

# **LAPWORTH PARISH COUNCIL**

## **Minutes of the Ordinary Parish Council Meeting 14<sup>th</sup> March 2016 Lapworth Village Hall**

### **Present**

Cllr Corney (Chairman)  
Cllr Henderson (Vice Chairman)

Cllr Mrs Ludlow  
Cllr Mrs Smalley

Cllr Mrs Toogood  
Cllr Rees

### **In Attendance**

Clerk to the Council  
District Cllrs Mrs Gallagher and Whiting  
County Councillor Mrs Compton

### **Public**

One member of the public

## **Minutes**

### **16/1. Apologies**

Cllr Ross and Cllr Giles

Cllr Mrs Lester advised at the outset of the meeting that she was resigning from the Parish Council and relocating from the Parish. Thanks were extended to Cllr Mrs Lester for the 10 years service that she had given to Lapworth Parish Council. Mrs Lester left the meeting at this point

### **16/2. Declarations of Interest – none**

### **16/3. Dispensations – no requests for dispensations received**

**16/4. Public Participation –** A query was raised in relation to item 8c Land on Kingswood Close as to the future plans for the site.

### **16/5. Minutes**

To approve the minutes of the ordinary parish council meeting on 8<sup>th</sup> February 2016  
It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held on 8<sup>th</sup> February as a true and complete record of that meeting

### **16/6. Reports for Information**

- a. Warwick District Council – as per Assembly  
Decision has been taken to stop issue of Travel Tokens. A survey is being undertaken and all are encouraged to return the forms to identify if there is any meaningful input that the District Council could make towards travel within the community.
- b. Warwickshire County Council – As per Assembly  
Delegated transport budget – signage improvements and relocations had been funded in Lapworth 2015/16. A budget of £32,000 was available for the coming year. Applications encouraged for small schemes as soon as possible – no later than May – s put on April agenda
- c. Warwick Rural West Community Forum – No report – At the May 19<sup>th</sup> there was potential for presentation of redevelopment of Stanks Island/IBM site to be presented.

### **16/7. Correspondence and Publications Received for Information**

- a. Warwickshire Local Council Charter – **WALC** email of 10<sup>th</sup> February
- b. **AVIVA** Women's Cycle Tour – email of 15<sup>th</sup> February refers

- c. **WALC** – The Council Courier – previously forwarded
- d. **Lapworth Cricket Club** – Rural and Urban Capital Improvement Bid Granted
- e. **WDC** Parish and Town Council Planning Training – slides forwarded – additional date of 6<sup>th</sup> June for training
- f. **Parish Magazine Distribution** – potential to move to free universal distribution to all households. ACTION Parish Council to write and welcome the initiative
- g. **WALC** Queen's 90<sup>th</sup> Birthday Celebrations – email refers
- h. **Warwick WALC** – invitation to meeting 7.30pm 20<sup>th</sup> April 2016 Cubbington

#### 16/8. **Items and Correspondence for Consideration and Decision**

- a. **WCC** Post Office Consultation – decision reported retrospectively – noted
- b. **Community Safety Adviser** – offer to visit PC meeting – email of 1<sup>st</sup> February refers - noted
- c. **Land adjacent to Kingswood Close** – email 23<sup>rd</sup> February refers  
IT WAS RESOLVED invite the landowner, to a site meeting to discuss the site.
- d. **WALC** Changes to Model Financial Regulations – revised draft attached  
IT WAS RESOLVED to adopt updated version
- e. **Vicarage Road Allotments** – rent review – email of 26<sup>th</sup> February refers. Cllr Mrs Smalley declared an interest. IT WAS RESOLVED to request an increase of £25 to £475 per annum for a five year period commencing July 2016.
- f. **Lengthsman Scheme** – decision whether to pursue/participate in scheme. IT WAS RESOLVED to take no further action at this time unless further details supported it.
- g. **WDC** Street naming proposals – email 2<sup>nd</sup> March refers – noted

#### 16/9. **Progress Reports**

- a. Housing Needs Survey – all delivered where possible to be returned by 20<sup>th</sup> March analysis by Mid April.
- b. Potential Recreation Site – clerk to contact Rowington Parish Council to see if any interest in pursuing the site identified
- c. Land adjacent to Allotments – An approach had been made to WDC by a local beekeeping society and the land was to be used for that purpose
- d. Board Commemorating Past Chairmen - ongoing
- e. Village Hall Land Registration - ongoing
- f. Hanging Branch Station Lane – letters sent – remove from agenda
- g. Dead tree top of Kingswood Close – clerk to contact Peter Hallam re replacement.
- h. Dorridge Fun Run Representatives - to attend April meeting – clerk to forward questions to organisers
- i. Overgrown hedge – Vicarage Road – reported – clerk to follow up
- j. Boot Bonfire Parking – invitation extended to Parish Council meeting – clerk to reissue the invitation.

#### 16/10. **Reports and Questions**

To receive reports and questions from members in brief, including items for next agenda. Councillors are reminded this is not an opportunity for decision making.

- a. Lapworth Village Hall – no further report
- b. Lapworth Recreation Sites – no further report – BromeHall Lane Toilets to reopen on 18<sup>th</sup> March 2016.
- c. Flooding Issues – formally thank Cllr Compton and Peter Hallam for efforts earlier in the year. Flash flooding of water running off the fields the previous week had resulted in flooding on Chessetts Wood Road, Bakers Lane Catesby Lane, Rising Lane and Old Warwick Road near Grove Lane, Cllr Rees to report to April

meeting. Clerk to write to Mr Armstrong re bottom of Chessetts Wood Road at Chessetts Wood Farm where flooding has been caused by a deficient ditch.

- d. Allotments – no further report
- e. Lapworthpc.org.uk – no further report

**16/11. Roads and Rights of Way**

To receive reports in relation to roads and rights of way

a. Cllr Compton had recently reported a difficult situation in Spring Lane at the rear of the Oak Hotel to Stratford DC. Peter Hallam was now looking into the situation.

b. Speed of traffic on Old Warwick Road. Concerned residents had expressed interest in carrying out a road traffic speed monitoring – clerk to forward details of Speedwatch to Cllr Mrs Ludlow.

c. Opposite stables on Packwood Lane on opposite side of road Cedar Lawn – hedges had been removed – clerk to contact Phil Hopkinson

**16/12. Planning**

a. **Planning Matters –**

i. new access to Pound House – Enforcement Officer had confirmed this temporary access to be removed after works complete

b. **Planning applications for consideration together with any others received prior to the meeting,**

W16/0183	New access to Fairfield House off Old Warwick Road. Fairfield, Old Warwick Road, Lapworth
	No comment subject to Highways approval
W16/0390 LB	Conversion of barn and insertion of rooflights and new windows High Chimneys, Lapworth Street, Bushwood
	No objection
W16/0400	Conversion of existing garage into a habitable room. 191 Station Lane, Lapworth
	No objection
W16/0413	Amendment to planning approval W/14/1799 to widen the garage doors by 300mm to plot 1. Glenshee, 93 Chessetts Wood Road, Lapworth
	No objection

c. **Decision Notices – note decisions on planning applications listed below**

Reference:	Description	PC Comment	WDC Decision
W15/1995	Extension of detached property and erection of garage block. Demolition of existing extension, conservatory and outbuildings Coolderry, Rising Lane, Lapworth,	No objection to proposed changes to house. However Lapworth would comment that conditions should be attached to the Coach House to prohibit future changes to create a separate dwelling	Granted
W16/0080	Covered tractor and hay store Land adjacent, Glasshouse Lane, Lapworth	No comment	Refused
W16/0143	Application to replace plots 7 + 8 on previously approved application W/12/1018. Proposal to increase width of each plot by 0.47m at Land west of Junction between Mill Lane	No objection	Granted

	and Old Warwick Road, Lapworth		
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**d. Appeals**

**Appeal Made**

**W15/1248:** The Elms, 75 Chessetts Wood Road, Lapworth, Solihull, B94 6EL  
Removal of Condition 3 of planning permission ref: W/05/0792 which restricts occupancy to short term lets.

**Appeals Allowed**

Reference:	Description	Lapwrth Comment	WDC Decision
W14/1618 & 1619 LB	Conversion of barn to dwelling for family use Catesby Farm House, Lapworth Street, Lapworth,	No objection	Refused
W14/0671	Conversion of attached outbuilding to a dwelling and removal of the first floor link element to the main house at Catesby Farm House, Lapworth Street, Lapworth	No objection	Refused
W15/1149	Demolition of existing dwelling and erection of a replacement dwelling & garage. (Resubmission of W/14/1628). Baddesley Holt, Chessetts Wood Road, Lapworth,	Lapworth Parish Council maintains its <b>objection</b> to this application as the design is not in keeping with the rural street scene. The Parish Council would also reiterate its view that the building is of historic interest and that there are no grounds for the demolition of the building (RAP 3).	Refused

**16/13. Finance**

**a. To approve accounts for payment as below**

Invoice No.	Cheque No.	Payment Details	VAT	Amount
	101614	Clerk February salary, and expenses		£552.46
	101615	Post Office ltd February tax,		£130.40
	101616	Village Hall Rent (Jan, Feb and March) and Grant		£384.00
	101617	Lapworth Parochial Church Council Grant		£250.00
	101618	Cricket Club Grant		£500.00
	101619	Heart of England Way Subs		£10.00
	101620	M I Business Services ltd – website hosting		£150.00

**14. Date of Next Meeting**

The next ordinary meeting of the parish council will be held on 11<sup>th</sup> April 2016 at 7.30pm in Lapworth Village Hall

**15. Confidential Matters - none**