

**MINUTES OF THE ANNUAL MEETING OF LAPWORTH PARISH COUNCIL HELD ON
MONDAY 11TH MAY 2015 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD, LAPWORTH**

Present: Cllr Corney (Chairman), Cllr Henderson (Vice Chairman), Cllr Mrs Toogood,
Cllr Mrs Ludlow, Cllr King, Cllr Giles, Cllr Child, Cllr Mrs Lester, Cllr Mrs Compton,
and the clerk.

1. **APOLOGIES** Cllr Rees, District Councillor Mrs Gallagher
2. **DECLARATION OF ACCEPTANCE OF OFFICE/CO-OPTION**
All Councillors present completed, signed and had witnessed their declaration of acceptance of office. Cllr Rees to complete at the June meeting.
3. **DECLARATION OF INTERESTS**
 - a. Register of Interests: Councillors updated register of interests. Cllr Rees to complete at the June meeting
 - b. to declare any personal interests in items on the agenda and their nature – Cllr Mrs Ludlow declared a personal interest in W15/0488
 - c. to declare any prejudicial interests in items on the agenda and their nature – none declared
4. **ELECTION OF CHAIRMAN FOR THE FORTHCOMING YEAR**
Cllr Corney Proposed by Cllr Henderson Seconded by Cllr Mrs Toogood - **Unanimously agreed**
Declaration of Acceptance of Office signed and witnessed
5. **ELECTION OF VICE-CHAIRMAN FOR THE FORTHCOMING YEAR**
Cllr Henderson Proposed by Cllr Corney Seconded by Cllr Child - **Unanimously agreed**
Declaration of Acceptance of Office signed and witnessed
6. **COUNCILLOR RESPONSIBILITIES** – No Councillors on membership of public bodies.
7. **PUBLIC OPEN FORUM** – no members of the public present
8. **MINUTES OF PREVIOUS MEETING:-**
 - a. Parish Council Meeting – 13th April 2015 – signed and agreed as a true record
9. **MATTERS ARISING FROM THE MINUTES** (not covered elsewhere on the agenda)
 - a. Lapworth Street Nameplate – instruction issued to replace sign by Peter Hallam
 - b. Dorridge Fun Run – for the sake of clarity a motion was proposed to clarify the Parish Council's position in relation to the Dorridge Fun Run going through Lapworth. A majority of Councillors voted to oppose the route coming through Lapworth because of the disruption caused to local residents
10. **CORRESPONDENCE**
 - a. Letter of thanks from Dorridge Fun Run
11. **PUBLICATIONS/INFORMATION** in Circulation Box
 - a. **CPRE Outlook Magazine**
12. **WARWICK DISTRICT COUNCIL**
 - a. **Code of Conduct, Disclosable Pecuniary Interest Form and Gift and Hospitality Form**, as set out at Appendices 1 to 3: Recommendation they be adopted from 11th May 2015. Report forwarded
Proposed Cllr Corney **Seconded** Cllr Henderson **Adopted** 11th May 2015
 - b. **Continuation of a Joint Standards Committee with all Parish and Town Councils within the District; and the process for appointing the Parish and Town Council representatives to the Committee**, as outlined at Appendix 4: Recommendation they be approved – report forwarded
Proposed Cllr Corney **Seconded** Cllr Henderson **Adopted** 11th May 2015
 - c. **Councillor Code of Conduct Training 14th and 23rd July 6pm Town Hall** - Cllrs Corney, Henderson, and Child to attend

13. **WARWICKSHIRE COUNTY COUNCIL**
 - a. **Proposal to create a safe pedestrian route beside the B4439 Old Warwick Road in Lapworth Parish between Sands Farm and Bell Cottages** – Report from Cllr Henderson being considered by WCC.
14. **WARWICKSHIRE ASSOCIATION OF LOCAL COUNCILS**
15. **LAPWORTH VILLAGE HALL**
 - a. **Land Registration** carry forward
16. **LAPWORTH RECREATION SITES**
 - a. Cllrs Giles and Mrs Ludlow to report back on additional potential recreation sites to next meeting
17. **WARWICK DISTRICT RURAL WEST COMMUNITY FORUM**
Next meeting 14th May - Cllr Child to attend and present gritting request for Chessetts Wood Road.
 Following meetings, 24th September 2015, 28th January 2016
18. **ROADS & PUBLIC RIGHTS OF WAY** - General highway issues
 - a. Cllrs Corney and Mrs Lester to make enquiries about a local gritting provider
 - b. Cllrs reminded to advise Clerk of signs in need of cleaning
 - c. VAS Sign request had been forwarded to WCC for consideration. The Parish Council agreed that the priority was the proposal for the modified footpath between Sands Farm and Bell Cottages
19. **VICARAGE ROAD ALLOTMENTS** – no report
20. **OTHER ITEMS**
 - a. **Board Recording and Commemorating** Chairmen of Lapworth Parish Council records back to 1969 had been recorded. Cllr Corney visiting to the County Records Office to investigate further.
 - b. **Transparency Code Requirements** – Clerk to agree content with Cllr Henderson and forward to website. Cllrs Child, Ludlow, Henderson and Clerk volunteered to undertake training for website updating.
 - c. **Parish Council Vacancy** – forward notice on to interested groups, wait until 29th May with a view to inviting potential applicants to present to the Parish Council immediately prior to the June meeting.
21. **PLANNING**
 - 21.1 Documents for circulation/items for discussion – Appeal Dismissed Front Meadow, Church Lane
 - 21.2 **Planning applications.**

W15/0542	Proposed demolition and reconstruction of the single storey side extension, with mono-pitched roof; demolition of existing conservatory and replacement with single storey rear extension and new dual pitched roof over existing single storey rear extension 65 Station Lane, Lapworth
	No objection
W15/0621	Creation of new drive with vehicle access onto Grange Road, and change of use of existing paddock to domestic curtilage Ivy House Farm, Grange Road, Hockley Heath
	Objection - inappropriate development and change of use in the Green Belt
W15/0626	External wall insulation to front and side elevations 3 Meadow Lane, Lapworth
	No objection

21.3 Decision Notices -

		LPC Comment	Decision
W14/0590	Erection of a single and two storey front /side extension The Pound House, Lapworth Street, Lapworth	No objection subject to the proposals not exceeding the 30% permitted development	Withdrawn

		regulations	
W14/1837	Erection of first floor rear extension Wyndley, Rising Lane, Lapworth	No objection	Granted
W15/0230	Erection of two storey extension with small internal alterations to sub divide existing office space into 2 office units and proposed modifications to the existing building facade. Old Bakehouse, 3 Mill Lane, Lapworth	No objection but query adequate parking provision	Granted
W15/0261	Application for removal of condition 8 (open space, affordable housing & library contribution requirements) imposed on planning permission reference W/12/1018 granted on the 19th September 2014 for the erection of 8no. dwellings. Land west of junction between Mill Lane and Old Warwick Road, Lapworth	No objection	Granted
W15/290/291 LB	Internal alterations, alterations to fenestration and alterations to roof Juniper Hill, Lapworth Street, Lapworth, Solihull	No comment	Granted
W15/323 LB	Installation of 2nd roof lights, new drainage, new stud partition and bathroom suite Arden Hill Farm, Lapworth Street, Lapworth	No objection	Granted
W15/0373 AG	Prior notification for erection of timber framed building (12.7m x 5.9m) to store hay and agricultural equipment. Fetherstone House, Glasshouse Lane, Lapworth	No objection	Permission is required
W15/0488	New chymney to new lounge (built under permitted development already approved) Pound Cottage, Lapworth Street, Lapworth		Withdrawn

22. **FINANCE**

a. **Approval of 2014/15 Accounts and Statement of Accounts – circulated**

Accounts 2014/15

Accounting Statement 2014/15

Annual Governance Statement

Proposed Cllr Child Seconded

Proposed Cllr Child Seconded

Cllr Mrs Toogood

Cllr Mrs Toogood

Approved

Approved

b. **Payments 11th May 2015**

Invoice	Cheque No.	Payment Details	Amount
	101561	Clerk April salary and expenses	£553.20
	101562	Post Office Ltd April tax, NI, Employers NI	£130.40
	101563	Clive Pitt - Noticeboards	£1800.00
	101564	Fairways (15 th of 21) VAT £61.43	£368.57
	101565	AON Insurance 2015/16 (no change)	£772.59
	101566	P Horne Bromehall Lane Toilets	£230.00

23. **ANY OTHER BUSINESS** Concern expressed about pedestrian safety at Packwood House. Clerk to invite representative from Packwood House to attend the Parish Council meeting to discuss the new visitor centre.

2015 Meeting dates 8th June, 13th July, 10th August provisional planning meeting only, 14th September, 12th October, 9th November, 14th December, 2016 dates 11th January, 8th February, 14th March Parish Assembly, 11th April, 9th May Annual Parish Meeting

All 7.30pm in Lapworth Village Hall – press and public welcome

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