

**MINUTES OF MEETING OF LAPWORTH PARISH COUNCIL HELD ON
MONDAY 13th APRIL 2015 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD, LAPWORTH**

Present: Cllr Corney (Chairman), Cllr Henderson (Vice Chairman), Cllr Mrs Toogood, Cllr Mrs Ludlow, Cllr King, Cllr Rees, Cllr Giles, Cllr Child, Cllr Mrs Lester, C Cllr Mrs Compton, D Cllr Caborn(from item 9),and the clerk.

1. **APOLOGIES:** none
2. **DECLARATION OF INTERESTS**
 - a. Register of Interests: Cllr Child declared an interest in Rowington PCC
 - b. to declare any personal interests in items on the agenda: Cllr Corney declared a personal interest in item 17.a as a member of the congregation
 - c. to declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **DORRIDGE FUN RUN** - Representatives Steve Street and Nick Chadaway attended the meeting and advised that although alternatives had been looked at they had not identified a more suitable option than the current route through Lapworth. The Dorridge Fun Run had been going for over a decade and raised approximately half a million pounds. However they continued to try and minimise disruption by improving communications, minimising road closures and trying to accommodate all requests to get in and out. A team of local cadets would help in the litter clear up operation again to try and minimise the impact and inconvenience for Local residents. Representatives from the Parish Council appreciated the fund raising efforts but were of the opinion that the Dorridge Fun Run would be better routed through Dorridge. A suggestion was made that a contribution be given to the Lapworth WI to support their bulb planting project.
4. **PUBLIC OPEN FORUM**
 - a. Chris Jacob of St Giles Church was present to request the PC's support in relation to an application for a graveyard extension with upright headstones. Mr Jacob was advised to wait until the new District Council had been elected before submitting the application.
 - b. Gillian Whitehead was present to request the Parish Council's support in securing the replacement of a dead tree at the junction of Kingswood Close/Station Lane. It was agreed that the Clerk would contact Tony Hemming of WCC and seek advice from the tree wardens.
 - c. Peter Hill of Lapworth Local History Group was present to express concern regarding the reduction in useable surface area of the newly replaced Parish Noticeboards. Whilst the boards themselves are believed to be the same size as the old ones it was acknowledged that the new sturdy frames put around had reduced the useable area. The Clerk was requested to put an article in the Parish Magazine reminding residents that the boards were for the use of the Parish Council and other not for profit local organisations and requesting that the use of A5 notices be considered and that advertising materials were removed once past the date of the event. Clerk to respond to Mr Hill.
5. **MINUTES OF PREVIOUS MEETING:-**
 - a. Parish Council Meeting – 9th March 2015 – agreed and signed as a true record
6. **MATTERS ARISING FROM THE MINUTES** (not covered elsewhere on the agenda)
 - a. **Gritting Chessetts Wood Road** – Cllrs Corney and Child to attend the 14th May Forum meeting
 - b. **Pensions Regulator** – enrolment date February 2017
7. **CORRESPONDENCE**
 - a. **WI Bulb Planting** - The Parish Council supported the WI proposal to plant bulbs at the Corner of Brome Hall Lane and Old Warwick Road. The Clerk was requested to suggest that the WI representatives write to Peter Hallam advising of their proposal. It was also requested that consideration was given to bulb planting on the new 'verge' at the Village Hall.
8. **PUBLICATIONS/INFORMATION** in Circulation file
 - a. **Countryside Voice and CPRE Field Work**
 - b. **Heart of England Way Walks Programme**
 - c. **LCR Magazine**

9. **WARWICK DISTRICT COUNCIL**
- Warwick District Council Local Plan Examination** initial hearings 6th to 12th May. These would focus on the number of houses proposed, it was expected that developers would contest these as too low. The site specific discussions would take place in September.
 - Parliamentary, District and Parish Elections** – the Lapworth Parish Council had been uncontested so all Councillors will continue for another term with the exception of Cllr King, who had not stood again. Cllr King was thanked for all his sage inputs in Parish Council debates and in particular his work in relation to the Lapworth Parish Plan
10. **WARWICKSHIRE COUNTY COUNCIL**
- Warwickshire County Council Chairman** - Open Evening 25th April – no-one able to attend.
 - Delegated Transport Budget** – the suggested footpath proposal was unaffordable at the estimated cost of £20,000
 - Proposal to create a **safe pedestrian route beside the B4439 Old Warwick Road** in Lapworth Parish between Sands Farm and Bell Cottages – Cllr Henderson to compile report for WCC
11. **WARWICKSHIRE ASSOCIATION OF LOCAL COUNCILS**
- WALC February/March Newsletter** – previously forwarded
 - New Legal Briefing: L01-15 - Freedom of Information – “Datasets”** previously forwarded
12. **WARWICK DISTRICT RURAL WEST COMMUNITY FORUM**
- Next meetings** 14th May, 24th September 2015, 28th January 2016
13. **LAPWORTH VILLAGE HALL**
- Land Registration** – to be carried forward
14. **LAPWORTH RECREATION SITES**
- Recreation Area** - Cllr Giles proposed that the number one priority for the new Parish Council would be to find an area suitable to buy and develop as a recreation site for young people. Cllr Giles and Mrs Ludlow undertook to investigate nearby options.
15. **VICARAGE ROAD ALLOTMENTS**
- Asset register** – The Clerk was asked to seek audit advise as to how the allotments would be included in the Asset register.
16. **ROADS & PUBLIC RIGHTS OF WAY** - General highway issues
- Lapworth School Parking** – details of school’s suggestions forwarded to Cllr Mrs Compton. Clerk to contact WCC to seek further advice and support.
 - Lapworth Street sign** – Cllr Ludlow reported that the street sign had been missing for some time. Cllr Mrs Compton undertook to follow up.
 - Dirty Street and directional signs** – Cllr Mrs Lester expressed concern regarding the illegibility of some of the signs in the Parish. Councillors to advise the clerk by email of any that they wish to report. Clerk to include in the Parish Magazine.
 - Public Footpath** – clerk to contact Richard Barnard of WCC in relation to concerns raised by Cllr Mrs Toogood.
17. **OTHER ITEMS**
- Board Recording and Commemorating Past Parish Council Chairmen** - Cllr Corney had compiled a list of all Chairmen since 1969
 - Parish Noticeboards** – comment from the History Society – discussed under 4c
 - Dead Tree** – Station Lane / Kingswood Close – request for a replacement – discussed under 4c
18. **PLANNING**
- Items for circulation/items for discussion – St Giles, Packwood, Graveyard extension – details previously forwarded – discussed under 4c.
 - Planning applications**

W15/0373 AG	Prior notification for erection of timber framed building (12.7m x 5.9m) to store hay and agricultural equipment Fetherstone House, Glasshouse Lane, Lapworth
	No objection
W15/0396	Rendering of the whole property 10 Brome Hall Lane, Lapworth

	No objection
W15/0450	Erection of new front porch Harvest Barn, Bakers Lane, Knowle
	No objection

c. **Decision Notices –**

Reference:	Description	PC Comment	WDC Decision
W14/1677	Erection of a side extension and dormer windows Oakfield, Old Warwick Road, Lapworth	No objection	Granted
W15/0009	Erection of extension to side and rear of residential property - re-submission of previous plans where permission has expired End Cottage, Wharf Lane, Lapworth	No objection	Granted
W15/0069	Erection of two storey side and single storey rear extension 116 Station Lane, Lapworth	No objection subject to being within the 30% rule	Withdrawn
W15/0076	Variation of Condition 3 (bat mitigation measures) and Condition 4 (renewable energy) of planning permission ref: W/10/1406 for "extensions and alterations to create 10 hotel bedrooms" to allow for implementation of permission before submission of required details. The Punchbowl, Rising Lane, Lapworth	No objection	Refused
W15/0140	Application for a Lawful Development Certificate for the erection of a single storey side extension. Lapworth Croft Lodge, Spring Lane, Lapworth		Lawful
W15/0143 LB	Proposed demolition of the existing conservatory and construction of a new conservatory to the rear elevation; removal of rear door and window, and insertion of new window to the existing rear elevation. Little Rising, Rising Lane, Lapworth,	No objection	Granted
W15/0151	Application for a certificate of Lawfulness for existing use of swimming pool and area around it as garden land associated with Mountford Farmhouse. Mountford Farmhouse, Church Lane, Lapworth		Lawful
W15/0171	Prior approval of a proposed single storey rear extension Lapworth Croft Lodge, Spring Lane, Lapworth		Prior Approval not Required
W15/0173	Change of use of existing holiday cottages to 2no. new dwellings with unrestricted occupation (Use Class C3), conversion of existing barn to extend existing residential dwellings and associated landscaping. Irelands Farm, Irelands Lane, Lapworth	No objection	Refused
W15/0329	Extend existing boot room and create ensuite above The Merchant House, Old Warwick Road, Lapworth	Unable to access previous planning history so unable to comment whether it constitutes over development of site.	Withdrawn

19. **FINANCE**

- a. Lapworth Parish Council Payments 2014/2015 - approved
- b. Lapworth Parish Council Bank Reconciliation 2014/2015 - approved
- c. Lapworth Parish Council Asset Register 2014/2015 - updated

Invoice No.	Cheque No.	Payment Details	Amount
	101556	Clerk March salary, and expenses 3x notices Ink and punch pockets (£80.16 VAT £6.36)	£662.08
	101557	Post Office ltd March tax, NI, Employers NI	£130.40
	101558	Heart of England Way Subscription	£8.00
	101559	John Glock – Website Maintenance	£165.00
	101560	WALC Subscription	£541.00

20. **ANY OTHER BUSINESS**

- a. Cllr Rees advised that progress continued to be made in relation to the culvert on Rising Lane and flow of water at the Willpower Garage.
- b. Thanks were expressed for the excellent work carried out, largely by the Lees Chapel congregation, in the litter picking exercise on 21st March 2015
- c. Lastly District Councillor Les Caborn was thanked for his representation and advise that he had given to the Lapworth Parish and wished well for the future.

2015 Meeting dates 11th May Annual Parish meeting, 8th June, 13th July, 10th August provisional planning meeting only, 14th September, 12th October, 9th November, 14th December, 2016 dates 11th January, 8th February, 14th March Parish Assembly, 11th April, 9th May Annual Parish Meeting

All 7.30pm in Lapworth Village Hall – press and public welcome

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