

LAPWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF LAPWORTH PARISH COUNCIL HELD ON MONDAY 6th October 2008 AT LAPWORTH VILLAGE HALL, OLD WARWICK ROAD, LAPWORTH AT 7.30 PM.

Present: Cllrs Mrs Francis (Chair) Mrs. Lester, Mrs Toogood, Lewis, Polgreen, Mrs. Fox, Corney, Henderson and C.Cllr Mrs. Compton, D Cllr Caborn and the clerk.

1. **APOLOGIES**
Cllr Cox
2. **DECLARATION OF ACCEPTANCE OF OFFICE DECLARATION OF INTERESTS**
 - a. No personal interests in items on the agenda declared.
 - b. No prejudicial interests in items on the agenda declared.
3. **WELCOME TO THE CHAIRMAN OF WARWICK DISTRICT COUNCIL**
A warm welcome was extended to the Chairman of Warwick District Council, Councillor Judy Falp.
4. **PUBLIC OPEN FORUM**
None present.
5. **MINUTES OF PREVIOUS MEETINGS :-**
Parish Council Meeting – 8th September 2008 signed as a true record.
6. **MATTERS ARISING FROM THE MINUTES**
None
7. **CORRESPONDENCE**
 - 7.1 Received
 - a. Funding news bulletin – in circulation box
 - b. Freedom of Information Act - new model publication scheme must be adopted by 31st December 2008. **Clerk to draft response**
 - c. The making and enforcement of byelaws – consultation document. In circulation box – comments to Clerk by next meeting. **All**
 - d. National Survey of Third Sector Organisations – completion by 13th October 2008 **Clerk to respond**
8. **PUBLICATIONS**
Circulation Box
9. **WARWICK DISTRICT COUNCIL**
 - a. Planning Forum Agenda 22nd September – in circulation box
 - b. Chairman's Charity Christmas Concert Sat 6th December, Town Hall, Leamington Spa full detail and tickets via Clerk
 - c. D Councillor Caborn advised that Warwick District Council had been placed 22nd out of nearly 100 entrants in a Best Council Employer run by the Times newspaper. The waste collection was now settling down and 60% of household refuse was now being recycled
10. **WARWICKSHIRE COUNTY COUNCIL**
 - a. Speed Limit Review – C Councillor Mrs Compton advised that all the revised proposals had been approved by the Area Committee, despite last minute opposition from the police.
 - b. Dicks Lane – the Traffic Variation Order in relation to Dicks Lane was to be presented to the Warwick Area Committee on Tuesday 11th November. Lapworth Parish Council would be represented but it was thought that individual representation would be better than joint with a neighbouring parish.
 - c. Aquasacs – it was agreed to promote Aquasacs to prevent flooding in the Parish Magazine.

- d. The Parish Council was reminded of C Councillor Mrs Compton's Members Fund whereby £300 can be bid for an initiative for the benefit of the community.
11. **WARWICKSHIRE ASSOCIATION OF LOCAL COUNCIL**
 a. Parish Plan Seminar – Councillor Polgreen presented a report in relation to the seminar he had attended in relation to Parish Plans. It was agreed to invite a representative the team that put together the Rowington Parish Plan to learn from their experiences. **Clerk to action**
12. **LAPWORTH VILLAGE HALL**
 a. Safer Neighbourhoods sign - request to attach to LPC Noticeboard – agreed **Clerk to action**
 b. Assisted Films – mobile cinema. Councillor Mrs Francis had met with a representative from Shrewley Social Club who run a very successful film evening. It was agreed to find out more. **Councillor Mrs Francis to action**
13. **SAFER NEIGHBOURHOODS**
 a. Report from 2nd October Safer Neighbourhood meeting – Councillor Mrs Toogood gave a comprehensive report in relation to the meeting that was shortly to become a locality forum. It was agreed to consider the draft Terms of Reference at the next meeting and check potential for hosting next meeting on 26th February 2009. **Clerk to action**
- Details of funding opportunities were discussed including Leader Funding and it was agreed to submit a bid for improvements to the Green and other recreation areas. **Councillor Mrs Francis to progress**
14. **ROADS & PUBLIC RIGHTS OF WAY - General highway issues**
 a. Proposed New Footway Station Lane Lapworth – Councillor Mrs Francis advised there was a delay as the surveyor responsible was unavailable. C Councillor Mrs Compton felt the scheme still had merit for the larger population despite objections from the residents opposite. **C Councillor Mrs Compton to progress**
 b. Work carried out by the County Council had greatly alleviated flooding problems in Chessetts Wood Road.
 c. Problems continue in Bushwood Lane with potholes and flooding. **C Councillor Mrs Compton to progress**
 d. Problems with the road surface and hedges at Vicarage Road/Glasshouse Lane were reported. **C Councillor Mrs Compton to progress**
15. **LAPWORTH RECREATION SITES**
 a. Public Toilets closing date 2nd November 2008
 b. Lapworth Oaks Village Green fence – 3 top rails had been broken it was agreed to have these made safe. **Councillor Mrs Francis to Progress**
 c. Village Hall children's play area – a ROSPA safety report was expected.
16. **PARISH COUNCIL INSURANCE**
 a. Update in relation to breach of Code of Conduct cover, request to include Officials Indemnity against allegations of accidental or negligent libel/slander £39.00 – agreed. **Clerk to action**
17. **PLANNING**
 17.1 Documents for circulation/items for discussion
 a. APPEAL DECISION - Lapworth Lodge, Old Warwick Road, Lapworth appeal against decision of Warwick District Council to refuse permissions for construction of a new access and visitor parking (W07/1130). Appeal dismissed.
 b. APPEAL DECISION - Little Rising, Rising Lane, Lapworth appeal against the decision of Warwick District Council to refuse replacement double glazing with like for like hardwood glazed windows. Appeal dismissed.
 c. Changes to planning controls for householder development – In circulation box

17.2 Planning applications for consideration, together with any other applications that may be received prior to date of meeting:

W08/1107	Erection of utility, covered way, new and replacement windows. Removal of garden wall South Lodge, Packwood Lane, Lapworth NO OBJECTION
W08/1210	Erection of porch, rear extension and new pitched roof over existing flat roofs, and modification of existing pitched (hipped) roof to form gable to rear of existing dwelling 85 Chapel Lane, Lapworth NOTIFICATION OF FURTHER INFORMATION FOR AN APPLICATION
W08/1215	Erection of stable and hay store Bakers Barn, Bakers Lane, Lapworth OBJECTION The site is situated in the Green Belt, there are no special circumstances, therefore no reason to depart from development plan. There is no evidence of sufficient land for livestock, if permission were granted could cause pressure for future conversion of the building to new use eroding the character of the rural area.
W08/1289	Application for the erection of a four bedroomed dormer style farmhouse with amendments and alterations to approved drawings and existing planning permission with special circumstances (prev app W94/1339) Deer Park Farm, Bakers Lane, Lapworth NO OBJECTION
W08/1316	Single storey extension to main house to provide living accommodation for applicants elderly parents Lapworth Croft, Church Lane, Lapworth OBJECTION Lapworth Parish Council objects on the grounds of overdevelopment, separate dwelling rather than extension, new first floor window shown in front elevation facing south not shown in first floor floor plan.
W08/1320	Polytunnel Bear House Farm, Old Warwick Road, Lapworth NO OBJECTION Provided it conforms to regulation
W08/1324	Rear extension to first floor to create two bedrooms and a bathroom Far Croft Bungalow, Tapster Lane, Lapworth NO OBJECTION
W08/1325	Replacement dwelling Oak Cottage, Lapworth Street, Lapworth COMMENT Clarification is needed regarding building work already commenced not shown on plan (potentially garage with room above), does the new design meet standards for rural dwellings.
W08/1361	Internal alterations and conversion of garage into family room, Construction of garden room Ploughmans Barn, Bakers Lane, Lapworth COMMENT Lapworth Parish Council would question the design and purpose of the garden room and whether the conversion of the garage to family room complies with Barn Conversion policy
W08/1383	Two storey side and single storey rear extension End Cottage, Wharf Lane, Lapworth COMMENT Lapworth Parish council would like to query the volume of the extension and whether it complies with planning regulations. There appears to be a new dormer windows at the front of the property that will effect the integrity of the grouping and the street scene of Wharf Lane.
W08/1386	Use of outbuildings and land for the enjoyment of Far Croft house and as such within its 'curtilage' Land and outbuildings to the east of Far Croft House, Tapster Lane, Lapworth OBJECTION The Parish Council is of the opinion that the outbuildings are not within the curtilage of Far Croft House.

17.3 Decision Notices

W08/0425	Installation of 6 'Borough' street lanterns and 2 bollards Heronbrook House, 69-77 Bakers Lane, Lapworth	Granted
W08/1017	Construction of 3 car garage with activity room above, alteration to driveway and existing entrance Kingswood House, Station Lane, Lapworth	Granted
W08/1088	Installation of a metal wood burning flue to front roof slope I Jubilee Cottages, Old Warwick Road, Lapworth	Granted
W08/1093	New gable to front two dormer windows to rear, alterations to existing dormer windows and porch Evergreen, Rising Lane, Lapworth	Granted
W08/1118	Conversion of existing garage to study/utility room	Granted
W08/1154	Erection of stables Corner of Old Warwick Road and Packwood Lane, Lapworth	Refused
W08/1132	Erection of outbuilding and porch extension Bradfield House, Rising Lane, Lapworth	Granted

18. **FINANCE**

a. BALANCES as at 6th October 2008

Community Account – statement date 12.9.08	£	9,632.28
Business Premium Account – Statement date 19.8.08	£	615.70
Business Reserve Acct - Statement date 19.8.08	£	11,353.92
National Savings at 8-4-08	£	1,502.34

b. PAYMENTS TO BE AUTHORISED 6th October 2008

Invoice No	Cheque No	Payee	Amount
1892, 1893, 1894	101040	R Clifton – Lapworth Public Conveniences Retaining fee July, August, September	150.00
15710	101041	Steve's Industries Ltd – August 2008 VAT - £48.56	£326.06
	101042	Staples – Printer ink (Payable to clerk) VAT £6.54	£43.88
	101042	Clerk Sept Salary and expenses	£381.32
	101043	HMRC PAYE – Post Office ltd - Sept tax	£88.20
	101044	Lapworth Village Hall for Noticeboards	£320.00
	101045	R Clifton – Lapworth Public Conveniences Retaining fee October	£50.00
	101046	Village Hall Room Hire 8 th September 2008	22.00
	101047	D Dilley Brome Hall conveniences Sept 8 th to October 6 th 2008	£196.00
Total			£1,577.46

19. **ANY OTHER BUSINESS**

No decision may be taken which involves expenditure until due notice has been given, unless the item is of extreme urgency and cannot wait until the next meeting.

- a. Councillor Mrs Fox reported there were further problems with the Committee Room door and it was likely to exceed the initial £128 quoted.

20. **DATE OF NEXT MEETING** – 10th November 2008 ep 24.9.08