

Minutes of the Annual Meeting of Lapworth Parish Council

Tuesday 4th May 2021

Held remotely via Zoom

Present

Cllr Henderson (Chairman), Cllr Rees (Vice Chairman) Cllr Ludlow, Cllr Mace, Cllr Shales, Cllr Doyle

Also present: D Cllr Illingworth, D Cllr Hales, C Cllr Cooke (later part of meeting)

1. Election of Chairman

Cllr Rees nominated Cllr Henderson, seconded by Cllr Shales. It was unanimously **RESOLVED** to elect Cllr Henderson as the chairman for the coming year. Cllr Henderson signed his declaration of acceptance of office, witnessed by the clerk.

2. Election of Vice Chairman

Cllr Henderson nominated Cllr Rees, seconded by Cllr Shales. It was unanimously **RESOLVED** to elect Cllr Rees as the vice chairman for the coming year.

3. Apologies – Cllr Manley,

4. Declarations of Interest Members – none declared

5. Dispensations –none requested

6. Public Participation – Applicants and architect re planning application Bakers Lane W21/0211 an agricultural barn with residential permission to convert to a residential dwelling, plans for a replacement dwelling had been submitted and refused due to size and design. A new scheme submitted, class Q application already approved so in principle a dwelling already considered to be on the site. Plans now have more of an agricultural design, size of dwelling and domestic garden reduced, property sunk to reduce roof height.

7. Minutes - It was **RESOLVED** to approve minutes of the Ordinary Meeting of Lapworth Parish Council of 12th April 2021 Meeting, to be signed as soon as practicable.

8. Dates and Venue for Parish Council Meetings 2021/22 Previously circulated

9. Policy Review

To agree to review Council's Standing Orders, Financial Regulations and Risk Assessments if necessary. No updates other than to the Financial Regulations proposed.

10. Reports for Information

10.1. Warwick District Council – all disappointed re confusion of virtual meetings so plans being made for real meetings. The annual meeting of the District Council, to be held tomorrow, some shuffling of portfolios to be reported to the June meeting.

10.2. Warwickshire County Council – report from Cllr Cooke circulated

11. Correspondence and Publications Received for Information/Consultation

11.1. Warwick District Council Press Updates - noted

- 11.2. Warwickshire Matters - April 2021 - noted
- 11.3. Warwickshire & West Midlands Association of Local Councils 19th April 2021 - noted
- 11.4. Warwickshire & West Midlands Association of Local Councils Update 14th April 2021 - noted
- 11.5. Rural Services Network 20th April 2021 - noted
- 11.6. Rural Services Network 13th April 2021 - noted
- 11.7. Warwickshire Mutual Aid & Covid Support Development & Network Event- 2pm 18th May - noted
- 11.8. Youth Champions - noted

12. Items and Correspondence for Consideration and Decision

12.1. Adoption of National Code of Conduct

The LGA have proposed a new National Code of Conduct. NALC have been in discussions with the LGA over the wording of it to ensure that it applies at all levels of local government.

It was presented recently to the NALC Assembly and it was agreed that the new code should be adopted. It is recommended that Parish Councils adopt the Code following the adoption by the Principal Authorities.

It was **RESOLVED** to adopt the new National Code of Conduct following the adoption by Warwick District Council.

12.2. Financial Regulations

Amended to reflect the change to on-line banking

it was **RESOLVED** to accept the changes as proposed and to approve Cllr Ludlow as authorised to make payments.

12.3. Station Adoption - To consider whether Lapworth Parish Council wishes to 'adopt' Lapworth Station. Considerable interest in supporting the station, however a number of formalities and a large amount of administration and health and safety involved including setting up a bank account. Adoption arrangements could be cancelled giving 14 days notice by either party. Cllr Doyle and Cllr Rees volunteered to support the initiative. It was agreed to investigate further the appropriate role for the Parish Council to undertake, and to query the extent of no limitation liability clause.

12.4. Pilgrimage coming through Lapworth – support in relation to a request for a camping site now resolved.

13. Progress Reports

13.1. Lapworth Volunteers – all quiet of volunteer front. Propose to terminate phone contract, and cease promotion in Parish magazine. Cllrs Henderson and Doyle to action

13.2. Community Speedwatch update – contact with PCSO Pete Groom, still not in a position to progress training but hoping to recommence soon. Registration form mandatory prior to participating in training. Forms to be returned to clerk or Cllr Doyle. A petition by a local resident had been raised in relation to speeding on OWR and Station Lane for submission to WCC. This had received vigorous support on social media. Cllr Cooke has written to WCC to see if there are any traffic calming measures that could be investigated. The response received indicates this could be undertaken following traffic speeding surveys, although these could not be undertaken until the end of May/June then consideration could be given to whether speeds met the threshold whereby action could be taken. Parish Council to advise where and when surveys should be undertaken. An evidence based approach was supported to inform what investment and measures should be considered. Positive impact to be driven by Community Speedwatch when it was in place however momentum built by petition should be captured and Cllr Cooke's offer to support welcomed in obtaining an evidence based platform. LPC to confirm sites to Cllr Cooke,

Clerk to contact WCC to ensure adequate warning signage either side of the school on Station Lane.

13.3. Lapworth Speeding improvement scheme by Lapworth Boot – thanks extended to Cllr Cooke for supporting the implementation of the gateway and improvement scheme

13.4. Lapworth Litter Picking update – Cllr Mace and clerk to formally progress Parish Council litter picking group initiative, potential to obtain grant funding for Lapworth litter picking equipment to be investigated. Cllr Hales to look at Welcome Back funding with WDC.

13.5. Millennium Sign – no update

13.6. Lapworth Canal Signage – no update

14. Reports and Questions

To receive reports and questions from members in brief, including items for next agenda.

Councillors are reminded this is not an opportunity for decision making.

14.1. Lapworth Village Hall – a few users coming back, first physical meeting on the 19th, Cllr Doyle working with VH Committee to build a new website to be presented on 19th May.

14.2. Lapworth Recreation Sites – Brome Hall toilets opened for first weekend in May.

14.3. Communications, Openness and Accountability

14.3.1. Lapworthpc.org.uk website

14.3.2. Nextdoor.com

14.3.3. Parish Noticeboards – consideration to be given to option of replacing those in need repair/replacement.

15. Roads and Rights of Way - To receive reports in relation to roads and rights of way

15.1. Cllr Henderson to draft letter in relation to diversion of a footpath at Greenacres, for clerk to send.

16. Planning applications

16.1. W/21/0008

Proposed erection of two storey extension to existing two storey annexe building to form full time accommodation for carer and dependant relative.

Catesby Cottage, Catesby Lane, Lapworth, Solihull, B94 5QX

LPC Comment: Objection - no justification for additional new property in the green belt.

16.2. W/21/0094

Proposed first floor extensions, alterations to elevations and new roof to garage

Azalea House, 152 Aylesbury Road, Lapworth, Solihull, B94 6PP

LPC Comment: No objection

16.3. W/21/0211

Replacement dwelling and associated landscaping. Resubmission of Application W/20/1428

Land to the North of, Bakers Lane, Knowle, Solihull

LPC Comment: No objection

16.4. W/21/0231

Variation of condition 2 (approved plans) of planning permission W/19/0423 (Erection of dwelling including demolition of existing barn) to amend design.

Annexe at Yew Tree Cottage, Old Warwick Road, Lapworth, Solihull, B94 6BA

LPC Comment: No objection

16.5. W/21/0316

Change of use of existing domestic outbuilding from residential use to holiday let (no external

changes proposed)

Rising Sun House, 246 Bakers Lane, Knowle, Solihull, B93 8PT

LPC Comment: No objection

17. **Decision Notices** – to note decisions on planning applications listed below

17.1. Ref - W20/0218 LB

Notice is hereby given that Listed Building Consent is GRANTED for:

Proposed new window opening in existing gable wall

at Church Farm, Glasshouse Lane, Lapworth, Solihull, B94 6PUAddress -

Lapworth PC Comment - No objection (For Report)

18. **Planning Appeals**

18.1. Appeal Decisions - none

18.2. Appeals Registered - none

19. Finance

19.1. It was **RESOLVED** to approve the accounts below for payment

Invoice No.	Cheque No.	Payment Details	VAT £	Total
	Bank Transfer	Clerk April 2021 salary, HMRC and expenses		736.46
	Bank Transfer	Fairways April invoice 16 th of 21	84.20	505.20
	Bank Transfer	CPRE Annual Subscription Membership Number 450793		36.00

19.2. **To approve**

a. It was **RESOLVED** to approve annual governance statement for 2020/21

b. It was **RESOLVED** to approve accounting statement for 2020/21

c. It was **RESOLVED** to approve the Certificate of the Exemption 2020/21

20. **Date of Next Meeting**

On 14th June starting at 7.30pm to be held in both Committee rooms of Village Hall.