

## LAPWORTH PARISH COUNCIL

### MINUTES OF THE MEETING OF LAPWORTH PARISH COUNCIL HELD ON MONDAY 12<sup>th</sup> OCTOBER 2009 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD, LAPWORTH AT 7.30 PM.

Present: Cllr Mrs Francis (Chairman), Cllr Corney (Vice Chairman), Cllr Mrs Togood, Cllr S Cox  
Cllr Mrs. Lester, Cllr Henderson, Cllr Polgreen, Cllr Lewis, D Cllr Caborn and C Cllr  
Compton and the clerk.

1. **APOLOGIES**  
None
2. **WELCOME TO COUNCILLOR NORMAN PRATT, CHAIRMAN OF WARWICK DISTRICT COUNCIL**
3. **DECLARATION OF INTERESTS**
  - a. No personal interests in items on the agenda declared.
  - b. No prejudicial interests in items on the agenda declared.
4. **PUBLIC OPEN FORUM**  
Ross Giles, perspective Parish Councillor was present throughout the meeting.
5. **MINUTES OF PREVIOUS MEETING:-**
  - a. Parish Council Meeting – 13<sup>th</sup> September 2009 - agreed and signed as a true and accurate record.
6. **MATTERS ARISING FROM THE MINUTES** (not covered elsewhere on the agenda)  
No matters arising.
7. **CORRESPONDENCE**
8. **PUBLICATIONS/INFORMATION** in Circulation Box
  - a. **CPRE Outlook** – see Page 7 for Best Village results
  - b. **Funding Newsflash**
9. **WARWICK DISTRICT COUNCIL**
  - a. **Standards Committee 23<sup>rd</sup> September 2009** – Cllr Polgreen reported that contrary to public perception the allowances accorded to District Councillors were very modest.
  - b. **Planning Committee 7<sup>th</sup> October 2009** – agenda in circulation box
  - c. **Planning Forum – 7<sup>th</sup> December 2009 7pm**
  - d. **Councillor Caborn** advised that the District Council Customer Services Centre was to join forces with the County Council to provide on point of contact for the public – the number to use is 01926 410410. Work was being undertaken at the District Council to look at services from the customer's perspective and cut out any waste in the systems.
10. **WARWICKSHIRE COUNTY COUNCIL**
  - a. **Annual Update of Parish Council and Community Emergency Plans** – Councillors to feedback at next meeting on the draft at next meeting.
  - b. **Warwickshire Fire and Rescue Consultation Document** – Circulated Councillors to read and respond at the next meeting.
  - c. **Dicks Lane** – prior notice of the proposal to vary the Traffic Regulation Order to allow the landowner, and those he gave permission to, to use Dicks Lane for vehicular access – no objection to the proposal
11. **WARWICKSHIRE ASSOCIATION OF LOCAL COUNCIL**
  - a. **WALC September Newsletter** – in circulation box
  - b. **Legal Topic note – Handing Complaints** – in circulation box
  - c. **Legal Topic Note - Freedom of Information Act** – in circulation box
  - d. **Notes of NALC's Annual Conference** – in circulation box

- e. **Training** – details in circulation box
  - Sat 21<sup>st</sup> November – Making the most of your Role as Parish Councillor**
  - 12<sup>th</sup> December – Visionary Leadership and Community Engagement**
  - f. **Clerk 2009/10 Payscales** - !% pay award agreed – in circulation box
  - g. **Best Council's Prize Money** – the £150 prize had been paid into the Village Hall account.
12. **LAPWORTH VILLAGE HALL**
- a. **Parish Council Representative** – Parish Councillor elect, Ross Giles, indicated he was willing to undertake the role of Parish Council representative on the Village Hall Committee. It was agreed to formalise any appointment at the November meeting.
  - b. **Donation** - the residents of Clover Lodge had made a £250 donation to the Village Hall for use of the carpark and playing field as access.
13. **LAPWORTH RECREATION SITES**
- a. **Toilets** – the toilets were scheduled to close on 1<sup>st</sup> November, after a successful season.
  - b. **Travellers/Gypsies** had camped over in Brome Hall one weekend and some mess was made in the toilets. Cllr Mrs Francis queried the availability of camp site facilities for them. D Cllr Caborn advised there were currently none in Warwick District and it was extremely difficult to make sites available to meet all criteria imposed by Central Government.
14. **WARWICK DISTRICT RURAL WEST COMMUNITY FORUM**
- a. **Meeting of 28<sup>th</sup> September 2009** – Councillor Corney reported on the meeting. Jane Coates was proving to be a successful appointment and information was being well circulated. Some issues relevant to individual parishes were tending to take up a high proportion of time. Draft minutes in the circulation box for information.
  - b.
 

29 <sup>th</sup> October 2009	7 pm -Shire Hall – Cllrs Lewis and Mrs Lester to attend
28 <sup>th</sup> January 2010	Barford Memorial Hall
28 <sup>th</sup> April 2010	Hampton On the Hill Village Hall
  - c. **Community Forum Grant** - Information Sheet - circulated
  - d. **Western Rural Area Place Survey Summary** – survey of how satisfied residents of Warwick Western rural area are on a number of indicators – circulated for comments
15. **ROADS & PUBLIC RIGHTS OF WAY** - General highway issues
- a. **Chesetts Wood Road** – pothole update Councillor Corney advised these had now been marked up.
  - b. **Temporary Closure Spring Lane, Lapworth** - from the junction of Wharf Lane to the junction of Church Lane, on 12<sup>th</sup> October 2009, for a period of 5 days. *However it is anticipated the work will only take 1 day.*
  - c. **Temporary Closure Grove Road, Lapworth** - from the junction of Grove Lane for a distance of approximately 300m in a northerly direction, for a period of 5 days commencing on 12<sup>th</sup> October 2009. *However it is anticipated the work will only take 2 days within this period.*
  - d. **The Boot Bonfire Party** – This was scheduled to take place on Thursday 4<sup>th</sup> November. The police were proposing to close part of the Old Warwick Road and reroute traffic. Parish Councillors noted the proposal. It was suggested that the Village Hall Committee could charge for use of the car park on the evening in question. Councillor Lewis undertook to relay the suggestion to the Committee.
  - e. **Review of C and D roads** – Councillor Mrs Compton advised that a county wide review of C and D roads was scheduled to take place. Also a review of the changes implemented on A and B roads was to take place to see if there was any difference to the accident rates and public perception. Mobile flashing speed aware signs would be put on in various locations for six month periods.
  - f. A complaint had been received from a resident of Glasshouse Lane regarding the large scale burning of waste. This had been referred to the Environmental Health Department of the District Council.

16. **OTHER ITEMS**

- a. Retirement of Drs Nicol – on behalf of the Parish Council Councillor Corney had drafted sincere thanks to the Nicols for the service they had provided to the community.
- b. Parish Plan Update – Councilor Polgreen advised it had not been possible to maintain support for a viable steering group and therefore proposed it was removed from the agenda, until more commitment was forthcoming.
- c. Housing Needs Survey – these were distributed to all Councillors for distribution. Clerk to provide details of who had committed to what.
- d. Dates for 2010 Meetings – agreed and attached

17. **PLANNING**

17.1 Documents for circulation/items for discussion

- a. **Planning Portal** – internet links – agreed to take no action

17.2 **Planning applications for consideration**, together with any other applications that may be received prior to date of meeting:

W09/0079	Erection of a replacement dwelling with detached garage after demolition of lodge The Lodge, Rye House, Catesby Lane, Lapworth
	OBJECTION – Contrary to RAP 3

17.3 **Decision Notices**

W09/0721	Replacement of two existing outbuildings with a guest accommodation building and three car garage building. Erection of new entrance gates and side walls Lightwoods, Chassetts Wood Road, Lapworth	Granted
W09/0898	Erection of replacement dwelling Meadow Hill Farm, Lapworth Street, Bushwood	Refused
W09/0633	Erection of a two storey rear extension & first floor extension above garage Lilac Cottage, Old Warwick Road, Lapworth	Refused
W09/0962	Erection of a single storey side extension with accommodation and roof space Brome Hall House, Brome Hall Lane, Lapworth	Granted

18. **FINANCE**

a. **Balances to be advised at meeting**

Account	Date	Amount
Community Account	11.9.2009	£11,175.70
Business Premium Account	19.8.2009	£618.10
Business reserve Account	19.8.2009	£11,453.56
National Savings	24.3.2009	£1,548.05

b. **Payments 12<sup>th</sup> October 2009**

Invoice No.	Cheque No.	Payment Details	Amount
	101129	Clerk September Salary, backpay and expenses	£405.25
	101129	Ink and storage boxes (payable to clerk) VAT £10.03	£78.94
	101130	HMRC PAYE – Post Office ltd August tax	£94.40
	101131	Packwood Garden Services 4 <sup>th</sup> September to 2 <sup>nd</sup> October 2009	£200.00
06-10-5734 LPC	101132	Fairways October invoice VAT £37.50	£287.50
1185	101132	Village hall Hire 14 <sup>th</sup> Sept	£22.00

19. Parish Councillor Vacancy – unanimously agreed that Ross Giles be formally co-opted at the next meeting.

20. ANY OTHER BUSINESS No decision may be taken which involves expenditure until due notice has been given, unless the item is of extreme urgency and cannot wait until the next meeting.

EP 13.10.09