

**MINUTES OF THE MEETING OF LAPWORTH PARISH COUNCIL HELD ON
MONDAY 9th NOVEMBER 2015 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD, LAPWORTH**

Present: Cllr Corney (Chairman), Cllr Henderson (Vice Chairman),
Cllr Mrs Toogood, Cllr Mrs Ludlow, Cllr Giles, Cllr Rees, Cllr Mrs Smalley, Cllr Mrs Lester, Cllr Child,
D Cllr Mrs Gallagher, C Cllr Mrs Compton,

1. **APOLOGIES** –D Cllr Whiting
2. **DECLARATION OF INTERESTS**
 - a. Register of Interests: none updated
 - b. to declare any personal interests in items on the agenda – Cllr Mrs Ludlow declared a personal interest in W15/1650 & W15/1842, Cllrs Mrs Toogood declared a personal interest in W15/1814
 - c. to declare any prejudicial interests in items on the agenda – none declared
3. **PUBLIC OPEN FORUM**
4. **MINUTES OF PREVIOUS MEETING:-**
 - a. Parish Council Meeting – 12th October 2015 signed and agreed as a true record, subject to amending 'reported in press' to as reported by WDC.
 - b. C Cllr Mrs Compton advised that, that in her view, whilst the content of the minutes was correct they did not reflect the aggressive tone of questioning that had taken place. She felt that the behaviour had been inappropriate and that if there was a recurrence she would leave the meeting. D Cllr Mrs Gallagher agreed with this stance.
5. **MATTERS ARISING FROM THE MINUTES**
 - a. **Christmas Tree** – the proposal for solar or low energy battery lights was noted.
6. **CORRESPONDENCE**
 - a. **Email regarding Parish Plan** – Cllr Child reported that the essence of plan was being honoured and that action had been taken in relation to 33 of the 53 areas identified. Clerk to forward on to Mr Atkinson the resume of actions to date and invite to attend a meeting so that any specific concerns can be addressed.
7. **PUBLICATIONS/INFORMATION** – in circulation file
 - a. **Clerk and Councils Direct Magazine**
 - b. **WCC Gritting Routes** – publicise Snow Warden
8. **WARWICK DISTRICT COUNCIL**
 - a. **Report from D Cllr Mrs Gallagher District Council representative**

Local Plan on hold until May 2016 – sites being assessed in priority order and reviewed. Villages are unlikely to be affected unless voluntarily. The primary objective is to see more houses proposed and less reliance on windfalls. It will also be necessary to put forward Gypsy and Traveller sites as part of the local plan process, if no sites are identified the government will impose the sites in the District.

Leisure Options £12m to refurbish two leisure centres in the District, Newbold Comyn and St Nicholas Park. The management of Council's leisure facilities in the District would and then to be put out to the market for external operator to bid.

Headquarters relocation aim to be cost neutral. £8m build offset by proceeds of sale of Riverside House. Regardless of the move £6m required to rebuild Covent Garden carpark as it is unsafe.

Harborough Cottages/ Orchard House the district council enforcement officer has responded.
 - b. **Warwick District Council Local Plan - Examiner** has agreed to a suspension of the Local Plan Examination until May 2016 as requested by the Council, depending on satisfactory progress being made in the interim.
 - c. **Strategic Urban Extension:** Draft Design Guidance for the South of Royal Leamington Spa and Warwick - noted

9. **WARWICKSHIRE COUNTY COUNCIL**
 - a. **Report from C Cllr Mrs Compton County Council representative**

Syrian refugees - Offa House at Offchurch, owned by Church of England, is being put forward for change of use at Planning Committee as a holding centre for assessment for mainly women and children Syrian refugees,. After assessment the refugees would be rehomed within the West Midlands, ideally within a Syrian community.

Mineral Plan Consultation to 4th December 2015 – clerk to forward Ron Ball, **Police and Crime Commissioner**, stepping down next May.

Chancellors Autumn statement - local government has agreed to take cuts which is a cause of concern in relation to the provision of care for the vulnerable.

School Transport – clarification had been provided in that free transport to schools would be provided to the school that was physically closer.

Multi Agency Safeguarding (MASH) – new department at WCC, Children’s Section including police, social workers, courts. This should ensure agencies are able to talk to each other, funded from existing budgets
 - b. **Fibre Optic Broadband Update** – noted. Still waiting on one box to be enabled from Phase 1. Phase 2 to be put out to tender.
 - c. **Lengthsman Scheme** – Cllr Mrs Lester reported that Dan Green, of WCC, would be happy to visit the PC to explain the scheme which can give support with drain and gulley clearing, and hedge trimming. No funding from WCC however there may be grant funding available. Clerk to invite Dan Green and neighbouring parishes of Rowington and Baddesley Clinton to a meeting in the New Year.
 - d. **Sandbags** –up to 150 available - noted
10. **WARWICKSHIRE ASSOCIATION OF LOCAL COUNCILS**
 - a. **WRCC Housing Needs Survey** – Rural Housing enabler, Fiona Henderson, to attend December meeting.
 - b. **WALC Warwick Minutes** – previously forwarded
11. **WARWICK DISTRICT RURAL WEST COMMUNITY FORUM**
 - a. **Next meeting** 28th January 2016
 - b. **Safer Neighbourhood Voting Priorities** – Cllr Mrs Lester reported that it was possible to vote for policing priorities. Voting priorities are to be put forward to the Forum and then the options will be available about a month before the Community Forum. All local residents can vote, also on Facebook and Twitter. Cllr Mrs Compton had nominated Lapworth School for assessment for improvement by WCC.
 - c. Funding available for local projects 2015-16
12. **LAPWORTH VILLAGE HALL**
 - a. **Land Registration** – Ongoing the Village Hall is definitely not registered. Cllr Corney to talk to a solicitor to get costs for voluntary registration.
13. **LAPWORTH RECREATION SITES**
 - a. **Identification of Potential Additional Recreations Site** – Cllr Giles to forward further details. Cllrs Corney, Henderson and Giles to progress.
 - b. **Brome Hall Lane Toilets** – end of season. Content for Mr Horn to carry on next year.
 - c. **ROSPA** – play area report. Cllr Corney to ask Clive Pitt for a quote to carry out the works identified.
14. **VICARAGE ROAD ALLOTMENTS**
 - a. **Land adjacent to Allotment Site** – A query had been received regarding the land at right hand side of gate on the West Side of the allotments. Allotment Holders wanted to tidy up and Clerk to contact WDC to seen whether there was an option for release.
15. **ROADS & PUBLIC RIGHTS OF WAY** - General highway issues
 - a. Contact Peter Hallam or Fix My Street to report any potholes.
 - b. **Boot Bonfire** – Health and Safety risk assessment. Clerk to write to landlord concerns re parking as it would not be possible to get emergency vehicles in.
 - c. Quote re Grounds Maintenance accepted clerk to authorise. Clerk to retender Grounds Maintenance Contract.

16. **LAPWORTHPC.ORG.UK**

17. **OTHER ITEMS**

- a. **Board Recording and Commemorating** Chairmen of Lapworth Parish Council nearing completion
- b. **Flooding in Rising Lane** – all flowing well following recent rains.

18. **PLANNING**

- a. Items for circulation/items for discussion

b. **Planning applications**

W15/0897	Resubmission - proposed conversion of redundant stables to form two x 2 person (1 Bedroom) single storey dwellings with parking and amenity space. Tapster Manor, Tapster Lane, Lapworth
	No comment
W15/1627	Proposed erection of first floor extension to side / rear extension. Braeside, 120 Station Lane, Lapworth
	Withdrawn
W15/1650	Insertion of 3 no rooflights together with the erection of 1.7m high gates and 1.87 high piers to existing vehicular entrance off Lapworth Street Juniper Hill, Lapworth Street, Lapworth
	No comment
W15/1651 LB	Insertion of 3 no rooflights Juniper Hill, Lapworth Street, Lapworth
	No comment
W15/1665	Alterations and conversion of existing two storey former barn to two dwellings with demolition of leanto and hardstanding under and replacement of existing garages with two new garages Lapworth Farm, Spring Lane, Lapworth
	No comment
W15/1814	Greenacres, Chapel Lane, Lapworth, Solihull, B94 6HA
	Prior notification for a change of use of agricultural building to a dwelling house (under Class Q, Part 3, Schedule 1 of the GPDO 2015)
	No comment
W15/1817	Change of use of existing stable building to a cattery Land adjacent, Glasshouse Lane, Lapworth
	The Parish Council has a concern that there needs to be an onsite presence for a cattery and this might lead to a future application for residential accommodation on site. There have been previous applications for a dwelling on this site. Can a restriction on future applications be placed?
W15/1842	Demolition of the existing pool house and the erection of a single storey front / side extension (resubmission of W/14/0590 & W/15/0051) The Pound House, Lapworth Street, Lapworth
	Objection on the grounds of exceeding the 30% limit.

c. **Decision Notices –**

Reference:	Description	PC Comment	WDC Decision
W15/0740	Erection of first floor rear extension 9 Station Lane, Lapworth	No Objection	Granted
W15/1343	Erection of a two storey side extension and new canopy/porch High Noon, Rising Lane, Lapworth	Query whether overdevelopment of site	Granted
W15/1360	Proposed erection of a two storey and single storey side extension Woodbine Cottage, 1 Yew Tree Close, Lapworth	No objection	Granted
W15/1362	Proposed erection of a single storey rear and side extension, with conversion of garage to habitable accommodation 34 Yew Tree Close, Lapworth	No objection	Granted

W15/1435	Change of use of existing stable building to a holiday home (resubmission) Bakers Barn, Bakers Lane, Knowle,	Lapworth Parish Council objects to this proposal as the stables have been relatively recently built, so would query what the need was for them?	Refused
W15/1469	Alterations to building at Old Bakehouse, 3 Mill Lane, Lapworth	No objection	Granted

19. **FINANCE**

a. **2016/2017 Budget Forecast** – to be put to December meeting for approval

b. **Payments** 9th November 2015

Invoice No.	Cheque No.	Payment Details	Amount
	101596	Clerk October salary, and expenses	£588.99
	101597	Post Office ltd October tax	£130.40
	101598	Fairways October invoice	£368.57
	101599	P Horne Bromehall Lane Toilets cleaning	£220.00
	101600	Internal Audit – West Accountants	£320.00
	101601	J Glover Brome Hall Lane maintenance/retainer	£350.00
	101602	Poppy Appeal	£17.00

20. **ANY OTHER BUSINESS** – to review Code of Conduct and publish on the website.

2015 Meeting dates 14th December, 2016 dates 11th January, 8th February, 14th March Parish Assembly, 11th April, 9th May Annual Parish Meeting

All 7.30pm in Lapworth Village Hall – press and public welcome

lapworthpc.org.uk