

## **LAPWORTH PARISH COUNCIL**

### **MINUTES OF THE MEETING OF LAPWORTH PARISH COUNCIL HELD ON MONDAY 13<sup>th</sup> JANUARY 2014 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD, LAPWORTH**

**Present:** Cllr Corney (Chairman), Cllr Henderson (Vice Chairman), Cllr Mrs Toogood, Cllr Mrs Ludlow, Cllr Giles, Cllr Mrs Lester, Cllr Rees, Cllr King, D Cllr Caborn, C Cllr Mrs Compton and the clerk.

1. **APOLOGIES:** Cllr Child

2. **DECLARATION OF INTERESTS**

- a. Register of Interests: no updates
- b. to declare any personal interests in items on the agenda and their nature
- c. to declare any prejudicial interests in items on the agenda and their nature - none

3. **PUBLIC OPEN FORUM**

The applicant for planning permission for alterations to Juniper Hill, Lapworth Street was present. The District Council had refused the application and he presented, to the Parish Council, the rationale for the proposed alterations.

A resident of Hockley Heath was present to advise the Parish Council that, in his view, the developers at the Oak public house had breached its planning consent from Stratford District Council and was building well in excess of amount approved. The site of the Oak spans both Stratford and Warwick District Councils and in the resident's view the building works were now extending into Lapworth Parish. An agreement had been reached last summer to erect a fence, as a considerable amount of the building overlooked the resident's garden but this had not been put in place.

4. **MINUTES OF PREVIOUS MEETING:**-Parish Council Meeting – 9<sup>th</sup> December 2013 – agreed and signed as a true record.

5. **MATTERS ARISING FROM THE MINUTES** – none

6. **CORRESPONDENCE** –

- a. **Royal Garden Party Nominations** – clerk to put forward nomination

7. **PUBLICATIONS/INFORMATION** in Circulation Box

8. **WARWICK DISTRICT COUNCIL**

- a. **Warwick District Local Plan** – A draft response had been previously circulated and after some debate Lapworth Parish Council agreed its response to the Warwick District Council Local Plan consultation. This is to be circulated as widely as possible and put on the web site.
- b. **D Cllr Caborn** advised that the District Council was proposing no increase to its proportion of the Council Tax. The Council was considering a move from its current offices at Riverside House. Any funding requests for the Rural Initiatives were encouraged to be made early as the fund was being oversubscribed.

9. **WARWICKSHIRE COUNTY COUNCIL**

- a. **C Cllr Compton** advised that the County Council could not sustain another year with no Council Tax change and a 1.99% increase was proposed. WCC were meeting later that week to consider what they did. With effect from 1<sup>st</sup> April 2014 responsibility for flooding would pass from the Environment Agency to the County Council – limited funding was also transferring. In future the planning application for all developments of 5 homes or more would need to be accompanied by a drainage plan. Traffic speeds on Catesby Lane and Rising Lane were to be restricted to 50 mph in the coming year.

10. **WARWICKSHIRE ASSOCIATION OF LOCAL COUNCILS**

- a. Data Protection and Freedom of Information Training 10.00 to 15.00 18<sup>th</sup> Jan - Southam
  - b. Governance and Accountability Training 10.00 to 13.00 1<sup>st</sup> February – Offchurch
- No volunteers clerk to see if should get the presentation.

11. **WARWICK DISTRICT RURAL WEST COMMUNITY FORUM**

- a. **Next meeting additional meeting 23<sup>rd</sup> January 2014** Cllrs Mrs Lester and King to attend

12. **LAPWORTH VILLAGE HALL**

- a. **Defibrillator** – was in the process of being registered. Clerk to publicise and promote training opportunities.
- b. **Open Morning** Saturday 18<sup>th</sup> January 2014 at 10am – Cllr Mrs TooGood attending

13. **LAPWORTH RECREATION SITES**

- a. Clerk requested to contact Fairways to discuss maintenance work at the Oaks.
- b. The Allotments to be included as a future agenda item

14. **ROADS & PUBLIC RIGHTS OF WAY** - General highway issues

- a. Cllr Mrs Compton advised that a complaint had been received regarding the Parking at the junction of Mill Lane and Old Warwick Road. Cllr Mrs Lester to raise at the next Community Forum.
- b. Flooding – standing water on the Old Warwick Road near Cedar Cottages was reported Cllr Mrs Compton undertook to follow it up.
- c. Cllr Corney had been advised that the tarmacking in Rising Lane was only half done – to be confirmed by Cllr Corney.
- d. Cllr Rees reported that Bell Cottage, Rising Lane had been subject to flooding a number of times in recent years and that an Engineer from the District Council was due to visit the next day to advise on whether anything could be done and whose responsibility it was to carry it out. Cllr Rees was thanked for his efforts in minimising the damage.

15. **OTHER ITEMS**

- a. **Parish Plan** – Cllr King had formally finalised the Parish Plan and submitted it to the Rural West Community Forum for adoption. This should then feed in to the Warwick District Council Executive and County Council adoption processes. A formal vote of thanks for the work that Cllr King and the Parish Plan team had undertaken was recorded.
- b. **Neighbourhood Plan** – no further action to be taken at this time.
- c. **Review of Standing Orders** – Cllr Henderson to circulate proposals.

16. **PLANNING**

- a. Documents for circulation/items for discussion  
The objection in relation to W13/1636 Juniper Hill was reconsidered in light of the applicant's presentation during the public session. No change was agreed. Cllr Mrs Ludlow declared a personal interest in this item and refrained from the discussion.

The Clerk was asked to contact the District Council enforcement team to express concern regarding the building works at the Oak and seek assurances that it was not taking place within Lapworth.

- b. **Planning applications.**

W13/1710	Conversion of existing office building into a residential home Land at Arden Hill, Lapworth Street, Lapworth
	Lapworth Parish Council <b>objects</b> to the application on the grounds of - inappropriate development in the Green Belt - change of use from non-residential to residential property with no special circumstances
W13/1716	Erection of a porch and new wall and gates Meadow Hill Farm, Lapworth Street, Bushwood
	<b>No objection</b>
W13/1741 LB	Packwood House, Packwood Lane, Lapworth, Relocation of internal partition wall to new position in Gardeners mess room <b>No objection</b>

c. **Decision Notices –**

Reference:	Description	PC Comment	WDC Decision
W13/1441	Erection of two double garages after demolition of existing garages Green Acres, Church Lane, Lapworth	No objection	Granted
W13/1631	Erection of a front garage extension□ 108 Station Lane, Lapworth,	No objection	Granted

17. **FINANCE**

a. **Payments 13<sup>th</sup> January 2014**

Invoice No.	Cheque No.	Payment Details	Amount
	101465	Clerk December salary and expenses	£533.42
	101466	Post Office ltd November tax, NI, Employers NI	£123.60
	101467	Village Hall Nov/Dec Room Hire	£56.00
	101468	Foden Electrical – Defibrillator installation VAT £21.90	£131.40
	101469	Information Commissions Registration	£35.00
	101470	AON Defibrillator Insurance	£8.44

18. **ANY OTHER BUSINESS** none

2014 Meeting dates are 10<sup>th</sup> February, 10<sup>th</sup> March and 2014 Parish Assembly, 14<sup>th</sup> April, 12<sup>th</sup> May, 9<sup>th</sup> June, 14<sup>th</sup> July, 11<sup>th</sup> August provisional Planning Only, 8<sup>th</sup> September, 13<sup>th</sup> October, 10<sup>th</sup> November, 8<sup>th</sup> December  
All 7.30pm in Lapworth Village Hall – press and public welcome