

LAPWORTH PARISH COUNCIL

**MINUTES OF THE MEETING OF LAPWORTH PARISH COUNCIL HELD ON
MONDAY 8th JUNE 2009 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD,
LAPWORTH AT 7.30 PM.**

Present: Cllrs Mrs Francis (Chair) Mrs. Lester, Cllr Mrs Fox, Cllr Mrs Togood, Cllrs Corney , Polgreen, Lewis, and C Cllr Compton, D Cllr Caborn and the clerk.

1. APOLOGIES

Councillors Cox, Henderson

2. DECLARATION OF INTERESTS

- a. No personal interests in items on the agenda declared.
- b. No prejudicial interests in items on the agenda declared.

3. PUBLIC OPEN FORUM

No members of the Public Present.

4. MINUTES OF PREVIOUS MEETINGS :-

- a) Parish Council Meeting – 11th May 2009 - agreed and signed as accurate record.

5. MATTERS ARISING FROM THE MINUTES (not covered elsewhere on the agenda)

- a. Brome Hall Car Park – bin request – ask D Cllr Caborn to pursue.

6. CORRESPONDENCE

- a. Public Contact Forum – volunteers sought. This was noted, already in Parish Magazine.
- b. Solihull MBC – Consultation Draft Supplementary Planning Document – House Extension Guidelines – comments by 1st July 2009 circulated.

7. PUBLICATIONS/INFORMATION in Circulation Box

- a. Regeneu – Funding Newsflash

8. WARWICK DISTRICT COUNCIL

- a. **Standards Committee Agenda** Tuesday 19th May 2009 report from Cllr Polgreen.
- b. **Planning Committee Agenda** – Wednesday 20th May 2009 – in circulation box

9. WARWICKSHIRE COUNTY COUNCIL

C Councillor Mrs Compton advised that she had been re-elected with a comfortable majority and thanked all those who had supported her during the campaign trail.

10. WARWICKSHIRE ASSOCIATION OF LOCAL COUNCIL

- a. **Employment Briefing** (in circulation box)
- b. **WALC May Newsletter** – note section on Emergency Plans (in circulation box)
- c. **NALC Possible Changes to the Administration of Concessionary Travel** – consultation document. (in circulation box)
District Councillor Caborn advised that the District Council was putting forward proposals that both travel tokens and bus passes would be available to those living in areas with limited or no bus services. A roadshow would go round to the villages to give details of the scheme.
- d. **WALC Training Programme** (in circulation box)
11th July – Being a Good Councillor and Clerk – Dunchurch
13th June – Briefing Event for Chairmen and Aspiring Chairmen – Newbold on Stour
- e. **Best Village Competition** – Councillor Polgreen advised that that the (de facto) Best Village Competition Committee has submitted entries for the best village competition on behalf of the village in the following categories:

Community Projects; Communications; Community Buildings; Business in the Community; and History & Heritage

The committee had comprised Mike Polgreen, Mike Williams, Keith Gascoigne

and Peter Hill.

Sincere thanks were expressed to those who had put the submissions together.

- f. **Positive Publicity for your Council** – Opportunity to have initiatives included in WALC Annual Report (in circulation box), Advise the Clerk of any suggestions.
11. **LAPWORTH VILLAGE HALL**
Councillor Mrs Fox advised that the Village Hall Committee had had a preparatory visit for the Rural Community Inspection and that the vacancy for a booking clerk/cleaner was currently being advertised.
12. **LAPWORTH RECREATION SITES**
Agreed that Clerk should request that D Councillor Caborn look into the request for a bin at Brome Hall carpark. Councillor Mrs Francis to be contacted before placed in location
Clerk to Action
Councillor Corney queried progress in relation to the transfer of the allotments.
Clerk to Progress
13. **WARWICK DISTRICT RURAL WEST COMMUNITY FORUM**
Next meeting to take place on 23rd July at Lawsonford. Councillor Corney to attend. Any agenda item requests to be forwarded to C Councillor Compton
14. **ROADS & PUBLIC RIGHTS OF WAY** - General highway issues
- a. **Lapworth Tree Preservation Orders**
Councillor Mrs Francis was updating the records in relation to TPO's in order that all Councillors and the public would have a relevant record. An electronic version had been supplied by the District Council. The Clerk was requested:
- see if the information could be made available on Lapworth.info
- request that TPO's be placed on the 2 oaks and 2 copper beeches at the end of BromeHall Lane
- Obtain a paper version of the information for the records.
Clerk to Action
- b. **Corner of Yew Tree Close – utilities**
Concern was expressed regarding the location of utilities and possibly the site of an old well on the site the Lapworth Pre-School was considering buying. It was agreed that the Pre School committee should be made aware of this in order to inform its decisions.
Clerk to write
- c. **Grass Cutting – Corner of Station Lane/OWR**
Responsibility for grass cutting inside the fence, next to the noticeboard was queried. It was believed to be the District Councils.
Clerk to clarify
- d. **Station Lane Footway**
C Councillor Mrs Compton advised that legal wranglings were ongoing with Network Rail regarding the use and availability of the strip of land needed. C Councillor Mrs Compton undertook to follow up.
- e. **Pot Holes Old Warwick Road**
C Councillor Mrs Compton undertook to see if anything could be done about the dreadful potholes on the OWR from the Manor House towards Lapworth.
15. **OTHER ITEMS**
- a. **Parish Plan Update**
Councillor Polgreen advised that an initial meeting of the steering group had met on 1st June. Councillor Polgreen was the co-ordinator for the group and Councillor Henderson Treasurer. The Parish Council was requested to act as a fundholder for the Parish Plan Group and provided there was no legal impediment there was no objection to this. An initial application would be made to Warwick District Council for a £1,500 grant and an application was also to be made to Awards for All. The next meeting was scheduled to take place on 29th June 2009.
- b. **Housing Needs Survey**
Given that integral to both the Parish Plan and the Housing Needs Survey was a survey to be delivered to all households in the Parish it was agreed to explore the potential for including the Housing Needs Survey questions within the Parish Plan questionnaire. D Councillor advised contacting Budbrooke PC who were going through a similar process.
Clerk to Action

16. **PLANNING**

- 16.1 Documents for circulation/items for discussion
 a. Response to Sands Marina Environmental Impact Assessment
 16.2 Planning applications for consideration, together with any other applications that may be received prior to date of meeting:

W09/0577	Rear ground floor extension and re-roof existing garage to front Harborough House, Old Warwick Road, Lapworth
	No objection
W09/0585	Proposed underground garage and games room 52 Chapel Lane, Lapworth
	No objection – subject to sfe and considerate removal of excavated earth
W09/0589 LB	Replacement of two main bedroom windows with bespoke hardwood double galzed units Little Rising, Rising Lane, Lapworth - invalid
W09/0610 W09/0611 LB	Improvement of visitor facilities comprising new reception/shop building, new disabled toilet, alterations to existing toilets and conversion of existing garden machinery store to tea room; alterations to accesses, screen wall, gates and car park; provision of new garden machinery store; and formalisation of use of overflow carpark Packwood House, Packwood Lane, Lapworth
	No objection
W09/0633	Garage Conversion, extension to open front porch, end cloakroom extension Grey Gables, Chassetts Wood Road, Lapworth
	No objection

16.3 Decision Notices – none as yet

17. **FINANCE**

Balances as at 8th June 2009

Account	Date	Amount
Community Account	13.5.2009	£16,573.79
Business Premium Account	1.5.2009	£618.01
Business reserve Account	1.5.2009	£11,451.98
National Savings	24.3.2009	£1,548.05

Payments 8th June 2009

Invoice No.	Cheque No.	Payment Details	Amount
02-10-5283LPC	101099	Fairways May Invoice VAT £37.50	£287.50
	101100	Printer Ink (E Priestley)	£39.20
	101100	Stationery and Storage Boxes (E Priestley) VAT £18.61	£142.64
	101100	Clerk May Salary and mileage/postage	
	101101	HMRC PAYE – Post Office ltd May tax & NI	
73	101102	Brome Hall Toilets 4 weeks – WP Stewart	£200.00
	101103	June Lapworth Village Hall Grant	£300.00
1122	101103	Lapworth VH Hire May 11 th and May 21st	£44.00
	101104	June LPCC Grant	£250.00
	101105	Heart of England Association Way	£7.00

c. APPROVAL OF ANNUAL RETURN – approved and signed as true and accurate record.

18. ANY OTHER BUSINESS None

EP 10.6.09