

## LAPWORTH PARISH COUNCIL

MINUTES OF A MEETING OF LAPWORTH PARISH COUNCIL HELD ON  
MONDAY 10<sup>th</sup> SEPTEMBER 2007 AT LAPWORTH VILLAGE HALL, OLD  
WARWICK ROAD, LAPWORTH AT 7.30PM

Present: Chairman Cllr Mrs Francis, Cllrs Lewis, Corney, Cox, Polgreen, Mrs  
Toogood, Mrs Fox, Mrs Lester, C. Cllr Mrs Compton, Cllr C Henderson

1. **APOLOGIES** – D Councillor Caborn

2. **PUBLIC OPEN FORUM**

Two residents of the Oaks, Station Road, were present to find out what was happening in relation to the Green.

3. **MINUTES OF PREVIOUS MEETING**

- a) Parish Council - 9<sup>th</sup> July 2007
- b) Planning Minutes – 1<sup>st</sup> August 2007
- c) Planning Minutes – 22<sup>nd</sup> August 2007

The minutes of the above meeting, having been circulated, were taken as read, approved and signed by the Chairman.

4. **MATTERS ARISING FROM THE MINUTES**

A response was still outstanding to The Lapworth Charity confirming that the Parish Council supported the re-appointment of Mrs C Robinson and Mr I Knowles as trustees.

5. **CORRESPONDENCE**

Received –

- a) **July WALC newsletter** -Councillor Mrs Francis and Councillor Mrs Toogood will be attending a Forum arranged by the County Council to explore ways of enhancing local delivery of services.

6. **PUBLICATIONS**

Lapworth Website – the agenda for the last three meetings were already posted on the website and Councillor Polgreen would publish the minutes of the meetings when they had been agreed by Council.

7. **WARWICK DISTRICT COUNCIL**

- a) **An invitation to join Members and officers from WDC in a visit East Hampshire** as part of Rural Excellence programme was declined.
- b) **Appointment of Town and Parish Members on the District Council's Standards Committee** – the Parish Council was requested to advise of two preferred candidates for the District Council Standards Committee. Elaine to advise the District Council that Lapworth PC's preferred candidates were Councillor Polgreen and Councillor Mrs Gordon.

- c) **Planning Forum 24<sup>th</sup> September 2007** – request for agenda items – no items to be forwarded.
  - d) **Review of Polling Stations** – Elaine to advise the District Council that the current location was considered the most suitable.
  - e) **Rubbish Collection – Marina** Councillor Henderson will contact British WaterWays to see if notices could be put showing the new sites of the wheelie bins.
  - f) **Picnic Site Tree** – A commemorative plinth, that had stood next to a tree which had been removed, needed to be resited. Councillor Henderson will contact British Water Ways to see if it could be moved – the District Council picnic area was suggested as an alternative location.
  - g) **Green Bins** – complaints had been received that some outlying areas of the parish have not been given green wheelie bins. Councillor Mrs Compron advised that by next April all residents should have one. Elaine to contact District Council to find out when the roll-out is likely to take place.
8. **WARWICKSHIRE COUNTY COUNCIL -**
- a) **Warwickshire Emergency Scheme** – the current version of the Warwickshire County Council Emergency Scheme and contact details for Lapworth is out of date. Councillor Polgreen agreed to look through and update. It was agreed that high visibility jackets would be needed once the document was up to date and that the feasibility of obtaining a stock of sandbags in case of further flooding should be investigated. Elaine to contact Jeremy Lee, Emergency Planning Officer at WCC.
  - b) **Flood-drop in sessions** – The Environment Agency were holding a series of sessions in relation to the clean up following recent flooding and future plans for managing flood risk.
  - c) **Community Computers** - WCC had 100 recycled computers for voluntary, community groups or Town & Parish councils – 20 in Warwick Area – closing date by 28<sup>th</sup> Sept. It was agreed to bid to see if one could be made available for the Police/Parish Council office at the Village Hall.
9. **ROADS & PUBLIC RIGHTS OF WAY -** General highway issues
- a) **Pavement – Bell Cottages, Old Warwick Road** – Councillor Compton had emailed Chris Burrow at WCC in relation to the lack of pavement outside Bell Cottages. A response had been received in June but Councillor Mrs Compton would follow up to see what progress had been made and to request that he contact Councillor Mrs Francis for a site visit.
  - b) **Village Shop Lay-by** - It was noted that the verge had been badly flooded recently, the Chairman will speak to the landowner where the brook is to make sure it is cleared. Councillor Mrs Lester advised she intended to trim the hedge by the postbox to improve visibility in that area. Elaine would email Peter Hallam about clearing to the drain outside the post office, an issue that Councillor Mrs Lester had previously advised him of.
  - c) **Quote for ‘Lapworth Please Drive Slowly’ sign** - a quote for £505.59 had been received for the provision and erection of a ‘Lapworth Please Drive Slowly’ sign. Councillors agreed to support and fund the sign and there was some debate as to the exact siting. Councillors Mrs Francis and Mrs Fox will make a site visit, following which a meeting will be held

with an engineer from the County Council to check the site for suitability. Elaine to contact WCC to arrange meeting site visit.

- d) **Funding for the Road Safety Campaign SLOWeR** - a request for a donation to support the campaign was withdrawn in light of the decision to approve funding for 'Lapworth Please Drive Slowly' sign. However it was noted that the review of the speed limit was already to be considered as a priority within WCC Village Speed Limit Review. County Councillor Mrs Compton volunteered to follow up with WCC to see what progress had been made and when a decision was likely.
- e) **Trees** - Enquiries had been received about individual's responsibility for trees that were next to, or overhanging a road. Councillor Mrs Francis volunteered to write an article for the Parish Magazine and Lapworth Website giving information and details of where further advice and guidance could be found.
- f) **Tree at the Oaks** – the cedar tree at the Oaks had been felled as it was in a dangerous condition and a cherry tree removed at the same time as it was in a poor condition. This had left an area where brambles were to be cleared, the Chairman had arranged for this to be done, and the repair for the fence on Old Warwick Road, corner of Station Lane has been put in hand. A request was received for consideration to be given to a low maintenance shrubbery to be planted.
- g) **Road closures** – notification had been received that:  
  
Rising Lane would be closed for 5 days with effect from 17<sup>th</sup> September between the junctions of Station Road and Birmingham Road.  
  
Spring Lane would be closed for 5 days with effect from 10<sup>th</sup> September between the junctions of Wharf Lane and Church Lane.

## 10. **PLANNING**

### a) **Planning applications for consideration: -**

W07/1465 Conversion of outbuilding to office accommodation  
Valley Cottage, Valley Lane, Lapworth  
Mr R Pitt No objection

### b) **Decision Notices**

W07/0995 Erection of one and two storey extension  
Clover Hill, Old Warwick, Road, Lapworth  
Mr & Mrs Thomson Granted

W07/1005  
Erection of two storey side extension  
9 Meadow Lane, Lapworth, Solihull  
Mr M Palmer Refused



W07/1091  
Construction of outdoor swimming pool, timber pool house/changing rooms after removal of existing tennis court and four floodlight columns  
Packwood Hall, Glasshouse Lane, Lapworth  
Mr & Mrs Lamb  
Application withdrawn

W07/1174  
Erection of side conservatory  
Packwood Hall, Glasshouse Lane, Lapworth  
Mr & Mrs Lamb  
Application withdrawn

- c) **Appeal Concerning Heronbrook House** W05/1026 – to be held 19<sup>th</sup> September 2007 – Councillor Mrs Toogood agreed to attend on behalf of the Parish Council.

11. **FINANCE BALANCES as at 10<sup>th</sup> SEPTEMBER 2007**

Community Account – statement date 10-8-07	£	8,639.89
Business Premium Account	£	607.21
Business Reserve Account	£	11,062.08
National Savings	£	1,447.68

PAYMENTS TO BE AUTHORISED 10<sup>th</sup> SEPTEMBER 2007

Salaries	£	182.02
Expenses	£	3.60
Lapworth Village Hall	£	300.00
R.Clifton – retaining fee for August	£	50.00
Lapworth Village Hall – Committee Room hire	£	23.00
West Business Consultants Account to 31-3-07	£	300.00
Steve's Industries Ltd. – grass mowing June & July	£	652.12

14. **DATE OF NEXT MEETING**

October 8th 2007

There being no further business to discuss the Chairman declared the meeting closed at 9.30pm

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SIGNED

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DATE

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10/9/07