

Minutes of Meeting of Lapworth Parish Council 13th July 2020

Held Virtually via Zoom

Present

Cllr Henderson (Chairman)
Cllr Ludlow

Cllr Manley
Cllr Doyle

Cllr Child
Cllr Mace

Also present: D Cllr Illingworth,

1. **Apologies** – Cllr Ludlow, Cllr Shales, C Cllr Cooke, D Cllr Hales
2. **Declarations of Interest**
Cllr Henderson declared a personal interest in W20/0860 Church Meadow
Cllr Joy declared a personal interest in W20/0889 127 Station Lane
3. **Dispensations** – no requests received
4. **Public Participation** – no members of the public present
5. **Minutes** – It was **RESOLVED** to approve minutes of the Ordinary Meeting of Lapworth Parish Council of 8th June 2020 Meeting and to sign as soon as possible

6. Reports for Information

6.1. Warwick District Council – D Cllr Illingworth

There are still funds available to help businesses and weather the Covid-19 Crisis. The schemes now include some businesses which were excluded from the first round and there are also discretionary grants available. Village Halls are eligible if you have not already been successful. Additionally the District Council will make grants to organisations (including parish councils) who have incurred extra costs in supporting the local community during the crisis. Cllr Richard Hales is the expert on all these various funds.

We are preparing for the reopening of indoor leisure centres and swimming pools as the restrictions there are being lifted in the next few weeks.

Looking forward we are having discussions with Stratford District Council about shared working and shared expertise

There is an imminent consultation on extending the current Public Space Protection Order covering the District for alcohol to include all intoxicating substances. We are also looking at updating the Dog Control Orders and I have raised the issue of Play Areas owned by parish councils.

Exclusion of dogs can only be implemented when the area is fenced off which of course applies to Lapworth. I understand that they will be consulting parish councils to see if they wish to be included and whether there is anyone locally who could be given the necessary authority to enforce.

6.2. Warwickshire County Council – C Cllr Cooke

WCC Social Distancing Traffic Proposals in Kenilworth

Measures agreed by Warwickshire County Council, Warwick District Council and Kenilworth Town Council are being introduced in Kenilworth Town Centre to support the safe reopening of town centre businesses and encourage people to use their town centre.

The following measures are being introduced:

- A temporary 20mph speed limit is being introduced on The Square and Warwick Road between Abbey End and the gyratory at St Johns.
- Station Road will be closed from the junction with Warwick Road to the access to the parking at Abbey End / the Waitrose service entrance. This will create space for pedestrians to circulate safely in this area.
- Some planters on Warwick Road are being relocated to assist with social distancing.

A pedestrian one-way system is being introduced near to Sainsbury's due to the narrow footpath in this location.

7. **Correspondence and Publications Received for Information/Consultation**

7.1. WDC - Potential For Joint Working Warwick District Council and Stratford District Council - noted

7.2. WDC - Whitnash Civic Centre - noted

7.3. WDC - Council reaffirms commitment to addressing racial discrimination and equality

7.4. NALC Model Code of Conduct - noted

7.5. WALC Updates

7.5.1. WALC Update 10th June, 2020 - noted

7.5.2. WALC Update 17th June, 2020 - noted

7.5.3. WALC Update 24th June, 2020 - noted

7.5.4. WALC Update 1st July, 2020 - noted

7.6. NALC updates – 10th, 26th June, 1st July 2020 - noted

7.7. Rural Services Network Updates – 1st, 16th and 23rd June 2020 (For Reference) – noted

It was **RESOLVED** weekly/regular updates be shared when received rather than added to the agenda.

7.8. Latest consultations on Newbold Comyn and Tachbrook Country Park Press Release - noted

8. **Items and Correspondence for Consideration and Decision**

8.1. **Convene** – Meeting and document management system

Discussion regarding the functionality and price, £1,000 per annum, of the system. Advantages regarding embedding documents within agenda, concerns expressed regarding the proportion of the Parish Councils revenue it would cost. Cllr Henderson to discuss potential for prolonging trial period.

8.2. **Village Hall Playground re-opening** – Playground inspection report – Carried out in advance of playground reopening. The report was read and considered and a full schedule of minor works proposed for Spring 2021, unless regular inspections identified any significant deteriorations. Low risk overall and playground now re-opened. Cllr Manley undertook to shear off the protruding bolts.

Concerns raised about trip hazard noted adjoining the swings. It was **RESOLVED** for clerk to contact Fairways request to rectify. Weekly visual check and quarterly full inspections re carried out.

8.3. **The Boot** - Farmers Market. After concerns expressed regarding the safety measures of the first market, second had been far more satisfactory and advice sought from WDC /Police - no further action. Query re change of use, Cllr Illingworth advised that change of use was only required in excess of 28 days per year.

8.4. **Traffic Monitoring** – Traffic monitoring equipment range of options, solar, fixed, portable and range of prices. Cllrs to consider after traffic calming 'gates' had been installed.

8.5. **Parish On-line** – Agreed to undertake a 90 day free trial, potential cost of circa £200 per annum.

9. Progress Reports

9.1. **Lapworth Volunteers** – monthly update will continue to be sent out even though activities diminishing. Number of cases reduced in local area but there is still potential for a second wave. Over £500 raised from mask sales and mask wearing is to be promoted, over 100 left in stock. 300 prescription deliveries, small number of shopping trips still be carried out. Food collections being undertaken. Thanks extended to all who were supporting the volunteer initiative.

9.2. **Community Speedwatch update** - Cllr Doyle advised PCSO Ed King is handing responsibility to PCSO Pete Groom but no further action being taken at this time.

9.3. **Lapworth Train Station phone box** – being used as a donation station

9.4. **Millennium Sign** – defer

9.5. **Lapworth Canal Signage** – Cllr Doyle advised a commitment had been made by the advertising agency to complete the signage by the end of summer.

9.6. **Social Media Considerations** - photography competition deadline extended to 31st August 2020 – Cllr Doyle to promote competition via posters on notice boards. Discussions taking place with the school regarding creating a logo and imagery for social media. Cllr Doyle proposed using newsletter 1st August to volunteers to promote alternative initiatives for volunteering, such as walking groups, ICT awareness and a Youth Council. Mindful of GDPR an alternative mailing list of those interested could be compiled.

10. Reports and Questions

10.1. Lapworth Village Hall

10.2. Lapworth Recreation Sites

10.3. Communications, Openness and Accountability

10.3.1. Lapworthpc.org.uk website

10.3.2. Nextdoor.com

10.3.3. Parish Noticeboards

11. **Roads and Rights of Way** - To receive reports in relation to roads and rights of way

11.1. Footpath W8 through the Melson Memorial Lands next to the cricket club. New kissing gate has been funded and installed by Melson Memorial fund – 25% grant from WCC footpaths team. Thanks extended to Nelson Memorial Trust for their prompt action.

11.2 Potential for a weight limit for the hump back bridge next to the Fleur de Lys. Cllr Illingworth advised that it is in order to put a condition restricting route of access on a planning application.

12. Planning applications

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| W20/0543 | Rear single storey extension Conversion garageFormation of two windows to front elevation 22 Yew Tree Close, Lapworth |
| | No objection |
| W20/0744 | Application for the removal of condition 7 (restricting occupancy) and condition 11 (restricting use of the building) of planning application W/05/0499 (Conversion of barn into live/work unit.). Packwood Farm Barn, Packwood Road, Lapworth |
| | No objection |
| W20/0780 | Prior approval under Part 3, Class Q (a) and (b) for a proposed change of use of an agricultural building to one large dwellinghouse (Use class C3) |

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| | .Meadow Hill Farm, Lapworth Street, Bushwood, Lowsonford |
| | No objection |
| W20/0860 | Erection of an orangery to side Church Meadow, Church Lane, Lapworth |
| | No objection |
| W20/0887 | Proposed side extension boot room & WC & garage conversion to kitchen. Arden House, Station Lane, Lapworth |
| | No objection |
| W20/0889 | Erection of proposed two storey rear extension 127 Station Lane, Lapworth |
| | No objection |
| W20/0904 | Proposed demolition of existing dwelling and erection of new dwelling. Pine Cottage, Rising Lane, Lapworth |
| | No objection - subject to environmental and ecological concerns being addressed |
| W20/0960 | Demolition of conservatory and erection of a single storey rear extension. Erection of an extension to garage to form a single storey side extension. 2 Station Lane, Lapworth |
| | No objection – But query within 30% limit |
| W20/0977 | Proposed erection of replacement dwelling and detached garage. The Elms, 75 Chessetts Wood Road, Lapworth |
| | No objection – but query whether garage and games room acceptable to planners. Unclear from application whether a double or single entrance and which is to be used and how the garage is be accessed. |

13. Decision Notices – to note decisions on planning applications listed below

13.1. W20/0330 Demolition of existing Dutch Barn and build of stables, tack room, hay and feed store. Address - Valley Farm, Valley Lane, Lapworth
Lapworth PC Comment - No Objection WDC Decision - Withdrawn

13.2. W20/0384 Erection of a two story rear extension Address - 1 St Chads Cottage, Old Warwick Road, Lapworth
Lapworth PC Comment - The Parish Council objects to this application as it appears to be overdevelopment , bat survey needed WDC Decision - Granted

13.3. W20/0426 Erection of single and two storey side extension Address - The Grove, Rising Lane, Lapworth
Lapworth PC Comment - Lapworth Parish Council objects on the basis of overdevelopment in the green belt, significant expansion on original and recently replaced dwelling WDC Decision - Granted

13.4. W20/0428 - Erection of a single storey rear extension Address - 21 Station Lane, Lapworth
Lapworth PC Comment - The Parish Council objects to this application as it appears to be more than 30% and query complying with 45 degree rule. WDC Decision - Granted

13.5. W20/0481 -Erection of proposed dormers to front and rear elevations Address - Terets Lodge, Rising Lane, Lapworth
Lapworth PC Comment - No Objection WDC Decision - Granted

13.6. W20/0645 - Proposed demolition of existing conservatory and the erection of single storey rear extension Address - 25 Yew Tree Close, Lapworth Lapworth PC Comment - WDC Decision - Withdrawn

14. Planning Appeals

14.1. Appeal Decisions

Site Address: Sunnyside, Old Warwick Road, Lapworth B94 6HN The appeal is dismissed against a refusal to grant outline planning permission.

Application Reference W/19/0925 Description of development: The development proposed is the erection of one dwelling.

14.2. Appeals Registered

Site Address: Arden Hill, Lapworth Street, Lapworth, Solihull, B94 5QP

Description of development: Replace office building B1 (a) with dwelling C3

Application Reference: W/19/2037

15. Finance

15.1. It was **RESOLVED** to approve the payments put forward for payment.

| Invoice No. | Cheque No. | Payment Details | VAT £ | |
|-------------|--------------------|--|----------|--------|
| | 101857 | Clerk June 2020 salary and expenses | | 583.45 |
| | 101857 | HMRC June 2020 | | 145.20 |
| | 101858 | Fairways | 84.20 | 505.20 |
| | 101859 | Chris Shales – paint reimbursement | 1.33 | 8.00 |
| | 101859 & 101860 | C Henderson 5 months line rental Emergency Phone lines and Zoom reimbursement | | 159.25 |

16. **Date of Next Meeting** A Planning Only meeting on 10th August 2020 starting at 7.30pm to be held virtually via Zoom