

**MINUTES OF THE MEETING OF LAPWORTH PARISH COUNCIL HELD ON
MONDAY 11th January 2016 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD, LAPWORTH**

Present: Cllr Corney (Chairman), Cllr Henderson (Vice Chairman),
Cllr Mrs Toogood, Cllr Mrs Ludlow, Cllr Giles, Cllr Rees, Cllr Mrs Smalley, Cllr Mrs Lester, Cllr Child,
D Cllr Whiting C Cllr Mrs Compton,

1. **APOLOGIES** – Cllr Child, D Cllr Mrs Gallagher,
2. **DECLARATION OF INTERESTS**
 - a. Register of Interests: none updated
 - b. to declare any personal interests in items on the agenda – none declared
 - c. to declare any prejudicial interests in items on the agenda – none declared
3. **PUBLIC OPEN FORUM** – no members of the public present
4. **MINUTES OF PREVIOUS MEETING:-**
 - a. Parish Council Meeting – 14th December 2015 agreed and signed as a true record
5. **MATTERS ARISING FROM THE MINUTES** - none
6. **CORRESPONDENCE** - none
7. **PUBLICATIONS/INFORMATION** – in circulation file
 - a. Clerks and Council's Direct
8. **WARWICK DISTRICT COUNCIL**
 - a. **Report from the District Council**

District Councillor Whiting reported that despite cuts in the Central Government Revenue Support Grant made to the District Council, work was continuing to deliver savings with no cuts being made to the discretionary services provided. Measures being taken included looking for an external partner to deliver the Leisure Services and relocation of the District Council offices to a more cost effective site, thereby releasing current HQ for development purposes. Work was still being undertaken in relation to the Local Plan to identify additional sites. Proposals should be made public before 27th January but it was not anticipated, at this stage, that additional development would be put forward for Lapworth.
9. **WARWICKSHIRE COUNTY COUNCIL**
 - a. **Report from the County Council**

County Councillor Mrs Compton reported on the actions being taken to address the recent flooding issues by the Boot on the Old Warwick Road. Peter Hallam had visited the site and contacted the Canal and River Trust to request that a camera survey was carried out to identify any repairs needed. Councillor Mrs Compton went on to discuss the budget situation at the County Council and stressed the need for local residents to take more proactive action on occasions to address small scale issues such as blocked culverts.
10. **WARWICKSHIRE ASSOCIATION OF LOCAL COUNCILS**
 - a. Housing Needs Survey letter – amendments were agreed to the letter. Timescale proposed to be followed
 1. clerk to put in early February Parish Magazine,
 2. copies of survey to be distributed to all households by the end of February
 3. closing date of 20th March 2016
 4. analysis being provided in AprilClerk to confirm with the Rural Housing Enabler whether this was feasible
 - b. Cllr Corney to seek independent pension advice in relation to the changes in legislation.
11. **WARWICK DISTRICT RURAL WEST COMMUNITY FORUM**
 - a. **Next meeting** 28th January 2016 Cllr Mrs Lester and Cllr Child/Mrs Ludlow to attend.

12. **LAPWORTH VILLAGE HALL**
a. **Land Registration** – work was ongoing in the archives and Cllr Corney to request a quote from Standley and Co to carry out the legal work.
13. **LAPWORTH RECREATION SITES**
a. **Potential Additional Recreations Site** – work was ongoing to identify a potential recreation site.
14. **VICARAGE ROAD ALLOTMENTS**
a. **Land Adjacent to Allotments** site meeting arranged for Sunday 13th March at 10.00am
15. **ROADS & PUBLIC RIGHTS OF WAY** - General highway issues
a. Flooding previously discussed
16. **LAPWORTHPC.ORG.UK**
17. **OTHER ITEMS**
a. **Board Recording and Commemorating** Chairmen of Lapworth Parish Council. Cllr Mrs Lester to provide contact details to Cllr Corney
b. **2016/2017 Meeting Dates** Clerk to circulate
c. **Boot Bonfire parking** A response to concerns raised in relation to parking on the night of the Boot Bonfire had been received. The Parish Council welcomed the managers proactive response and approach and it was resolved to invite him to attend a future meeting. A suggestion was made that a private firm such as 'Highway Management' would be able to help address the problem.
19. **PLANNING**
a. Items for circulation/items for discussion - a new entry/gate on at the Lodge on Old Warwick road were reported. Clerk requested to check with the planning department as to whether permission had been granted.
b. **Planning applications.**

W15/1972	Conversion of redundant agricultural building into one residential dwelling High Chimneys, Lapworth Street, Bushwood, Lowsonford
	No comment
W15/1973 LB	Conversion of redundant agricultural building into one residential dwelling High Chimneys, Lapworth Street, Bushwood, Lowsonford
	No comment
W15/2087	Erection of replacement dwelling with detached garage after demolition of the lodge Rye Lodge, Catesby Lane, Lapworth
	No comment
W15/2135	Two storey side extension to form kitchen gymnasium on the ground floor and bedroom enlargement and storage over Green Acres, Church Lane, Lapworth
	No comment

c. **Decision Notices –**

Reference:	Description	PC Comment	WDC Decision
W15/1627	Proposed erection of first floor extension to side / rear Braeside, 120 Station Lane, Lapworth	No objection	Granted
W15/1665	Alterations and conversion of existing two storey former barn to two dwellings with demolition of leanto and hardstanding under and replacement of existing garages with two new garages Lapworth Farm, Spring Lane, Lapworth	No comment	Refused
W15/1842	Erection of single storey front/ side extension after demolition of the existing pool house (resubmission of W/14/0590 & W/15/0051)	Objection on the grounds of exceeding the 30% limit.	Granted

	The Pound House, Lapworth Street, Lapworth		
W15/1885	Prior Notification: Change of use from offices to 2no. two-bedroom apartments Old Bakehouse, 3 Mill Lane, Lapworth	No objection	Prior notification not required

20. **FINANCE**

a. **Grounds Maintenance Contract** – following a review of the tenders submitted the three year contract was awarded to Fairways.

b. **Payments** authorised 11th January 2016

Invoice No.	Cheque No.	Payment Details	Amount
	101609	Clerk December salary, and expenses	£553.74
	101610	Post Office ltd December tax	£130.40
	101611	Information Commissioner – Data Protection registration	£35.00

22. **ANY OTHER BUSINESS** Clerk was asked to include a request in the Parish Magazine that local residents be aware of responsibilities and take proactive action when possible to alleviate flooding and keep ditches clear. Also a reminder that is an offence for residents to take their own measures to prevent parking/passing on grass verges (such as logs or large rocks). Although these can be aesthetically pleasing, it is an offence to place unlawful items on the public highway.

2015 Meeting dates 8th February, 14th March Parish Assembly, 11th April, 9th May Annual Parish Meeting

All 7.30pm in Lapworth Village Hall – press and public welcome

lapworthpc.org.uk