

## LAPWORTH PARISH COUNCIL

### MINUTES OF THE MEETING OF LAPWORTH PARISH COUNCIL HELD ON MONDAY 10<sup>th</sup> May 2010 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD, LAPWORTH AT 7.30 PM.

Present: Cllrs Mrs Francis (Chair) Mrs. Lester, Giles, Corney, Lewis, Henderson, D Cllr Caborn and C  
Cllr Compton and the clerk.

1. **APOLOGIES**  
Cllr Mrs Togood, Cllr Cox, and Cllr Polgreen
2. **DECLARATION OF ACCEPTANCE OF OFFICE DECLARATION OF INTERESTS**
  - a. Cllr Lewis declared a personal interest in planning application W10/0552.
  - b. No prejudicial interests in items on the agenda declared.
3. **ELECTION OF CHAIRMAN FOR THE FORTHCOMING YEAR**  
Councillor Mrs Francis was proposed by Councillor Lewis and seconded by Councillor Corney. All councillors were in agreement and Cllr Mrs Francis was duly elected as Chairman.
4. **DECLARATION OF ACCEPTANCE OF OFFICE**  
Councillor Mrs Francis signed the declaration of acceptance of office of Chairman.
5. **ELECTION OF VICE-CHAIRMAN FOR THE FORTHCOMING YEAR**  
Councillor Corney was proposed by Cllr Mrs Francis and seconded by Cllr Lewis. All councillors were in agreement and Cllr Corney was duly elected as Vice-Chairman.
6. **ELECTION OF SUB-COMMITTEES**
  - a) Village Hall Management Committee – Cllr Giles
  - b) Emergency Committee – all Councillors
  - c) Footpath Committee – all Councillors
7. **PUBLIC OPEN FORUM**  
Mr Darren Bennett – Saturday Football for Lapworth Children. Mr Bennett talked about his plans for a junior football club for the boys and girls of Lapworth up to the age of 14. The Parish Council welcomed his initiative as very worthwhile and wished him well.
8. **MINUTES OF PREVIOUS MEETINGS :-**
  - a) Parish Council Meeting – 12<sup>th</sup> April 2010 – signed and agreed as a true record
9. **MATTERS ARISING FROM THE MINUTES** - none
10. **CORRESPONDENCE**
  - a. CAVA – Sessions to help with Funding Applications retained
11. **PUBLICATIONS/INFORMATION** in Circulation Box
  - a. **Regenue Funding Newsflash**
  - b. **Western Express** – 1<sup>st</sup> to 15<sup>th</sup> April
  - c. **CPRE** – Magazine and Guide
12. **WARWICK DISTRICT COUNCIL**  
District Councillor Caborn advised that the exhumation of bodies had started in preparation for the conversion of the Unitarian Chapel to a theatre in Leamington. Warwick, Leamington and Stratford Tourist Information Centres had been closed due to insolvency and measures were being looked at to see what could replace them. Lean Systems thinking and joint working with Stratford DC were being looked at to explore the opportunities for financial savings without service cuts.
  - a. **Council Agenda 28<sup>th</sup> April 2010** – in circulation box
  - b. **Planning Committee Agenda 27<sup>th</sup> April 2010** – in circulation box
  - c. **Planning Seminar – Tuesday 15<sup>th</sup> June 2010** – no nominations
13. **WARWICKSHIRE COUNTY COUNCIL**

- a. **Proposed changes to Chiltern Services** C Cllr Mrs Compton explained the potential for fewer local direct trains to London but that faster indirect services would be available. The Parish Council has already fed back concern about the lack of provision for local services.
- b. **HS2 Train** C Cllr Mrs Compton advised that problems were being experienced already by those trying to sell houses on the potential route, and cautioned that the M40 corridor had been suggested as an alternative route.
- c. **Gypsy and Traveller sites** – details of the actions being taken with regard to the encampment in Beausale were given and cautioned that all areas should be prepared for the event of a similar action. Fields and paddocks should be firmly secured.

**14. WARWICKSHIRE ASSOCIATION OF LOCAL COUNCIL**

- a. **NALC Event Programme 2010** – in circulation box
- b. **Audit and Financial Update** – in circulation box
- c. **NALC Car Allowances** – 2010/11 circulated
- d. **Legal Topic Note** – The Chairman of Local Councils
- e. **WALC Annual report** – request for items circulated

**15. LAPWORTH VILLAGE HALL**

Cllr Giles asked a number of questions in relation to the grounds of the Village Hall including who could use the grit bins on the carpark. It was confirmed that these were for carpark users to use during icy conditions.

**16. LAPWORTH RECREATION SITES**

- a. **The Oaks Shrubbery Maintenance** concern was expressed that the shrubs recently planted were already damaged by people walking through them. Cllrs were requested to make suggestions to the next meeting as to what would be the best thing to do with the shrubbery.

**17. WARWICK DISTRICT RURAL WEST COMMUNITY FORUM**

- a. **Feedback on January Actions** – in circulation box
- b. **Response re Funding Application** – deferred to July meeting
- c. **Next meetings** 29<sup>th</sup> July Lapworth VH, 28<sup>th</sup> October Shire Hall

**18. ROADS & PUBLIC RIGHTS OF WAY - General highway issues**

- a. **Grit Bins** agreed that the damaged grit bin in Bushwood Lane should be replaced
- b. **Potholes** – C Cllr Mrs Compton undertook to follow up the concerns relating to the surface of Lapworth Street and Chassetts Wood Road.

**19. OTHER ITEMS**

Cllr Mrs Lester advised that she had been approached about a memorial bench for Mary Rollason to be placed in the village – there were some suggestions regarding potential sites in the village. Defer to next meeting

**20. PLANNING**

20.1 Documents for circulation/items for discussion

- a. W09/1542 Erection of a stable building, 10 Meadow Lane, Lapworth  
Invalidated due to insufficient information received – noted
- b. Development at Packwood Farm – concern expressed regarding potential development at Packwood Farm – clerk to contact Planning Department

20.2 Planning applications for consideration, together with any other applications that may be received prior to date of meeting:

W10/0383	Erection of a single storey extension to side/rear Rye House, Catesby Lane, Lapworth No objection
W10/0409	Erection of conservatory 21 Station Lane, Lapworth Objection – unneighbourly development potentially conflicting with 45 degree rule and exceeding 30% increase bearing in mind previous development.
W10/0416	Erection of a new orangery at rear of property to replace existing conservatory and brick store Priory Cottage, Rising Lane No objection
W10/0552	Replacement pitched roof over flat roof East Lodge, Grove Lane, Lapworth

	No objection
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20.3 Decision Notices –

W10/032 LB	Installation of a new door leaf in attic room A7 Packwood House, Packwood Lane, Lapworth	Granted
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**21. FINANCE**

a. **Balances at 10<sup>th</sup> May 2010 –**

Account	Date	Amount
Community Account	12.2.2010	£13,927.30
Business Saver Account No. 50750662	30.3.2010	£618.34
Business Saver Account No. 20098531	30.3.2010	£11,457.87
National Savings	15.2.2010	£1,552.17

**Receipts**

Warwick District Council Precept	£8,350.00
Warwick District Council Concurrent	£3,200.00

b. **Payments 10<sup>th</sup> May 2010**

Invoice No.	Cheque No.	Payment Details	Amount
	101166	Clerk March salary and expenses	£462.54
	101166	A3 Document Holders + new folder VAT £2.96	£19.85
	101167	Post Office Ltd March tax, NI, Employers NI	£114.30
	101168	Aon Insurance	£706.48
1296	101169	Village Hall room hire 12 <sup>th</sup> April 2010	£22.00
	101170	WALC Training – payable to R Giles	£30.00
1997	101171	R Clifton May Retaining Fee for Toilets	£50.00
	101172	Fairways VAT £43.75	£293.75
	101173	WP Stewart Toilet Cleaning	£200.00

c. **Internal Audit, 9/10 Bank Reconciliation, Receipts** – noted and approved

d. **Certification of Accounting Statement and Annual Governance Statement** – approved and signed.

**22.** ANY OTHER BUSINESS No decision may be taken which involves expenditure until due notice has been given, unless the item is of extreme urgency and cannot wait until the next meeting.