

LAPWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF LAPWORTH PARISH COUNCIL HELD ON MONDAY 13th May 2013 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD, LAPWORTH

Present: Cllr Corney (Chairman), Cllr Henderson (Vice Chairman), Cllr Mrs Jay, Cllr Mrs Francis, Cllr Mrs Toogood, Cllr Giles, Cllr Mrs Lester, Cllr Mrs Ludlow, C Cllr Mrs Compton, and the clerk.

1. ELECTION OF CHAIRMAN FOR FORTHCOMING YEAR

Cllr Corney was proposed (MTG), seconded (DL) and duly elected for the forthcoming year

2. ELECTION OF VICE CHAIRMAN FOR THE FORTHCOMING YEAR

Cllr Henderson was proposed (DC), seconded (MTG) and duly elected for the forthcoming year.

3. APOLOGIES – Cllr Child, D Cllr Caborn

4. DECLARATION OF INTERESTS

- a. Register of Interests: All Councillors have now updated and had witnessed their register of interests.
- b. to declare any personal interests in items on the agenda and their nature – none declared
- c. to declare any prejudicial interests in items on the agenda and their nature – none declared

5. PUBLIC OPEN FORUM

Dr Les Clark introduced a group of residents from Kingswood Close advised that, with residents from Station Lane, they had formed an action group called the Kingswood Residents' Group. The purpose of the group is to represent local residents views, to liaise with the District Council, challenging when appropriate and to keep residents informed of Local Plan proposals and developments. A website is in the process of being set up and will be available shortly

6. MINUTES OF THE PREVIOUS MEETING

Minutes of the 15th April were agreed and signed as a true record.

7. MATTERS ARISING FROM THE MINUTES

The clerk was asked to contact WCC to chase response to objection and to reiterate objections to the Dorridge Fun Run.

8. CORRESPONDENCE

- a. Older People Forum – clerk to forward details to Elderberries and LOPA

9. PUBLICATIONS/INFORMATION

- a. Clerks and Councils Direct

10. WARWICK DISTRICT COUNCIL

- a. **Warwick District Council Local Plan** – It was confirmed that a formal challenge to Lapworth's category 1 status had been lodged. An update had been circulated from Stephen Hay, confirming that public consultation would take place between 14th June and 21st July. Members of the public were encouraged to make individual feedback comments. Cllrs Corney, Toogood, Lester and Giles were due attend an update with Stephen Hay on 15th May and Lapworth was to volunteer to host a 'drop in session' for members of the public.
- b. **Disclosable Pecuniary Interest Form** – all Councillors authorized publication of pecuniary interests.

11. WARWICKSHIRE COUNTY COUNCIL

- a. **Application to stop up section of highway** in front of Bushwood Cottage, Bushwood Lane adjacent to the C90. The clerk to advise that there is no objection subject to it not impeding traffic on the highway.

12. WARWICKSHIRE ASSOCIATION OF LOCAL COUNCILS

Training dates circulated

13. **LAPWORTH VILLAGE HALL**

- a. **Defibrillator** – clerk to write to VH Chairman to arrange a meeting to discuss with Cllr Corney
- b. **Caravan Club** – clerk to write to VH Chairman to arrange a meeting to discuss with Cllr Corney
- c. **Village Hall Lease**– clerk to write to VH Chairman to arrange a meeting to discuss with Cllr Corney
- d. **Storage Container Lease Scarecrow Festival** – Agreed to three year lease. Cllr Corney to sign and liaise with Sarah Ward.

14. **LAPWORTH RECREATION SITES**

- a. **Village Green the Oaks** – no further action proposed
- b. **Discussion regarding use of school playing fields** – the governors had responded to the request to use school playing fields out of school hours by advising it was not possible due to restrictions on the insurance. Clerk was requested to write to Peter Hatcher of WCC to see if there was a solution to this. There was also discussion regarding the potential to use the old scout hut site on Old Warwick Road as a play area. Clerk to write to Mr Carver of the Lapworth Charity to ask if this was an option.

15. **WARWICK DISTRICT RURAL WEST COMMUNITY FORUM**

Next meeting 27th June Cllr Mrs Toogood to attend.

16. **ROADS AND PUBLIC RIGHTS OF WAY** – General highway issues

- a. Clerk to contact Peter Hallam re trip hazard by 151, 153, 155 Station Lane and the verge on Irelands Lane.

17. **OTHER ITEMS**

- a. **Parish Plan Update** – previously circulated over a 42% response rate had been received and the work now begins on analyzing the data.
- b. **Neighbourhood Plan** – Lapworth had registered its formal intention to carry out a Neighbourhood Plan. The District Council had queried whether Bushwood was part of the Lapworth Parish. The Parish Council requested the clerk to advise that it is.
- c. **Parking Old Warwick Road** – Cllr Giles to arrange to meet a representative of WCC. Cllr Mrs Compton advised that it was on the WCC list to be addressed in 2014/15.
- d. **Parish Council Vacancy** – clerk requested to put notices up requesting expressions of interest.

18. **PLANNING**

- a. **Documents for circulation/discussion** – none
- b. **Planning Applications for consideration**

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| W13/0112 | Erection of a steel portal frame building, for housing of livestock and fodder Uplands Farm, Chessetts Wood Road, Lapworth |
| | No Objection |
| W13/0490 | Replacement dwelling Long Meadow, Packwood Lane, Lapworth |
| | No objection |
| W13/0537 | Change of use agricultural building to storage facilities (use class B) retrospective Unit 7 Ivy House Farm, Grange Road, Hockley Heath |
| | No objection |

- c. **Decision Notices**

| | | LPC Comment | Decision |
|----------|--|--------------|----------------------------------|
| W13/0057 | Alterations to existing outbuildings comprising the insertion of 6no. new conservation style rooflights and 2no. new pitched roof dormers within the existing roof; creation of new window apertures; alterations to the existing fenestration. 51 Chapel Lane, Lapworth, | No objection | Granted |
| W13/058 | Erection of a single storey rear extension; first floor rear extension and replacement flat roof with a dual pitched roof to an existing two storey rear structure 51 Chapel Lane, Lapworth | No objection | Granted |
| W13/0153 | Demolition of existing barns and stables and erection of a detached portal steel framed building for storage of machinery, hay and straw and for owners private horses. Beaconsfield, Lapworth Street, Bushwood, Lowsonford | Objection | Granted (was reduced in size) |
| W13/0173 | Proposed lawful development certificate for the existing use of outbuildings for the purposes of providing primary accommodation associated with the residential use of Tudor Farm as a dwelling house Tudor Farm, Catesby Lane, Lapworth | No Objection | Withdrawn |
| W13/0240 | Erection of single storey extension to rear of house 16 Kingswood Close, Lapworth | No Objection | Granted |

19. **FINANCE**

a. Authorised signatories on Bank Accounts – Cllrs Henderson and Lester confirmed as signatories

b. **Payments 13th May 2013**

| Invoice No. | Cheque No. | Payment Details | Amount |
|-------------|------------|--|---------|
| | 101403 | Clerk April salary and expenses | £534.42 |
| | 101403 | Stationery including Ink VAT £49.56 VAT £8.26 less overpayment for ink in January 2013 (£33.23) | £16.33 |
| | 101404 | Post Office Ltd April tax, NI, Employers NI | £122.4 |
| | 101405 | Village Hall April room hire twice | £56.00 |
| | 101406 | Packwood Garden Services Bromehall Cleaning and materials VAT £2.57 | £215.45 |
| | 101407 | AON Insurance 2013/14 Decrease of £40 | £745.39 |
| | 101408 | M Francis Expenses 48 miles | £31.20 |
| | 101409 | Charlotte Jay Parish Plan Expenses VAT £4.56 | £30.82 |
| | 101410 | M Atkinson - Parish Plan Expenses VAT £154.80 | £928.80 |

20. **ANY OTHER BUSINESS** – A presentation was made to Cllr Mrs Francis thanking her for many years both serving as a Parish Councillor and as Chairman. Her wealth of knowledge and experience will be much missed.