingworth (WDC) had also sent apologies.
- 2. Declarations of Interest:** none declared.
- 3. Dispensations:** no requests received.
- 4. Public Participation:** There were no members of the public.
- 5. Minutes:** it was **resolved** to approve the minutes of the Ordinary Meeting of Lapworth Parish Council of 10th January 2022; these were signed as a true and accurate reflection.
- 6. Matters arising from previous meeting that are not included on this agenda.**
None.
- 7. Reports for Information:**
 - 7.1. Warwickshire County Council**
Cllr Cooke provided a report for February 2022, see appendix A for details.
 - 7.2. Warwick District Council**
Cllr Illingworth and Cllr Hales had provided reports for February 2022, see appendix A for details.

8. Finance

8.1. To approve the invoices for payment as attached

The clerk presented the latest financial statement, see appendix B. The report showed a balance of £61,039.52 on 8th February 2022 and an expected balance of £59,097.59 once invoices have been paid.

The invoice from Fairways Ltd was discussed; it was agreed to ask Fairways to revisit the play area and tidy up the work they carried out recently at the swings and trampoline.

Action: The Clerk to contact Fairways.

It was **resolved** to approve the following payments:

	PAYEE	DESCRIPTION	TYPE	AMOUNT	STATUTORY POWER
1	Fairways Ltd	Playground repairs (re-surfacing)	BACS	£582.00	LGA 1972 s112 (2)
2	M I Business Services Ltd	Annual Web hosting and SSL certificate	BACS	£230.00	LGA 1972, s111 (1)
3	Lapworth Village Hall	Room rental 13.12.21	BACS	£22.50	LGA 1972, s111 (1)
4	H DU BOIS	Salary Feb 22	BACS	£681.27	LGA 1972 s112 (2)
5	H DU BOIS	HW allowance/expenses Feb 22	BACS	£81.94	LGA (Financial Provisions) 1963 s5
6	ROYAL LONDON	Pension contributions Feb 22	BACS	£57.37	Pensions Act 2008 s3
			Total	£1655.08	

ACTION: Cllr Henderson and Cllr Rees to submit the payments.

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Cllrs Henderson and Cllr Rees signed the Direct Debit instruction for the Clerk's monthly pension contributions and the Notification of Change of Address form for the NS&I savings account.

8.2. To approve the transfer of funds into the Unity bank accounts

An approach was agreed.

ACTION: The Clerk to check if there is a minimum balance requirement for the Barclays Community Account. **Cllr Henderson** and **Cllr Rees** to process the balance transfers.

9. Items and correspondence for Consideration and Decision

9.1. Speeding issues and traffic speed monitoring

9.1.1. To receive an update on the Community Speed Watch initiative

Cllr Rees explained that a scheduled meeting of the volunteers with PCSO Groom did not occur due to PCSO Groom's absence. Cllr Bainbridge has collated a map of suitable locations within the Parish to carry out speed watch surveys.

ACTIONS: Cllr Rees to contact PCSO Groom re: meeting. **Cllr Bainbridge** to share the location map with PCSO Groom.

9.1.2. To consider next steps re: works recommended by Graham Stanley (County Highways) to improve road safety within the Parish and approve a contribution if appropriate.

The Council have received correspondence from a resident regarding their concerns about speeding on the Old Warwick Road.

As Graham Stanley had not yet provided details of the costs involved for the recommended works, it was agreed to defer this item until the next meeting.

9.1.3. To discuss re-scheduling the meeting with the Police and Crime Commissioner

It was agreed to re-schedule the meeting between the Police and Crime Commissioner and the Council in March or April.

Action: Cllr Rees to contact the Police and Crime Commissioner to propose re-scheduling the meeting during March/April.

9.1.4. To consider any action following the 20s Plenty presentation

Cllr Cooke explained that WCC have set up a working party to consider the 20s Plenty proposal, the group are due to provide a report of findings in March 2022.

ACTION: Cllr Cooke to provide information on the group's progress to date.

9.2. To consider a proposal to create a book library in the telephone box and consider likely costs

The Council have received a proposal from Ms M. Francis to run a book sharing library in the telephone box and it was agreed to support this initiative. It was agreed that the Council would install shelving in the telephone box.

ACTION: The Clerk to inform Ms Francis of the Council's support and to contact local carpenters for a quote to provide shelving.

9.3. To plan the 2022 Annual Parish Assembly

It was agreed to hold the Parish Assembly before the next Council meeting on 14th March 2022.

ACTION: the Clerk to send invitations from representatives from the village groups and organisations.

9.4. To note the designation of Broome Hall Lane as a Local Wildlife Site (LWS)

This was noted.

ACTION: The Clerk to add the details of the LWS to the website.

9.5. Lapworth Village Hall:

9.5.1. To consider a request to install a portable cabin in the grounds of the village hall

It was resolved to decline the request to install a portable cabin with concrete base in the grounds of the village hall.

ACTION: Cllr Henderson to inform the Village Hall Committee.

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9.5.2. To consider termination of the license for the Lapworth Scarecrow Festival to use the storage container at the village hall

It was resolved to terminate the license and request that the storage container be emptied so that it can be used by the Village Hall Committee.

ACTION: The Clerk to inform the Lapworth Scarecrow Festival Committee.

10. Roads and Rights of Way: to receive reports in relation to roads and rights of way

The Council had been notified of two road closures in the Parish:

- Wharf Lane – 16/3/22 – 18/3/22
- Bushwood Lane – 17/2/22 – 18/2/22
- Hole House Lane – 17/2/22 – 18/2/22

Cllr Rees raised a concern about the current access into a field on Mill Lane. Hedgerow was removed in order to widen the entrance during the works that were carried out to the railway bridge at the end of 2021 and it has not yet been restored.

ACTION: Cllr Rees to contact WDC Planning Enforcement.

11. Planning

11.1. To review the draft Terms of Reference for the Planning Working Group

These were approved and signed.

ACTION: The Clerk to add the Terms of Reference to the website.

11.2. Planning applications for consideration

11.2.1. W/21/2274/AG

The proposed building is an agricultural designed timber building with high doors to allow access for tractors and safe storage of agricultural machinery in order to maintain the land, a safe waterproof building is required to keep tractors and other agricultural machinery and carry out general maintenance on them.

The building has to be enclosed to provide security from the ever growing theft risk tractor/machinery barn Kingfisher Barn, Valley Lane, Lapworth, Solihull, B94 6HB

Comments by 18th January 2022

LPC Comment: **OBJECTION** due to the lack of any obvious agricultural justification

WDC Decision: REFUSED

11.2.2. W/21/2086

Retention of gravel parking spaces, repositioning of existing entrance gates, brick piers and associated turning area, partial re-routing of footpath 205/SL46/1 and installation of new kissing gate

18 Aylesbury Court, Aylesbury Road, Lapworth, Solihull, B94 6BE

Comments by 01/02/2022

LPC comment: **NEUTRAL**

11.2.3. W/21/2024

Raising eaves and ridge and erection of first floor rear extension to existing coach house

The Mount, Old Warwick Road, Lapworth, Solihull, B94 6LA

Amended plans received, comments by 03/02/2022

LPC comment: **NEUTRAL**

11.2.4. W/22/0150

Single story side kitchen extension. Games room and gym annex

209 Old Warwick Road, Lapworth, Solihull, B94 6HN

This application had not been issued for comments at the time of the meeting.

11.3. Decision Notices: to note decisions on the following planning applications

11.3.1. Ref: W/21/2141

Erection of first floor/ two storey side extension and two storey and single storey rear extension.

39 Station Lane, Lapworth, Solihull, B94 6LW

LPC Comment: NEUTRAL

WDC Decision: GRANTED

11.3.2. Ref: W/21/2069

Conversion of existing garage into a games room and erection of detached garage with store.

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Chestnut House, The Old Nursery, Station Lane, Lapworth, Solihull, B94 6JJ

LPC Comment: OBJECTION on the grounds that it is overdevelopment of the existing plot.

WDC Decision: GRANTED

11.3.3. Ref: W/21/2028

Erection of single storey side and rear extension

6 Kingswood Close, Lapworth, Solihull, B94 6JQ

LPC Comment: NEUTRAL

WDC Decision: GRANTED

11.3.4. Ref: W/21/0471

Conversion of farm building to Use Class E with associated works

Uplands Farm, Chessetts Wood Road, Lapworth, Solihull, B94 6EP

LPC Comment: NEUTRAL

WDC Decision - REFUSED

11.3.5. Ref: W/21/1320

Erection of first floor front extension

202 Aylesbury Road, Lapworth, Solihull, B94 6PP

LPC Comment: SUPPORT

WDC Decision - REFUSED

11.4. Appeal Notices: to note decisions on the following planning appeals

11.4.1. Ref: W/20/1895

Proposed demolition of existing garage and construction of new garage

Terets Lodge, Rising Lane, Lapworth, Solihull, B94 6JA

LPC Comment: OBJECTION changed to NEUTRAL

Appeal Decision - DISMISSED

12. Progress Reports: To receive reports and status updates for the following:

12.1. Lapworth Train Station Adoption Group

Cllr Rees gave an update.

12.2. Lapworth Village Hall

No update.

12.3. Lapworth recreation sites

A faulty swing seat has been replaced.

ACTION: The Clerk to confirm with Mr Glover that the toilets will be re-opened by the Easter holidays.

12.4. Parish Online

No update.

13. Communications, Openness and Accountability:

13.1. Nextdoor.com

No update.

13.2. Parish noticeboards

No update.

13.3. Parish Council website

The Clerk confirmed that the pop-up had been created.

Cllr Rees mentioned that the link to Lapworth Village website was incorrect.

ACTION: The Clerk to restore the link.

14. Correspondence and Publications Received for information/consultation:

The Council considered correspondence from the following organisations:

- Warwickshire County Council
- Warwickshire Association of Local Councils (WALC)
- The Rural Bulletin
- Warwick District Council
- Warwickshire Police

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15. Reports and Questions: To receive reports and questions from members in brief, including items for the next agenda. Councillors are reminded this is not an opportunity for decision making.

Cllr Mace confirmed that the Village Spring Clean will be held on Saturday 2nd April 2022, with volunteers meeting at 10am at the Village Hall.

ACTION: Cllr Henderson to advertise the Spring Clean on Nextdoor.com.

It was agreed that the Clerk will provide the Council with suggestions for marking the Platinum Jubilee at the next meeting.

ACTION: The Clerk to provide suggestions and costs.

16. Date of next meeting: Monday 14th March 2022, 8.00pm in Lapworth Village Hall

The Parish Assembly will be held at 7pm prior to the Council meeting.

The meeting closed at 9.40pm.

Signed:

Cllr Henderson (Chairman)

Date:

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APPENDIX A

Lapworth & West Kenilworth Division County Council News February 2022

WCC Children's Services have made great improvements according to Ofsted inspection

Warwickshire County Council (WCC) is delighted to be judged as good in all areas for its children's services according to a recent Ofsted inspection.

The latest inspection, published in a report on 1 February 2022, by Ofsted found that children and families in Warwickshire benefit from consistently good quality services at an early stage, making a real difference to their lives. Ofsted found that WCC social workers listen carefully to children and make sure that children's views inform decision-making. Social workers were found to be building stronger, more trusting relationships with families, giving parents confidence to develop their parenting skills.

To see full report go to <https://files.ofsted.gov.uk/v1/file/50176757>

Why not take a royal tour of Warwickshire this Platinum Jubilee year?

Warwickshire residents are being encouraged to walk in the footsteps of royalty using a new guide from Visit Warwickshire to celebrate the Queen's Platinum Jubilee in 2022.

Warwickshire's strong royal connections make it just the place to celebrate the anniversary of Elizabeth II's accession to the throne on 6 February 1952. Visit Warwickshire's new online guide, "In The Footsteps of Royalty", is packed with royal-themed ideas about what to do and see and where to eat, drink, and stay: <https://visit.warwickshire.gov.uk/inthefootstepsofroyalty>

Get set for the Birmingham 2022 Commonwealth Games in Warwickshire

Birmingham 2022 is the biggest multi-sport event to be held in the UK since the London 2012 Olympics and it is the largest event ever to be held in the West Midlands region. It will officially begin on 28 July with a spectacular Opening Ceremony at the newly transformed Alexander Stadium and the Games is expected to attract more than 4,500 athletes from 72 nations and territories who'll take part in 19 different sports and eight Para sports.

Warwickshire will be hosting 3 events during the Games period with the Bowl and para-bowls taking place at Leamington's Victoria Park and the cycling road race winding through the historic streets of Warwick. Information will continue to be added to the website and Warwickshire County Council along with partners in Warwick District Council, will also be holding community engagement sessions, where more details will be shared, plus there will be an opportunity to ask questions about the temporary changes taking place at each location.

Find out how you can Get Set for the Games here: <https://www.birmingham2022.com/getset/>

Information about the Road Race, its route through Warwick town centre and some frequently asked questions can be found here: <https://www.birmingham2022.com/venues/st-nicholas-park/>

To find out more about the Commonwealth Games in Warwickshire, visit: <https://www.warwickshire.gov.uk/Birmingham2022commonwealthgames>

Join new county taskforce to achieve good health for all

Warwickshire residents who are passionate about health and wellbeing are invited to be a part of a group to provide independent advice, ideas, insights, and feedback to Warwickshire County Council and partners. The purpose of the newly established Health Equity Group is to ensure a community perspective is always included in service planning and improvements. The views and ideas of residents will be central to ensuring needs can be met across the county.

Participation is voluntary and anyone over 18, living anywhere in Warwickshire, can get in touch below to find out more. Training will be offered to all members during March 2022 and the group, also involving representatives from the County Council and different health organisations, will meet monthly from April. The meetings will facilitate discussions that help identify solutions or needs for new initiatives that can inform the development of a Warwickshire-wide programme that champions health equity in local communities.

To find out more information, or to apply to become a Health Equity Group member, please contact Michelle Gravatt by email at michellegravatt@warwickshire.gov.uk

Warwickshire Libraries share their most popular book titles from 2021

2021 was a year filled with lockdown rules and limited access to spending time with friends and family. Many turned to reading during this time, and according to Warwickshire Libraries here are the top ten adult fiction titles read by Warwickshire library members in 2021:

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The Thursday Murder Club - by Richard Osman *The Sentinel* - by Andrew and Lee Child
Blue Moon - by Lee Child *The Midnight Library* - by Matt Haig
The Long Call - by Ann Cleeves *A Song for the Dark Times* - by Ian Rankin
One August Night - by Victoria Hislop *Hamnet* - by Maggie O'Farrell
The Law of Innocence - by Michael Connelly *Hidden in Plain Sight* - by Jeffrey Archer

Warning for Warwickshire residents after recent chimney fires

Warwickshire residents are warned to check their chimneys as Warwickshire Fire and Rescue has attended a series of chimney fires across the county recently.

The Fire and Rescue Service has been called out to chimney fire incidents in Leamington Spa, Rugby and Northend just in the last seven days.

Chimneys require sweeping at different intervals depending on the fuel used.

- Chimneys which use smokeless fuel or bituminous coal - at least once a year
- Chimneys which use oil - once a year
- Chimneys which use wood - quarterly when in use

For information on chimney fire safety visit: <https://warwickshire.gov.uk/chimneyfiresafety>

Cllr John Cooke February 2022

Warwick District Council Report February 2022 - Lapworth

At the recent Planning Committee meeting for the stable on Bakers Lane I spoke and persuaded the Committee to agree to defer a decision to grant as recommended by the officers and visit the site. This should give them an opportunity to see the total amount of activity in what was once an open field. I have no idea what the outcome may be but the cumulative effect on the openness of the Green Belt was explained by their lawyer as crucial factor in any decision. Hopefully they will appreciate the impact of the moorings which have yet to come before them.

Cllr Illingworth February 2022

Warwick District Council Report February 2022

We are still progressing our merger with Stratford District Council and have started work on working on our IT & digital strategy and delivery.

We have also been working on our budget for 2022-23. As you may be aware we have only received a one-year settlement from central government, so that does make forecasting & budgeting trickier, especially with energy prices & inflation concerns. However, the headlines of what is being proposed is a freezing of council tax, putting an additional £500,000 into the climate emergency fund and the creation of a £200,000 hardship fund for residents. We are also proposing a green bin charge to be rolled out later in the year. As a council we are committed to not cutting the level of services that residents receive, even with our budgetary issues.

Cllr Hales February 2022

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APPENDIX B

This report was presented by the Clerk for approval by the Council on 14th February 2022.

Balance of Barclays Community account as of 08/02/22:	£60,003.55
Balance of Barclays Savings account as of 08/02/22:	£535.97
Balance of Unity Trust Current account as of 08/02/22:	£500.00
Expected TOTAL balance once invoices settled:	£59,097.59

Credits received since 10/1/22

	PAYEE	DESCRIPTION	TYPE	AMOUNT
1	A WIBAUT	OWR hedge	BACS	£80.00
			Total	£80.00

Outstanding BACS payments on 14/02/22

	PAYEE	DESCRIPTION	TYPE	AMOUNT
1	ROYAL LONDON	Pension contributions Sep-Dec 21	BACS	£229.48
2	ROYAL LONDON	Pension contributions Jan 22	BACS	£57.37
			Total	£286.85

Invoices to be approved on 14/02/22

	PAYEE	DESCRIPTION	TYPE	AMOUNT	STATUTORY POWER
1	Fairways Ltd	Playground repairs (re-surfacing)	BACS	£582.00	LGA 1972 s112 (2)
2	M I Business Services Ltd	Annual Web hosting and SSL certificate	BACS	£230.00	LGA 1972, s111 (1)
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2021/22 Budget vs Current

		2021/22	
		Budget	Actual
EXPENDITURE			
101	Salaries	£9,500.00	£8,558.92
102	Stationery & Expenses	£750.00	£578.32
103	Premiums & Subs	£850.00	£884.50
104	VH rent	£450.00	£190.50
105	Section 137	£2,400.00	£325.00
106	Broome Hall toilets	£2,200.00	£1,420.75
107	Insurance	£800.00	£619.15
108	Audit fees & Costs	£700.00	£330.00
109	Parks & Open Spaces	£4,500.00	£2,949.59
113	Playground	£0.00	£2,086.12
110	Capital Expenditure	£2,000.00	£449.99
111	Miscellaneous	£1,000.00	£0.00
114	Pension	£0.00	£778.56
115	Training	£0.00	£75.00
-	VAT	£0.00	£1,167.35
	Total	£25,150.00	£20,413.75
INCOME		Budget	Current
201	Precept	£22,440.00	£22,664.00
202	Interest	£0.00	£0.00
203	Allotments	£475.00	£493.75
204	Grants	£0.00	£0.00
205	Donations	£0.00	£0.00
206	CIL	£0.00	£11,413.85
207	Vat reclaim	£0.00	£3,022.31
208	Miscellaneous	£0.00	£252.00
	Total	£22,915.00	£37,845.91