

LAPWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF LAPWORTH PARISH COUNCIL HELD ON MONDAY 8th December 2008 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD, LAPWORTH AT 7.30 PM.

Present: Cllrs Mrs Francis (Chair) Mrs. Lester, Mrs Toogood, Lewis, Polgreen, Cox Mrs. Fox, Corney, Henderson and C.Cllr Mrs. Compton, D Cllr Caborn and the clerk.

1. **APOLOGIES**
None
2. **DECLARATION OF ACCEPTANCE OF OFFICE DECLARATION OF INTERESTS**
 - a. No personal interests in items on the agenda declared.
 - b. No prejudicial interests in items on the agenda declared.
3. **PUBLIC OPEN FORUM**
No members of the public present.
4. **PRESENTATION FROM NICK HOLMES** – Rowington Parish Plan representative
Nick Holmes gave an interesting presentation on the Rowington Parish Plan experience to date. Initially a public meeting had been held to gauge interest, from this a Steering Group comprising 3 Parish Councillors and 7 members of the public had been formed. Lottery funding, from Awards for All, to the tune of £4,000 had been secured and it was anticipated that this would all be spent. A large portion had been on a survey hand delivered to each of the 400 households. A 20% response had been received. A year on these responses were being categorised and would be presented to a public meeting in the new year. The Steering Group met once a month and it was anticipated that a further 6 meetings would be needed before the Parish Plan was finalised. Main advice was 'keep it simple'.
5. **MINUTES OF PREVIOUS MEETINGS :-**
 - a) Parish Council Meeting – 10th November 2008 - agreed and signed as a true record.
6. **MATTERS ARISING FROM THE MINUTES**
Proposed Marina - District Councillor Caborn advised that the District Council had requested an environmental impact assessment report and County Councillor Compton advised that the County had requested traffic impact assessment.
7. **CORRESPONDENCE**
 - 7.1 Received
 - a. Funding news bulletins – in circulation box
 - b. Habitat Biodiversity Audit – Councillor Mrs Francis to look at
 - c. Warwickshire Rural Community Council – no action recommended
8. **PUBLICATIONS**
Circulation Box
9. **WARWICK DISTRICT COUNCIL**
 - a. Council Meeting 26th November 2008 Agenda – in circulation box
 - b. Councillor Caborn updated regarding the budget situation at the District Council. It was agreed to publish details of the 'Grants for You' scheme in the Parish Magazine. **Clerk to action**
10. **WARWICKSHIRE COUNTY COUNCIL**
County Councillor Mrs Compton updated regarding developments at the County Council.
11. **WARWICKSHIRE ASSOCIATION OF LOCAL COUNCIL**
 - a. **WALC Training** –

- i. Voluntary Leadership and Community Engagement – Southam 10-1pm Saturday 21st February 2009 – in circulation box
- ii End of Year Accounts and Preparing for Audit – Studley 1—1pm Tuesday 27th January 2009 – in circulation box
- b. **Parish Plan discussion** – It was agreed to discuss this further with a view to holding a Public Meeting (potentially in March) to gauge interest in putting together a Parish Plan.

12. LAPWORTH VILLAGE HALL

Councillor Mrs Fox advised that the Committee Room door should be fixed shortly.

13. SAFER NEIGHBOURHOODS

No report

14. ROADS & PUBLIC RIGHTS OF WAY - General highway issues

a. Station Footpath – C Councillor Mrs Compton advised that a landscape architect was doing a landscape scheme for the County Council and that the funds were all in place. It was agreed to clarify whether any further public consultation need take place.

Clerk to Action

b. Flooding and drainage – C Councillor Mrs Compton updated in relation to the work being carried out by the County Council Drainage Crew in December. Particular mention was made of the problems in Bushwood Lane.

c. Parking outside the school – It was agreed to advise the Police about cars parking illegally outside the school, copy to the head teacher.

Clerk to Action

15. LAPWORTH RECREATION SITES

a. Lapworth Oaks Village Green – bench/fence. It was agreed to look at bench options at the next meeting. Two quotes had been received to repair and replace the fencing round the green. It was agreed to accept the cheaper of the two, Steve's Industries, which was £600.

Councillor Mrs Francis to action

b. ROSPA Inspection Report – was considered it was agreed to contact Rowington to get name of their maintenance man.

Clerk to Action

c. Councillor Mrs Francis advised that the toilets had been broken in to via the skylight and Mr Clifford has now repaired this.

16. OTHER ITEMS

a. Agreement of Freedom of Information Scheme , previously circulated, for adoption by 31st December 2008 – was agreed for publication with covering note.

Clerk to Action

b. Local Government Code of Conduct – no comments made

17. PLANNING

17.1 Documents for circulation/items for discussion

a. W08/1289 Alteration to approved dwelling – Deer Park Farm, Bakers Lane, Lapworth – invalid and withdrawn – noted

b. Oak Cottage – concern was expressed that there appeared to be additional building work being carried out and the Clerk was instructed to contact the Enforcement Officer.

Clerk to Action

16.2 Planning applications for consideration, together with any other applications that may be received prior to date of meeting:

W08/1602 LB	Increase in existing opening width, construction of single storey extension to form cloakroom, removal of modern cloak room in entrance hall Packwood Hall, Glasshouse Lane, Lapworth
	No objection
W08/1535	Existing lawful development for residential use as a garden Meadow Hill Farm, Lapworth Street, Bushwood, Lowsonford
	No objection – so long as permitted development rights removed and retained as a garden only.

W08/1614	Erection of four bedroomed dormer style farmhouse with amendments and alterations to approved planning permission W04/1339 Deer Park Farm, Bakers Lane, Lapworth
	No objection

17.3 Decision Notices

W08/1210	Erection of porch, rear extension and new pitched roof over existing flat roofs and modification of existing pitched roof to form gable to rear of existing dwelling 85 Chapel Lane, Lapworth	Granted
W08/1361	Alterations to windows and doors, insertion of a roof light ,conversion of a garage to a family room and other internal alterations. Construction of a detached garden room Ploughmans Barn, Bakers Lane, Lapworth	Granted
W08/1325	Erection of a replacement dwelling Oak Cottage, Lapworth Street, Lapworth	Refused
W08/1002	Erection of single and two storey extensions to side and rear Clover Hill, Old Warwick Raod, Lapworth	Granted
W08/1383	Addition of a two storey and rear extension, a single storey rear extension and a front dormer window	Granted

18. FINANCE

a. BALANCES as at 8th December 2008

Community Account – statement date 12.11.08	£ 14,753.53
Business Premium Account –Statement date 10.10.08	£ 617.19
Business Reserve Acct - Statement date 10.10.08	£ 11,416.41
National Savings at 8-4-08	£ 1,502.34

b. PAYMENTS TO BE AUTHORISED 8th December 2008

Invoice No	Cheque No	Payee	Amount
87112260	101058	ROSPA – play equipment inspection VAT 11.03	74.03
15710	101059	Steve's Industries Ltd – Oct 2008 VAT - £48.56	£326.06
	101060	Clerk Nov Salary and postage	£389.97
	101061	HMRC PAYE – Post Office ltd - Oct tax & NI	£90.40
	101062	Society of Local Council Clerks membership	£94.00
	101063	Dec Lapworth Village Hall Grant	300.00
	101064	Dec LPCC Grant	£250.00
	101065	Village Hall room hire – Nov 08	£22.00
Total			£1,564.46

c. Consideration of Lapworth Parish Precept 2009/2010 – details of expenditure to date circulated agreed to set precept at January meeting.

19. ANY OTHER BUSINESS

No decision may be taken which involves expenditure until due notice has been given, unless the item is of extreme urgency and cannot wait until the next meeting.

Clerk advised the meeting that the British Legion was unable to help with the costs of the Memorial Fencing and that the Lapworth Parochial Church Council had volunteered a donation of £250. D Councillor Caborn suggested contacting Sarah James to see if any grant aid could be secured.

Clerk to Action

2009 MEETING DATES - all meetings held on a Monday at 7.30pm in Lapworth Village Hall.
January 12th, February 9th, March 9th and 2009 Parish Assembly, April 20th, May 11th, June 8th,
July 13th, September 14th, October 12th, November 9th, December 14th.

