

## LAPWORTH PARISH COUNCIL

### MINUTES OF THE MEETING OF LAPWORTH PARISH COUNCIL HELD ON MONDAY 14<sup>th</sup> SEPTEMBER 2009 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD, LAPWORTH AT 7.30 PM.

Present: Cllr Mrs Francis (Chairman), Cllr Corney (Vice Chairman) Cllr Mrs. Lester, Cllr Henderson, Cllr Polgreen, Cllr Lewis, D Cllr Caborn and C Cllr Compton and the clerk.

1. **APOLOGIES**  
Cllr Mrs Togood, Cllr S Cox
2. **DECLARATION OF INTERESTS**
  - a. No personal interests in items on the agenda declared.
  - b. No prejudicial interests in items on the agenda declared.
3. **PUBLIC OPEN FORUM**  
No members of the Public Present.
4. **MINUTES OF PREVIOUS MEETINGS :-**
  - a) Parish Council Meeting – 13<sup>th</sup> July and 10<sup>th</sup> August 2009 - agreed and signed as a true and accurate record.
5. **MATTERS ARISING FROM THE MINUTES** (not covered elsewhere on the agenda)
6. **CORRESPONDENCE**
  - a. **Queens Award for Voluntary Service** – reminder of criteria for nominations
  - b. **Vitalise and Ryder Cheshire** – request for donation – agreed to consider supporting request for Charities with direct local links only
  - c. **BT Community Connections Award** – forward to Parish Magazine **Clerk**
7. **PUBLICATIONS/INFORMATION** in Circulation Box
  - a. Warwickshire Rural Community Council – Country Matters
  - b. West Midlands Rural Community Action – Greening Your Community Plan for Town, Parish and Neighbourhood Plans
  - c. Warwick Rural East Community Forum – Agenda and minutes
  - d. Dogs and Public Rights of Way – promotional material
  - e. Fieldwork – CPRE
  - f. Clerks and Councils Direct
8. **WARWICK DISTRICT COUNCIL**
  - a. **Core Strategy – Preferred Options** – previously circulated comments due by 25<sup>th</sup> September 2009. Proposed housing mostly in South Leamington – no comments to be forwarded.
  - b. **Open Space Supplementary Planning Document** – in circulation box
  - c. **Council Agenda – 19<sup>th</sup> August 2009** – in circulation box
  - d. **Recycle Clothes and Shoes** – may be put in the red boxes
  - e. **Your District Councillors 2009/2010** – leaflet in circulation box
  - f. **Travel Tokens** – new scheme launched 24<sup>th</sup> August 2009. Lapworth residents entitled to £25 worth of tokens. More leaflets for the Post Office.  
**Cllr Mrs Francis**
  - g. **Waste Management Update Bulletin** – in circulation box
  - h. **Councillor Norman Pratt** – Chairman of WDC to visit Lapworth PC October meeting.
  - i. **WDC Chairman's Civic Service and Skittles Evening** – details circulated
  - j. **Planning Forum 21<sup>st</sup> September** - cancelled
9. **WARWICKSHIRE COUNTY COUNCIL**

- a. **Annual Update of Parish Council and Community Emergency Plans** – revised template available to be reviewed. **Cllr Polgreen**
  - b. **Local Transport Plan 3** – Consultation Document attached responses by 28<sup>th</sup> September 2009. **Cllr Mrs Francis to respond**
  - c. **WCC Chairman’s ‘A Home’ Drinks Reception** – **Cllr Henderson to attend**
  - d. **Warwickshire Advisory Lorry Route Map** – in circulation box
  - e. **County Council update**  
Further delay in relation to the **proposed footway** in Station Lane. Network Rail still not committing to the permanent future of the land.  
**Warwick Area Committee** meeting on 22<sup>nd</sup> September a fund of £30,000 available for local projects.  
**Fire Service Review** – a modernisation programme was to be undertaken. Consultation documents to be forwarded by WCC.
10. **WARWICKSHIRE ASSOCIATION OF LOCAL COUNCIL**
- a. **Invitation to meet your Warwickshire Association Representative** on Wednesday 23<sup>rd</sup> September 2009. Including proposal for establishment of Parish and Town Council Area Committee for Warwick District and a presentation on the Leader Programme. Cubbington Village Hall.
  - b. **The Power of Well Being Briefing** – 7-9pm Tues 15<sup>th</sup> Sept Town Hall Leamington Spa
  - c. **WALC Training Programme** – in circulation box
  - d. **WALC AGM** - Thursday 29<sup>th</sup> October 2009 at 7.30 pm Shire Hall Warwick  
**Cllr Mrs Francis to attend**
  - e. **WALC Annual Report** – in circulation box
  - f. **WALC Quality Status Promotion** – grants of £500 available to Parish Councils working towards Quality Status – in circulation box
  - g. **Warwickshire Best Village Competition** – prizes in Community Buildings and Business in the Community categories. Councillor Polgreen updated the Parish Council on the successes in the Best Village competition. Prizes totalling £120 had been won. Cllr Polgreen suggested that these might be put towards a local ‘best front garden’ type competition. This suggestion was supported.
11. **LAPWORTH VILLAGE HALL**
- a. **Parish Council Representative** – agreed to defer appointment pending a full Parish Council meeting.
12. **LAPWORTH RECREATION SITES**
- a. **Toilets** – another successful season due to close on 1<sup>st</sup> November 2009.
  - b. **Allotments** – D Councillor Caborn undertook to review WDC progress  
**D Cllr Caborn**
13. **WARWICK DISTRICT RURAL WEST COMMUNITY FORUM**
- a. **Meeting of 23<sup>rd</sup> July 2009** - Councillor Mrs Lester gave a report of the meeting. Police priorities remained prevention of speeding and burglary. There had been a marked reduction in antisocial behaviour. There was potential for a temporary flashing speed sign to put up in Lapworth for three months. Additional meeting for September had been arranged due to the high volume of agenda items.
  - b. **Meeting Dates**  
28<sup>th</sup> September 2009 Barford Memorial Hall – **Cllr Corney to attend**  
29<sup>th</sup> October 2009 Shire Hall - Warwick  
28<sup>th</sup> January 2010 Barford Memorial Hall  
28<sup>th</sup> April 2010 Hampton On the Hill Village Hall
14. **ROADS & PUBLIC RIGHTS OF WAY** - General highway issues
- a. **Oaks Border** - had been cut back
  - b. **Vicarage Road Overgrown Hedge** – Cllr Corney to contact Tom Price
  - c. **Verge opposite Brome Hall Lane** – now cut back
  - d. **Plant growth in Station Lane gullies** – contact Peter Hallam **Cllr Lester to action**
  - e. **Chessetts Wood Road Potholes** – contact Peter Hallam **C Cllr Mrs Compton**

15. **OTHER ITEMS**

- a. **Parish Plan Update** Cllr Polgreen advised that a grant of £1,500 had been offered by WDC but that the Parish Plan Group was struggling to attract sufficient members. A further meeting would be held to ascertain interest and commitment. **Cllr Polgreen**
- b. **Housing Needs Survey** – subject to two alterations in the covering letter it was agreed that Councillors would hand deliver the survey to all households. Ideally in mid October subject to printed copies being ready with a return closing date of Mid November. **Clerk**
- c. **Parish Councillor Vacancy** – two expressions of interest in the Parish Councillor vacancy had been received. It was agreed to invite both candidates for an informal chat on October 12<sup>th</sup> prior to the next meeting. The decision would then be subject to a ballot by Parish Councillors. **Clerk**
- d. **Volunteers to Help Community Projects** – in circulation box

16. **PLANNING**

16.1 Documents for circulation/items for discussion

- a. W09/0226 Application for a lawful development certificate for the continued residential use of the dwelling known as The Meadow House unencumbered by an agricultural occupancy condition imposed on planning permission W86/1182 – no comments  
The Meadow House, Old Warwick Road, Lapworth
- b. Sands Marina  
– request from consultants for evidence of flooding – noted  
– request from consultants for information regarding ‘standard practice for managing domestic sewerage’ in Wharf Lane – noted  
– notice from local residents that they intend to send series of letters to local MP, and adjoining Councils – in circulation box

16.2 Planning applications for consideration, together with any other applications that may be received prior to date of meeting:

|                |   |
|----------------|---|
| W09/0895       | Erection of two storey rear extension and first floor extension above garage Lilac Cottage, Old Warwick Road, Lapworth (previous application invalid) |
|                | <b>No objection</b>   |
| W09/1035       | Erection of two storey 70 bedroom hotel with replacement function and conference suite<br>The Oak Public House, Stratford Road, Hockley Heath         |
|                | <b>No objection</b>   |
| W09/1023       | Two storey extension to rear<br>111 Bakers Lane, Knowle   |
|                | <b>No objection</b>   |
| W09/1059<br>LB | Extension of lock ladder and stop plank grooves<br>Lock 21 Brome Hall Lane, Lapworth  |
|                | <b>No objection</b>   |

16.3 Decision Notices

|          |  |         |
|----------|--|---------|
| W09/0470 | Addition of three two storey extensions to rear of property and addition of 2 storey gable to front of property, demolition and removal of existing utility, 2 x W.C.s and lobby area. Addition of 2 car garage block to the front of the property, addition of two dormer windows to upper front elevation of existing garage block.<br>Front Meadow, Church Lane, Lapworth, Solihull | Granted |
| W09/0585 | Erection of replacement dwelling (with basement games room) and garage, to include additional underground garaging<br>52 Chapel Lane, Lapworth   | Granted |

|          |  |         |
|----------|--|---------|
| W09/0633 | Erection of front porch and side cloakroom extensions<br>Grey Gables, Chessetts Wood Road, Lapworth  | Granted |
| W09/0676 | Construction of a stoned yard for farm storage (retrospective)<br>Uplands Farm, Chessetts Wood Road, Lapworth                                  | Granted |
| W09/0770 | Erection of thatched gazebo<br>The Haven, 103 Chapel Lane, Lapworth  | Granted |
| W09/0774 | Erection of 4 no 6.7 meter high lighting columns to floodlight<br>existing tennis court<br>The Haven, Chapel Lane, Lapworth                    | Refused |
| W09/0787 | Erection of a two storey extension to rear following the removal<br>of part of previous extensions<br>Pear Tree Cottage, Valley Lane, Lapworth | Granted |

17. **FINANCE**

a. **Payments 14<sup>th</sup> September 2009**

| Invoice No.    | Cheque No. | Payment Details  | Amount  |
|----------------|------------|--|---------|
|                | 101122     | Packwood Garden Service<br>Toilet Cleaning 31 <sup>st</sup> July to 4 <sup>th</sup> September £250<br>Cleaning Materials £4.20 | £254.20 |
| 06-10-5641 LPC | 101123     | Fairways September invoice<br>VAT £37.50   | £287.50 |
| 1164           | 101124     | September Village Hall Grant<br>Village Hall Hire 10 <sup>th</sup> August 2009   | £322.00 |
|                | 101125     | Clerk August Salary and Expenses   | £377.41 |
|                | 101126     | HMRC PAYE – Post Office ltd August tax   | £90.60  |
|                | 101127     | September LPCC Grant   | £250.00 |
|                | 101128     | Mileage M Polgreen – Best Village Awards   | £24.80  |

b. **Annual Return 2008/2009** – audit approved and unqualified audit opinion given

18. ANY OTHER BUSINESS No decision may be taken which involves expenditure until due notice has been given, unless the item is of extreme urgency and cannot wait until the next meeting. - none

EP 16.9.09