

# **Annual Meeting of Lapworth Parish Council**

## **Tuesday 4<sup>th</sup> May 2021, 7:30 PM**

To: **All Members of Lapworth Parish Council**

You are hereby summoned to attend the Annual Meeting of Lapworth Parish Council to be held be held remotely via Zoom, for the purpose of transacting the following business.

Members of the Press and Public are invited to attend the meeting and are welcome to address the Parish Council on any matters they wish to raise during the public forum. Please email the Clerk – [clerk@lapworthpc.org.uk](mailto:clerk@lapworthpc.org.uk) for the necessary link and password if you wish to attend the Zoom meeting not later than the Thursday preceding the meeting.

Elaine Priestley  
Clerk to Lapworth Parish Council

Join meeting by Zoom:

Join Zoom Meeting

<https://us02web.zoom.us/j/84936655015?pwd=bDIKbHhJWHN2dmt6U0RmeU50Y1haZz09>

Meeting ID: 849 3665 5015

Password: 227996

One tap mobile

+442030512874,,84936655015#,,1#,227996# United Kingdom

+442034815237,,84936655015#,,1#,227996# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 131 460 1196 United Kingdom

Meeting ID: 849 3665 5015

Password: 22799

### **Agenda**

#### **1. Election of Chairman**

To elect the Chairman and receive their election of office

#### **2. Election of Vice Chairman**

#### **3. Apologies**

**4. Declarations of Interest Members** - should declare any items of interest on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by the regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

**5. Dispersations** -To receive and consider granting dispensation requests

**6. Public Participation** - Fifteen minutes session when residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. No one person may address the Parish Council for more than 5 minutes

7. **Minutes** - to approve minutes of the Ordinary Meeting of Lapworth Parish Council of 12th April 2021 Meeting

8. **Dates and Venue for Parish Council Meetings 2021/22** Previously circulated

9. **Policy Review**

To agree to review Council's Standing Orders, Financial Regulations and Risk Assessments if necessary

10. **Reports for Information**

10.1. Warwick District Council

10.2. Warwickshire County Council

11. **Correspondence and Publications Received for Information/Consultation**

11.1. Warwick District Council Press Updates

11.2. Warwickshire Matters - April 2021

11.3. Warwickshire & West Midlands Association of Local Councils 19th April 2021

11.4. Warwickshire & West Midlands Association of Local Councils Update 14th April 2021

11.5. Rural Services Network 20th April 2021

11.6. Rural Services Network 13th April 2021

11.7. Warwickshire Mutual Aid & Covid Support Development & Network Event- 2pm 18th May

11.8. Youth Champions

12. **Items and Correspondence for Consideration and Decision**

12.1. **Adoption of National Code of Conduct**

The LGA have proposed a new National Code of Conduct. NALC have been in discussions with the LGA over the wording of it to ensure that it applies at all levels of local government.

It was presented recently to the NALC Assembly and it was agreed that the new code should be adopted. It is recommended that Parish Councils adopt the Code following the adoption by the Principal Authorities.

12.2. **Financial Regulations**

Amended to reflect the change to on-line banking

12.3. **Station Adoption** - to consider whether Lapworth Parish Council wishes 'adopt' Lapworth Station

12.4. **Pilgrimage coming through Lapworth**

13. **Progress Reports**

13.1. Lapworth Volunteers

13.2. Community Speedwatch update

13.3. Lapworth Speeding improvement scheme by Lapworth Boot - update

13.4. Lapworth Litter Picking update

13.5. Millennium Sign – update

13.6. Lapworth Canal Signage - update

14. **Reports and Questions**

To receive reports and questions from members in brief, including items for next agenda. Councillors are reminded this is not an opportunity for decision making. (For Report)

14.1. Lapworth Village Hall

- 14.2. Lapworth Recreation Sites
- 14.3. Communications, Openness and Accountability
  - 14.3.1. [Lapworthpc.org.uk](http://Lapworthpc.org.uk) website
  - 14.3.2. [Nextdoor.com](http://Nextdoor.com)
  - 14.3.3. Parish Noticeboards

- 15. Roads and Rights of Way - To receive reports in relation to roads and rights of way
  - 15.1. None received

**16. Planning applications for consideration** together with any others received prior to the meeting

- 16.1. W/21/0008  
Proposed erection of two storey extension to existing two storey annexe building to form full time accommodation for carer and dependant relative.  
Catesby Cottage, Catesby Lane, Lapworth, Solihull, B94 5QX

- 16.2. W/21/0094  
Proposed first floor extensions, alterations to elevations and new roof to garage  
Azalea House, 152 Aylesbury Road, Lapworth, Solihull, B94 6PP

- 16.3. W/21/0211  
Replacement dwelling and associated landscaping. Resubmission of Application W/20/1428  
Land to the North of, Bakers Lane, Knowle, Solihull

- 16.4. W/21/0231  
Variation of condition 2 (approved plans) of planning permission W/19/0423 (Erection of dwelling including demolition of existing barn) to amend design.  
Annexe at Yew Tree Cottage, Old Warwick Road, Lapworth, Solihull, B94 6BA

- 16.5. W/21/0316  
Change of use of existing domestic outbuilding from residential use to holiday let (no external changes proposed)  
Rising Sun House, 246 Bakers Lane, Knowle, Solihull, B93 8PT

**17. Decision Notices** – to note decisions on planning applications listed below

- 17.1. Ref - W20/0218 LB  
Notice is hereby given that Listed Building Consent is GRANTED for:  
Proposed new window opening in existing gable wall  
at Church Farm, Glasshouse Lane, Lapworth, Solihull, B94 6PU  
Address -  
Lapworth PC Comment - No objection (For Report)

**18. Planning Appeals**

- 18.1. Appeal Decisions - none
- 18.2. Appeals Registered - none

**19. Finance**

**19.1. To approve accounts for payment**

Invoice No.	Cheque No.	Payment Details	VAT £	Total
	Bank Transfer	Clerk April 2021 salary, HMRC and expenses		736.46
	Bank	Fairways April invoice 16 <sup>th</sup> of 21	84.20	505.20

	Transfer			
	Bank Transfer	CPRE Annual Subscription Membership Number 450793		36.00

**19.2. To approve**

- a. To approve annual governance statement for 2020/21
- b. To approve accounting statement for 2020/21

**20. Date of Next Meeting**

On 14th June starting at 7.30pm to be held virtually via Zoom