

LAPWORTH PARISH COUNCIL

Minutes of the Annual Meeting of Lapworth Parish Council 9th May 2016 Lapworth Village Hall

Present

Cllr Corney (Chairman)
Cllr Henderson (Vice Chairman)

Cllr Mrs Ludlow
Cllr Mrs Smalley

Cllr Mrs Toogood
Cllr Rees

In Attendance

District Councillor Whiting
County Councillor Mrs Compton

Public

Mr Les Clark
Mr Mark Williams
Wendy Anthony

Minutes

16/5/1 Election of Chairman

Cllr Henderson was proposed by Cllr Toogood and seconded by Cllr Rees.

It was **RESOLVED** to elect Cllr Henderson as the chairman for the coming year. Cllr Henderson signed his declaration of acceptance of office which was witnessed by the clerk

16/5/2 Election of Vice Chairman

Cllr Rees was proposed by Cllr Corney and seconded by Cllr Henderson.

It was **RESOLVED** to elect Cllr Rees as the vice chairman for the coming year. Cllr Rees signed his declaration of acceptance of office which was witnessed by the clerk.

16/5/3 Apologies

District Councillor Mrs Gallagher
Cllr Child
Cllr Ross

16/5/4 Declarations of Interest – Cllr Corney declared a personal interest with regard to planning application W16/0748

16/5/5 Dispensations – no dispensation requests received

16/5/6 Public Participation

None

16/5/7 Minutes

It was **RESOLVED** to approve the minutes of the ordinary parish council meeting on 11th April 2016 as a true and complete record of the meeting

16/5/8 Dates and Venue for Parish Council Meetings 2016/2017

Previously circulated - noted

16/5/9 **Reports for Information**

a. Warwick District Council

Councillor Whiting reported that the relocation of the District Offices has been approved but this will mean quite a lot of disruption with one large car park in Leamington being closed. Large contracts are up for renewal in the coming financial year, including the waste collection which may cost a lot more, which is going to put a strain on finances generally. The opportunity to join the West Midlands Combined Authority has now closed and WDC have decided not to partake.

b. Warwickshire County Council

County Councillor Mrs Compton reported that the West Midlands Combined Authority is still on the County Agenda and they are keen to join as a non constituent member. Coventry are keen for Warwickshire to join. Packwood Lane speed reduction may go ahead. The Council are to seek a contribution towards the cost from Packwood House. There is a Living in Warwickshire Survey on line (<http://warwickshire.gov.uk/survey>) and people are encouraged to complete it – details in circulation file.

Cllr Compton reported that one of her Parish Councils is unhappy about the withdrawal of travel tokens. As a result Cllr Compton has arranged for laminated copies of the local bus service to be provided for local notice boards. She asked whether Lapworth would like to do the same and this was agreed and she will bring 10 copies to next meeting. The school transport charges are changing and are likely to be increased.

The Aviva Cycle Tour on 16th June will be passing through Kenilworth, Leek Wootton and Warwick on that morning and hopefully lots of people will turn out to see them. Stanks Island is on the agenda for 19th May and this will cause a lot of disruption when the works begin. A new initiative was launched last week - Warwickshire's Multiagency Safeguarding Hub (MASH) – this is to try and safeguard children and the office will be based in Saltisford with the Police, Health and Probation working together – details in circulation file. The new Police Commissioner is Philip Secombe – 30% voting turnout. Cllr Rees raised the issue of increased school transport costs and asked again about the possibility of using Solihull schools as they are possibly nearer.

c. Warwick Rural West Community Forum – no report – next meeting 19th May 2016. Cllr Corney to attend. Grant applications can now be made.

16/5/10 **Correspondence and Publications Received for Information**

a. Housing Related Support – WALC Email 14th April refers - noted

16/5/11 **Items and Correspondence for Consideration and Decision**

a. It **was RESOLVED** that Lapworth Parish Council supports the continuation of the Joint Standards Committee for Warwick District Council and the proposals for representation of the Parish/Town Councils, that there should be four representatives one representing Warwick Rural East Community Forum area, one representing Warwick Rural West Community Forum Area and two representing the areas covered by the four towns.

The Joint Standards Committee will be responsible for undertaking hearings into the Conduct of Councillors following a report to them by the Monitoring Officer. As set out in the Arrangements for Dealing with Complaints about Councillors cases will be determined by Hearing Panels appointed by the Monitoring Officer, in consultation with the Chairman of the Standards Committee. If necessary, the Committee will also be entitled to issue appropriate sanctions against those Councillors involved. No names put forward to sit on Joint Standards Committee.

16/5/12 **Progress Reports**

- a. Housing Needs Survey – to be reported to June meeting
- b. Potential Recreation Site – Cllr Giles and Clerk to contact owners
- c. Board Commemorating Past Chairmen - continuing
- d. Village Hall Land Registration - continuing
- e. Overgrown hedge – Vicarage Road – re-reported to Peter Hallam – no action yet
- f. Boot Bonfire Parking – invitation reissued to Parish Council meeting – no response
- g. Fields between Rising Lane and Kingswood Close – meeting held on 24th April
Cllrs Henderson, Rees, Toogood and Smalley met with Keith Smith, the representative of the family who own the fields. He is keen for it to be used for sports recreation and/or wildlife conservation possibly on a short term lease. In the longer term the land may have development potential so do not want to sell it. The Council will consider holding a public meeting to see if there are people interested; the Kingswood Residents Group has been notified. WDC have a scheme for possible funding – RUCIS. A request for funding could also be made to Warwick Rural West Community Forum. Quite a lot of work needs to be done to the fields to make them usable. Access from Rising Lane.
- h. Tree replacement top of Kingswood Close – Councillors requested for suggestions for suitable replacement tree – Gill Whitehead has suggested a Sorbus Joseph's Rock. Cllr Ludlow said this was £76 on RHS web site. Clerk to follow up.
- i. Councillor Vacancy – statutory notice displayed

16/5/13 **Reports and Questions**

- a. Lapworth Village Hall – Cllr Ludlow has requested the code for the gates onto the play area to open it up when they have the Queen's birthday celebrations on 11th June – Clerk to advise. The new stage curtains have been purchased and hung. The Committee Room is to be dedicated to Edith Gennard on 10th May.
- b. Lapworth Recreation Sites see above
- c. Flooding Issues - none
- d. Allotments – rental increase agreed and implemented using existing lease.
- e. Lapworthpc.org.uk – no report

16/5/14 **Roads and Rights of Way**

Cllr Rees has been contacted by Mrs Everest and Mrs Croft who have concerns regarding pot holes in lower half of Station Lane, parking near the station and school and speeding near the railway bridge on Old Warwick Road. Cllr Compton asked if we would like a VAS sign – can request at Rural West Meeting. Could put one near the railway bridge. Cllr Henderson commented that the VAS sign past the crossroads near Church Lane/Grove Lane is regularly activated meaning traffic is going too fast. Parking near the school is on the County agenda.

16/5/15 **Planning**

- a. **Planning Matters** – Aylesbury House – Cllrs Smalley, Rees and Toogood visited the exhibition – details in circulation file.
- b. **Planning applications for consideration together with any others received prior to the meeting**

County Cllr Mrs Compton had received a retrospective application to Stratford District Council regarding Oak Hotel – copy also sent to Cllr Perry at Hockley Heath. See <https://apps.stratford.gov.uk/eplanning/AppDetail>.

Cllr Ludlow expressed concern regarding a new access to the Merchant House (formerly Ladysmith Cottage). Enforcement to be notified.

W16/0503	Demolition of existing kitchen and erection of a single storey rear / side extension. Demolition of existing garage to the rear and erection of an outbuilding to form a home office. 103 Chessetts Wood Road, Lapworth
	No objection
W16/0611	Renovation and alterations to the upper floor former coachman's accommodation to form ancillary accommodation for Bushwood Hall - including structural repair, rebuilding and new external staircase. Cart shed, Bushwood Hall, Bushwood Lane, Bushwood
	No objection
W16/0612 LB	Renovation and alterations to the upper floor former coachman's accommodation to form ancillary accommodation for Bushwood Hall - including structural repair, rebuilding and new external staircase. Cart shed, Bushwood Hall, Bushwood Lane, Bushwood
	No objection
W16/0748	Demolition of existing dwelling and erection of two dwellings Spinaway, Church Lane, Lapworth
	Objection – significant increased footprint and possible overdevelopment of site
W16/0753 LB	Erection of a single storey rear extension. Little Rising, Rising Lane, Lapworth,
	No objection as long as Conservation Officer is happy
W16/0772	Prior notification for approval for a proposed change of use of agricultural building to a dwelling house (class C3) Old Barn, Old Warwick Road, Lapworth
	No objection

c. **Decision Notices** – note decisions on planning applications listed below

Reference:	Description	PC Comment	WDC Decision
W16/0183	Formation of new access to Fairfield House off Old Warwick Road with erection of associated wall and gates Fairfield, Old Warwick Road, Lapworth	No comment subject to Highways approval	Granted
W16/0400	Conversion of existing garage into a habitable room 191 Station Lane, Lapworth,	No objection	Granted
W16/0413	Amendment to planning approval W/14/1799 to widen the garage doors by 300mm to plot 1 (total 900mm) Glenshee, 93 Chessetts Wood Road, Lapworth	No objection	Granted
W16/0455	Erection of agricultural building (hay barn) at Land opposite Brook House, Bakers Lane, Knowle	Objection – inappropriate, oversized development in the Green Belt no special circumstances	Refused

d. **Appeals** – none notified

16/5/16 **Finance**

a. **It was RESOLVED** approve accounts for payment as below

Invoice No.	Cheque No.	Payment Details	VAT £	Amount £
	101624	Clerk April salary, and expenses		552.22
	101625	HMRC April		130.40
	101626	Fairways	80	480.00
	101627	Aon Insurance		726.55
	101628	BromeHall Lane Toilets March and April		300.90

16/5/17 **Date of Next Meeting**

The next Ordinary Meeting of Lapworth Parish Council will be held on 13th June 2016 at 7.30pm in Lapworth Village Hall. District Councillor Whiting gave his apologies for next meeting.

Meeting finished at 9.20pm