

LAPWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF LAPWORTH PARISH COUNCIL HELD ON MONDAY 11th February 2013 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD, LAPWORTH

Present: Cllr Corney (Vice Chairman), Cllr Mrs Toogood Cllr Giles , Cllr Mrs Jay, Cllr Henderson, Cllr Mrs Ludlow, C Cllr Mrs Compton, and the clerk.

1. **APOLOGIES** - Cllr Mrs Francis (Chairman), Cllr Mrs Lester, Cllr Child D Cllr Caborn
2. **DECLARATION OF INTERESTS**
 - a. Register of Interests: No updates declared.
 - b. to declare any personal interests in items on the agenda and their nature – none declared
 - c. to declare any prejudicial interests in items on the agenda and their nature – none declared
3. **PUBLIC OPEN FORUM** – a number of residents were in attendance to express concern regarding rumours of development along Station Lane. Clarification was sought regarding mixed messages and a joint statement from the Parish and District Council was requested regarding the status of local, neighbourhood and parish plans. It was pointed out that the Parish Council may not agree with Local Plan proposals. Professor Les Clarke, who spoke on behalf of the residents, undertook to put the request in writing for clarification. A lack of information and communication was apparent and a variety of options for members of the public to access information or get involved were put forward.
4. **MINUTES OF PREVIOUS MEETING:-**
 - a. Parish Council Meeting – 14th January 2013 agreed as a true record and signed.
5. **MATTERS ARISING FROM THE MINUTES** - none
6. **CORRESPONDENCE**
 - a. **Felling and Burning of Trees Behind Kingswood Close** – this had been covered during the public participation session.
 - b. **Gritting Request – Chessetts Wood Road** – Cllr Mrs Compton advised that she had requested that Chessetts Wood Road be included in WCC gritting routes. The Parish Council supported this request.
 - c, **Anti Social Behaviour report** – Glasshouse Lane – the clerk was requested to contact the District Council supporting the concerns expressed.
7. **PUBLICATIONS/INFORMATION** in Circulation Box
 - a. The Clerk magazine
8. **WARWICK DISTRICT LOCAL PLAN**
 - a. Notes from December meeting with Stephen Hay – these were reviewed to ensure action points had been carried out. Communication remains an issue and a number of channels were put forward, it was noted that these were largely electronic and this could exclude some residents. The decision to ‘shelve’ the Neighbourhood Plan was revisited and the Clerk requested to approach the District Council with a view to registering Lapworth’s interest in undertaking a Neighbourhood Plan
9. **WARWICK DISTRICT COUNCIL**
 - b. **Review of Planning Committee – Issues** – Cllr Henderson feedback in relation to the meeting that had focussed around a number of perceived failings of the District Council’s planning department. A written summary is expected from the District Council.
10. **WARWICKSHIRE COUNTY COUNCIL**
 - a. **Chairman’s At Home** – Saturday 16th March 2013 – Cllr Mrs Jay to attend.
 - b. Cllr Mrs Compton reported that revised speed limits were now in place and that the County Council had voted for no increase in its proportion of the Council Tax,
11. **WARWICKSHIRE ASSOCIATION OF LOCAL COUNCILS** – all in circulation box
 - a. Legal Topic Note 84 – The Community Right to Challenge

- b. Legal topic 85 Note Community Right to Nominate and Bid for Assets of Community Value
 - c. A briefing on the new regulations with regard to Community Infrastructure Levy
 - d. A briefing on the Government consultation with regard to Streamlining the Planning Application Process.
 - e. Legal Topic Note on Discipline and Grievance
 - f. Responsibilities for clearance of snow
 - g. Annual Seminar – 2nd March 2013
12. **WARWICK DISTRICT RURAL WEST COMMUNITY FORUM**
- a. **Next Meetings – 20th March, 27th June, 26th September, 23rd January 2014**
Funding requests for both the Parish Plan and the Website to be put to the next Community Forum.
13. **LAPWORTH VILLAGE HALL**
- a. **Defibrillator** - funding had been granted. Clerk to liaise with Village Hall Committee re installation.
 - b. **Emergency Procedure Sign** – agreed this could be placed on back of noticeboard
14. **LAPWORTH RECREATION SITES**
- a. **Bromehall Toilets** – the current contractor who opens and closes the toilets every day during the season could no longer carry on at weekends and Bank Holidays. It was agreed to look for alternatives to keep the toilets open to members of the public
15. **ROADS & PUBLIC RIGHTS OF WAY** - General highway issues
- a. **Grit Bin Request** – Aylesbury Road agreed Clerk to action
 - b. **Sign Cleaning** – Cllr Mrs Compton to pursue.
16. **OTHER ITEMS**
- a. **Lapworth.info Website** – Cllr Henderson advised that the prototype was progressing well and was available to view for comments. Funding was being sought to 'go live'
 - b. **Parish Plan Update** – Cllr Mrs Jay read a report regarding the Parish Plan and advised that surveys were due to hand delivered by mid-March.
 - c. **Parking** – Station Lane/Old Warwick Road/Willpower Garage – Cllrs requested to come forward with proposals for Cllr Mrs Compton to put forward
 - d. **Tree Preservation Orders** – current list circulated. Clerk requested to find out how to have orders placed on trees.
17. **PLANNING**
- a. **Documents for circulation/items for discussion** – confirmation that paper plans will no longer be sent after end of January 2013.
 - b. **Planning applications for consideration**, Together with any applications that may be received prior to date of meeting will be considered.

W12/1508	Alterations to existing dwelling to include two-storey front and rear extension and raising part of the roof Juniper Hill, Lapworth Street, Lapworth
	No objection
W12/1632	Erection of rear conservatory Cartref, I wharf Lane, Lapworth
	No objection
W13/0097	Erection of single storey rear extension 35 Station Lane, Lapworth
	No objection
W13/0057	Alterations to existing outbuildings comprising the insertion of 6no. new conservation style rooflights and 2no. new pitched roof dormers within the existing roof; creation of new window apertures; alterations to the existing fenestration.□ 51 Chapel Lane, Lapworth,

	No objection
W13/0058	Erection of a single storey rear extension; first floor rear extension and replacement flat roof with a dual pitched roof to an existing two storey rear structure 51 Chapel Lane, Lapworth
	No objection
W13/0144	Erection of a single storey rear extension 101 Chessetts Wood Road
	No objection
W13/0153	Proposed 23.470 x 11.379 portal steel framed building for storage of machinery, hay and straw for owners own use Beaconsfield, Lapworth Street, Bushwood
	Objection on the grounds of not in keeping with the street scene and characteristics of the rural environment. Agricultural building proposed for not-agricultural use which is overdevelopment of the site

c. **Decision Notices -**

Ref		LPC Comment	WDC Decision
W12/1353	Change of use of agricultural buildings to two dwelling houses, demolition of greenhouse and erection of boundary walls and fencing. Provision of 4no. parking spaces within forecourt. Bushwood Hall, Bushwood Lane, Bushwood	No objection	Granted
W12/1458	Renewal of planning permission W09/1307 for the erection of 2 modular stables with associated tackroom Land off Chapel Lane Lapworth	No objection	Granted
W12/1582 LB	Installation of timber doors to north elevation of cart shed Bushwood Hall, Lapworth Street, Bushwood,	No objection	Granted

18. **FINANCE**

a. **Grounds Maintenance Contract 2013-14** – agreed to Fairways quote if it could be fixed for 3 years.

b. **Payments** 11th February 2013

Invoice No.	Cheque No.	Payment Details	Amount
	101385	Clerk Jan salary and expenses	£490.36
	101386	Post Office ltd Jan tax, NI, Employers NI	£110.00
2100	101387	Village Hall Jan Room Hire twice	£48.00

19. **ANY OTHER BUSINESS** No decision may be taken which involves expenditure until due notice has been given, unless the item is of extreme urgency and cannot wait until the next meeting.

2013 Meeting Dates – 7.30pm in Lapworth Village Hall

7pm 11th March and 2013 Parish Assembly, 15th April, 13th May, 10th June, 8th July, 12th August
provisional Planning Only, 9th September, 14th October, 11th November, 9th December