

LAPWORTH PARISH COUNCIL

**MINUTES OF THE MEETING OF LAPWORTH PARISH COUNCIL HELD ON
MONDAY 20th April 2009 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD,
LAPWORTH AT 7.30 PM.**

Present: Cllrs Mrs Francis (Chair) Mrs. Lester, Cllr Mrs Fox, Cllr Mrs Togood, Cllrs Polgreen, Lewis, Henderson and C Cllr Compton and the clerk.

1. **APOLOGIES**
Cllrs Cox and Corney and D Cllr Caborn
2. **DECLARATION OF ACCEPTANCE OF OFFICE DECLARATION OF INTERESTS**
 - a. No personal interests in items on the agenda declared.
 - b. No prejudicial interests in items on the agenda declared.
3. **PUBLIC OPEN FORUM**
One member of the public was present.
4. **MINUTES OF PREVIOUS MEETINGS :-**
 - a. Parish Council Meeting – 9th March 2009 - agreed and signed as a true record.
5. **MATTERS ARISING FROM THE MINUTES**
No matters arising
6. **CORRESPONDENCE**
 - a. ACRE Grants for Communities Affected by Quarrying (in circulation box)
7. **PUBLICATIONS/INFORMATION in Circulation Box**
 - a. The Week that Was
 - b. Footnotes – Heart of England way publication
 - c. 10 Ways to Help Our Older Citizens - advice from James Plaskitt MP
 - d. One World Link – newsletter
 - e. Fieldwork Magazine
 - f. Countryside Voice – Magazine
 - g. Warwick District Council – Home News
8. **WARWICK DISTRICT COUNCIL**
 - a. **Standards Committee Agenda** 7th April 2009. Attended by Cllr Polgreen
 - b. **Transfer of Lapworth Allotments** – agreed at WDC, Legal Services to contact Lapworth PC
 - c. **Recycling Road Show** – Saturday 16th May 10am to 1pm
 - d. **WDC Forum on Play** - 26th March 2009. The Chairman advised that she had attended this meeting and gave details. She advised that funding was available and placed the summary document in the circulation box. The new Adventure Playground at the school was discussed and the Clerk was requested to find out what the practicalities and legalities of making the facility open to other children, out of school hours, would be. **Clerk**
 - d. **Task and Finish Group Report on CCTV** – for information in circulation box
 - e. **Joint District and County Council Scrutiny of Flooding Report** – for information in circulation box
 - f. **Review of Concurrent Services Grant** – the proposal to give a minimum £1,000 grant was discussed but it was felt that the current system of actually paying for what was done was more financially viable and equitable. The option of having the toilets cleaning and maintenance was discussed and the Clerk was advised to respond accordingly. **Clerk**
 - g. **Design Awards Nominations for 2009** – Details in circulation box, closing date of 30th June 2009, to be discussed at next meeting. **Clerk**
9. **WARWICKSHIRE COUNTY COUNCIL**

- a. **New Vehicle Rules at Warwickshire Recycling Centres** – key changes include limited access for twin cab pickups and some modified large vehicles. To be publicised in Parish Magazine. **Clerk**
 - b. **Bus Service through Parish** – request for feedback regarding suitability of bus services operating through the Parish of Lapworth. The availability of more information regarding services was requested. **Clerk**
10. **WARWICKSHIRE ASSOCIATION OF LOCAL COUNCIL**
- a. **Final 2008-09 Salary Award** (in circulation box)
 - b. **WALC March Newsletter** (in circulation box)
 - c. **NALC Legal Briefing re the Power of Wellbeing** (in circulation box)
 - d. **WALC Training Programme** (in circulation box)
 - e. **Employment Briefing** (in circulation box)
 - f. **Request for Information regarding business closure on the Hight Street.**
Clerk to respond no obvious closures. **Clerk**
11. **LAPWORTH VILLAGE HALL**
- a. **Request from Lapworth Players to place storage container on Village Hall** area to store costumes – agreed Councillor Mrs Francis to advise. **Cllr Mrs Francis**
 - b. **Gate to Play Area** – Cllr Lewis expressed concern regarding the lack of gate (keeping children in and dogs out) on the entrance to the Village Hall Children’s Play Area. Cllr Mrs Francis undertook to get a price for a gate to be fitted. **Cllr Mrs Francis**
 - c. **Access through Play Area to construction site** – Boards were laid across the football/grassed play area behind the Village Hall to enable builders to access works behind. Cllr Mrs Francis undertook to follow up. **Cllr Mrs Francis**
12. **LAPWORTH RECREATION SITES**
- a. **Toilets** – a new cleaner had been retained to clean the toilets and had opened up for the Easter season. Two subsequent applications had been received and would be retained on file.
 - b. **The Oaks** – concern had been expressed by a resident at the Oaks regarding youths sitting and drinking alcohol on the new bench whilst young children were playing on the Green. It was agreed to advise the police, distribute leaflets with Police contact details and raise at Locality Forum.
Cllrs Mrs Toogood and Lester and the Clerk
13. **WARWICK DISTRICT RURAL WEST COMMUNITY FORUM**
- a. **Minutes of Meeting held on 26th February 2009** in circulation box
 - b. **Agenda for meeting 23rd April 2009** – Cllr Mrs Toogood to attend
14. **ROADS & PUBLIC RIGHTS OF WAY - General highway issues**
- a. **Station Lane – proposed new footpath.** A further delay had been put forward by Network Rail in relation to the transfer of the ownership of the land necessary. The County Council were pursuing this and C Cllr Mrs Compton undertook to follow up.
 - b. **Parking outside Lapworth Station – response from Police.** As a result of a complaint from the member of the public C Cllr Mrs Compton had written to the police to advise of problems regarding parking outside the train station. The police had responded by advising they had gone out and issued tickets to vehicles dangerously parked and would consider temporary signage and double yellow lines if necessary.
 - c. **Drains north end Station Lane** – Cllr Polgreen advised these had not been cleared for some time by WCC. Cllr Mrs Compton undertook to follow up.
15. **OTHER ITEMS**
- a. **Grounds Maintenance Contract** – following a tender process the contract had been awarded to Fairways Contracting. Agreed to review performance at end of grass cutting season.

- b. **Parish Plan** - Update from public meeting of 30th March 2009. Cllr Polgreen advised that the meeting had been well attended and that six members of the public had expressed an interest in being involved in a Steering Group. It was agreed that ideally more people would be needed. Cllr Polgreen suggested waiting to see if a piece in the Parish Magazine generated more interest. The need for someone to lead on the Parish Plan and Cllr Polgreen was willing to undertake the role but was wary of it being seen a Parish Council led project.

16. **PLANNING**

16.1 Documents for circulation/items for discussion

- a. W07/0079 Appeal Decision Catesby Cottage, Catesby Lane, Lapworth – enforcement notice upheld with a variation
 b. Appeal Decision re Bakers Barn – Warwick District Council decision to refuse stable and hay store upheld

16.2 Planning applications for consideration, together with any other applications that may be received prior to date of meeting:

W09/0113	Proposal to change the use from nursery (garden) and storage to office and associated storage – additional information now received 6 Station Lane, Lapworth
	No objection
W09/0188	Proposed extensions and alterations – site plan now received 71 Bakers Lane, Knowle
	No objection
W09/0313	Conservatory to the rear Brookfield, Old Warwick Road, Lapworth
	No objection
W09/0372	Demolition of existing dwelling and erection of replacement dwelling Chestnut Lodge, Lapworth Street, Lapworth
	Objection – contrary to RAP3 not in keeping with rural scene
W09/0382	Change of use from highway verge to preschool garden Erection of 2 canopies to front and rear facades of preschool building Lapworth Pre-School, Station Lane, Lapworth
	Objection – large amount of adjacent land to draw from, loss of public green space amenity
W09/0403	Formation of ménage The Pound House, Lapworth Street, Lapworth
	No objection
Stratford 09/00513	Studland Farm, Stratford Road, Hockley Heath Aleration and conversion of two redundant agricultural buildings/stock yard for office/carer's use of ancillary to the main residence
	No objection provided not converted to a separate dwelling.

16.3 Decision Notices – none received

17. **FINANCE**

a. BALANCES as at 20th April 2009

Community Account – statement date 14.4.09	£	7,022.17
Business Premium Account –Statement date 20.02.09	£	617.87
Business Reserve Acct - Statement date 20.02.09	£	11,449.35
National Savings at 24.3.09	£	1,548.05

b. PAYMENTS TO BE AUTHORISED 20th April 2009

Invoice No	Cheque No	Payee	Amount
1083	101081	Lapworth Village Hall 9 th March fee	£22.00
	101082	Councillor D Lester Training Mileage	£34.04
	101083	March Lapworth Village Hall Grant	300.00
	101084	March LPCC Grant	£250.00
0078	101085	R Morton – maintenance at play area and installation of new bench	£60.00

81488683	101086	Map Lamination VAT £4.50	£34.50
84342	101087	Wicksteed Leisure – piece to replace play area seat VAT £11.59	£88.79
	101088	Allianz Insurance Premium	£658.45
	101089	WALC Membership Renewal	£444.00
	101090	Clerk March Salary and expenses	£398.62
	101091	HMRC PAYE – Post Office ltd - March tax & NI	£90.40

c. VAT Reclaim for 08/09 £922.02 approved by Inland Revenue.

18. ANY OTHER BUSINESS No decision may be taken which involves expenditure until due notice has been given, unless the item is of extreme urgency and cannot wait until the next meeting.

EP 23.4.09